



NOTICE TO CONTRACTORS

RE: REQUIREMENTS FOR CONSTRUCTION IN VILLAGE RIGHTS-OF-WAYS (rev 05/03/18)

The requirements, fees and construction details for performing work within Village Rights-Of-Ways (ROW) can be found in Chapter 19 of the Downers Grove Municipal Code, the "User Fee, License and Fine Schedule (eff. 01/01/2018)," and the "Standard Detail Drawings," dated January 1, 2018. These documents can be found on our website; www.downers.us. Some of the highlights for minor improvements include:

- A Surety Bond in the amount of \$15,000 is required for work within the ROW. Permits that include only the removal and replacement of an existing driveway apron, which do not include widening, modifications to paving materials, or any work to sidewalks, curbs, etc, shall be considered temporary access and a \$200 Completion Bond shall be posted and refunded upon final inspection and acceptance of the improvements.
- A cash bond in the amount of \$500, in addition to the Surety Bond, is required for any permit that includes the open cutting of a Village street, e.g. utility connections and disconnections. This cash bond will be held for a three (3) year warranty period and will be refunded upon final inspection and acceptance of the repair work, provided the patch has not settled or is otherwise in need of repair.
- Illinois Department of Transportation (IDOT) certified CA-6 graded stone or crushed concrete, compacted in eight-inch (8") lifts or Controlled Low-Strength Material (CLSM/flowable fill) may be used for trench backfill. **Under no circumstances shall CLSM be used for backfilling water service connections.**
- All roadway aggregate base course and Hot Mix Asphalt (HMA) placed as part of a street patch repair must be tested for proper compaction by an IDOT prequalified testing firm. Testing reports must be provided to the Village prior to acceptance of the work.
- All patches within asphalt streets shall be a minimum of four feet (4') in width.

If you have any questions, please contact the Engineering Permit Technician assigned to your project. If unsure, please call the Department of Public Works at (630) 434-5460 and someone will assist you.

Major improvements within the ROW including, but not limited to new construction or reconstruction of pavements, resurfacing (grind & overlay) or curb & gutter installation shall be performed in accordance with the latest versions of the "Standard Specifications for Road and Bridge Construction" and "Supplemental Specifications and Recurring Special Provisions" as published by the Illinois Department of Transportation.

COMMUNITY RESPONSE
CENTER
630.434.CALL (2255)

CIVIC CENTER
801 Burlington Avenue
Downers Grove
Illinois 60515-4782
630.434.5500
TDD 630.434.5511
FAX 630.434.5571

FIRE DEPARTMENT
ADMINISTRATION
5420 Main Street
Downers Grove
Illinois 60515-4834
630.434.5980
FAX 630.434.5998

POLICE DEPARTMENT
825 Burlington Avenue
Downers Grove
Illinois 60515-4783
630.434.5600
FAX 630.434.5690

PUBLIC WORKS
DEPARTMENT
5101 Walnut Avenue
Downers Grove
Illinois 60515-4046
630.434.5460
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ANY WORK WITHIN THE DOWNTOWN BUSINESS DISTRICT SHALL ADHERE TO THE FOLLOWING:

In addition to the above specifications, the following requirements are set forth for work within the area generally bordered by Franklin Street on the north, Maple Avenue on the south, Forest Avenue on the west and Washington Street on the east.

- Concrete roadway repair: Any part of the concrete roadway panel affected shall be removed and replaced in its entirety to match the surrounding panels. Epoxy joint filler shall be placed on each edge as indicated on the approved plans. Epoxy-coated dowel rods (#5 @ 24 inches on-center) shall be drilled and epoxy grouted. Neither partial panel replacement nor open excavations will be permitted.
- Concrete sidewalk repair: Specifications outlined in Village Standard Detail SWK-08 shall be applicable.
- All pipe, conduit, wire, poles, cross arms or other materials shall be distributed along the right-of-ways prior to and during installation in a manner to minimize hazards to the public, minimize obstacles, or cause damage to the right-of-way, trees or other items within the right-of-way.
- Traffic requirements – Village of Downers Grove minimum requirements for traffic & pedestrian protection shall follow appropriate IDOT Standard Drawings. Warning and sidewalk closed signs at controlled intersections, protective devices, flaggers and/or arrow boards maybe necessary to perform work and all work shall be phased so that there is a minimum interference with pedestrian and vehicle traffic.
- Traffic control plans shall be submitted and approved prior to commencement of any construction work.
- Type II barricades with functioning flashing lights shall be placed on all sides of excavations.

Construction may be performed between the hours of 9:00am and 3:00pm Monday through Friday. Work on Saturdays & Sundays will not be permitted, unless approval from the Village Manager has been granted. If you have any questions, please contact the Public Works Technician assigned to your project. If unsure, please call the Department of Public Works at (630) 434-5460 and someone will assist you.