

**AGENDA  
DOWNERS GROVE LIQUOR COMMISSION  
AUGUST 3, 2017  
VILLAGE HALL COUNCIL CHAMBERS**

**6:30 P.M.**

- I            Call to Order**
  
- II           Roll Call**
  
- III          Approval of Minutes of June 1, 2017 Liquor Commission Meeting**
  
- IV          Application Hearings**
  - Cadence Kitchen  
5101 Mochel Drive  
Class R-1/O
  
  - Savemax Liquors  
1728 Ogden Avenue  
Class P-1
  
  - Liquor 2 Go  
6234 Main Street  
Class P-1
  
- V           Old Business**
  
- VI          New Business**
  
- VI          Comments from the public**
  
- VIII        Adjournment**

**DOWNERS GROVE LIQUOR COMMISSION  
VILLAGE HALL COUNCIL CHAMBERS  
801 BURLINGTON AVENUE**

Thursday, June 1, 2017

**DRAFT**

**I. CALL TO ORDER**

Chairman Strelau called the June 1, 2017 Liquor Commission meeting to order at 6:30 p.m.

**II. ROLL CALL**

**PRESENT:** Mr. Clary, Ms. Pietrucha, Ms. King, Chairman Strelau

**ABSENT:** Mr. Austin, Mr. Jacobson, Mr. Krusenowski

**STAFF:** Liaison to the Liquor Commission Carol Kuchynka, Assistant Village Attorney Dawn Didier, Village Attorney Enza Petrarca

**OTHERS:** Daniel Hanlon, Esq., Linda Hardy, Mike Rogan, Court Reporter

**III. APPROVAL OF MINUTES**

Chairman Strelau asked for approval of the minutes for the May 4, 2017 Liquor Commission meeting and asked members if there were any corrections, changes or additions.

Hearing no changes, corrections or additions, the May 4, 2017 minutes of the Liquor Commission meeting were approved as written.

Chairman Strelau reminded those present that this evening's meeting was being recorded on Village-owned equipment. Staff was present to keep minutes for the record and a court reporter was present taking the minutes verbatim.

**IV. DISCIPLINARY HEARING FOR ALLEGED VIOLATIONS**

Chairman Strelau made the following statements:

"Section 3-40 of the Downers Grove Municipal Code provides that the Local Liquor Commissioner may revoke or suspend any license issued if the Commissioner determines that the licensee has violated any of the provisions of this chapter or any State law pertaining to the sale of alcohol. Both under the Section cited above, and under Chapter 235, Section 5/7-5, Illinois Compiled Statutes, the Local Liquor Commissioner is required to hold a public hearing after notice to the licensee, in which the licensee is afforded an opportunity to appear and defend. Pursuant to Section 3-5 of the Downers Grove Municipal Code, this hearing is being conducted by the Local Liquor Commission at the request of the Local Liquor Commissioner."

"The Commissioner has the power to temporarily suspend a license without a hearing if there is reason to believe that continued operation of the licensed business would immediately threaten the welfare of this community. Such was not done in these cases. The licensee may be represented by counsel, although he need not be for the purposes of this hearing."

Chairman Strelau asked if there was a signed stipulation in these cases. Ms. Didier replied there was a stipulation in the Thai First case and stated that there was not a stipulation in the Karma Club case.

Ms. Didier requested that the order of the agenda be amended so that Karma Club's attorney could request a continuance for their case. Chairman Strelau agreed.

**Karma Club - 1211 Butterfield Road**

Ms. Strelau stated that the first order of business is a disciplinary hearing for Downers Grove Entertainment, LLC d/b/a Karma Club located at 1211A Butterfield Road, Downers Grove. She stated that the licensee has been charged with multiple violations of the Downers Grove Liquor Control Ordinance.

Chairman Strelau asked that any individual(s) in the audience who will represent the licensee to please step forward and be seated. She asked that they state and spell their name for the record, indicate their affiliation with the establishment and be sworn in by the court reporter.

Daniel Hanlon, Esq., with the law firm of Marquardt & Belmonte, P.C., was seated. He introduced himself as the attorney representing Karma Club.

Attorney Hanlon requested a continuance.

**CHAIRMAN STRELAU MOVED TO CONTINUE THE DISCIPLINARY HEARING TO A FUTURE DATE MUTUALLY AGREED UPON BY COUNSEL. MS. KING SECONDED.**

The Commission, Attorney Hanlon and staff discussed holding the continuance hearing on Wednesday, June 21<sup>st</sup> at 6:30 p.m. in the Council Chambers. Ms. Kuchynka stated that she would confirm the meeting date with all parties.

**VOTE:**

**Aye:** Ms. King, Mr. Clary, Ms. Pietrucha, Chairman Strelau

**Nay:** None

**Abstain:** None

**MOTION CARRIED: 4:0:0**

Motion carried.

