



High Priority Action Item Report

1. Project Name	Complete a Historic Building Survey	
2. Project Status	Completed	3. Target Completion Date: 12/30/13
4. Project Manager	Tom Dabareiner, Community Development Director	

Project Plan

5. Project Purpose & Deliverable	<p>The purpose of this project is to identify the Village's historic and architectural resources. A survey program is required to maintain the Village's Certified Local Government status.</p> <p>As a Certified Local Government, Downers Grove and its residents can participate as a partner in state and federal preservation activities. These activities include eligibility to receive matching grant funds to assist in the implementation of preservation programs, review of National Register of Historical Places nominations, resident eligibility in the Property Tax Assessment Freeze program and technical assistance from the Illinois Historic Preservation Agency (IHPA).</p>	
6. Milestones & Major Activities (timeframe)	<ul style="list-style-type: none"> • Selection of consultant and award of grant • ADRB meetings for review of draft report (June and July) • Council consideration (September) 	

Progress Update (updated as of 12/5/13)

7. Recent Progress	<ul style="list-style-type: none"> • Council accepted the report 12-3-2013 	
8. Upcoming Work	<ul style="list-style-type: none"> • Printing of final report 	
9. Status explanation (for yellow or red)		

Status Indicator Key	 Green: <i>On-track</i> – no issues likely to affect project scope, schedule and/or budget. Successful project completion is expected.
	 Yellow: <i>At-risk</i> - known or potential issues are likely to affect project scope, schedule and/or budget. Successful project completion still achievable.
	 Red: <i>Critical</i> – significant unresolved issues will impact project scope, schedule and/or budget. Successful project completion unlikely without substantial changes or additional resources.