Chairman Strelau stated that the next item on the agenda was to conduct a disciplinary hearing for Thai First. She made the following statements:

"In view of the stipulation for the Thai First case, the order of the hearing will be substantially as follows:"

- A. Prosecution will read the signed stipulation into the record with the opportunity for the licensee to register its concurrence or non concurrence for the record.

- B. Prosecution may present any additional evidence in this case with the right of the licensee to cross-examine.
- C. Licensee may present any defense or mitigating evidence with right of prosecution to cross-examine.
- D. Summary of case by prosecution and defense."

"The prosecution should establish that timely notice of this hearing has been provided to the licensee."

"Witnesses shall be sworn."

"Strict rules of evidence will need not be adhered to although the Commission expects to exercise control over the hearing to ensure that irrelevant or repetitive testimony does not unduly prolong the hearing."

"A court reporter is present and will take the proceedings verbatim. Staff is also present for the purpose of summarizing the proceedings."

"The Commission will submit the findings and recommendations to the Local Liquor Commissioner regarding the existence and nature of any violation."

"Upon receipt of the recommendation of the Commission, the Commissioner will render a decision and the licensee will be notified in writing."

*Thai First - 2249 Maple Avenue*

Chairman Strelau stated that Wanartit, Inc. d/b/a Thai First located at 2249 Maple Avenue has been charged with a violation of Section 3-25(a) of the Downers Grove Liquor Control Ordinance.

Chairman Strelau asked that any individual(s) representing the licensee step forward and be seated. She asked that any individual(s) giving testimony, state and spell their name for the record, indicate their affiliation with the establishment and be sworn in by the court reporter.

Ms. Linda Hardy and Mr. Mike Rogan were sworn in by the court reporter. Ms. Hardy was introduced as the owner and liquor manager for Thai First. Mr. Rogan introduced himself as the business advisor for Thai First.

Chairman Strelau asked the prosecuting attorney to present her case.

Ms. Didier stated that the parties to this hearing before the Liquor Commission of the Village of Downers Grove by and through their attorneys, if any, hereby stipulate as follows:

1. Wanartit, Inc. d/b/a Thai First, 2249 Maple Avenue, Downers Grove, Illinois, is the holder of a Class R-2 Liquor License #LQ-000207, issued by the Village of Downers Grove. That said Licensee has held a liquor license for this location from the Village of Downers Grove since December 7, 2016.
2. Notice of this hearing was served upon the Licensee by certified mail to its registered agent and by personal delivery to the manager of the licensed premises.

3. At approximately 5:58 p.m. on Tuesday, April 11, 2017, Downers Grove Police Officer Buzucky and Downers Grove Police Officer Lyerly observed I.C., a special agent of the Downers Grove Police Department under the age of twenty-one (21), whose date of birth is March 15, 2000 (making her 17 years old), enter Thai First located at 2249 Maple Avenue, Downers Grove.
4. The special agent was seated at a table in the restaurant and a young server asked her for her order.
5. The special agent ordered a bottle of Chang beer while Officers Buzucky and Lyerly observed her.
6. That the young server approached Laddawan Hardy (owner/liquor manager), whose date of birth is August 5, 1958.
7. That Laddawan Hardy retrieved a bottle of Chang beer, removed the cap and gave it and a glass to another female subject who was later identified as Ms. Hardy's relative who was visiting the county for a short period of time.
8. That Ms. Hardy's relative took the bottle of beer and glass and returned to the table.
9. That Ms. Hardy's relative placed the bottle of Chang beer and glass in front of the special agent.
10. That at no time was the special agent asked for identification.
11. Officers Buzucky and Lyerly, who witnessed the events in the foregoing paragraphs, identified themselves and advised that the delivery of an alcoholic beverage had been made to a minor.
12. That Laddawan Hardy, in lieu of her relative who was only visiting the country, was issued a Village ordinance administrative citation for her involvement in the delivery of alcohol to a minor in violation of Section 3-25(a) of the Downers Grove Municipal Code.
13. The Officers advised that notice of further action would be forthcoming from the Downers Grove Liquor Commission.

Ms. Didier asked that the signed stipulation be entered into the record as Village's Exhibit #1. Chairman Strelau accepted the signed stipulation as Village Exhibit #1.

Chairman Strelau asked the licensee to present its case.

Mr. Rogan read a statement prepared by Ms. Hardy for the record.

Mr. Rogan stated that Ms. Hardy is distraught and disappointed about the violation. He stated that she is aware of local and state regulations concerning the sale of liquor. He stated that she pays close attention to the activities in the restaurant and is conscientious of liquor laws.

Mr. Rogan stated that Ms. Hardy acknowledges and accepts full responsibility for the violation. He stated that on the evening of April 11<sup>th</sup> an underage employee and Ms. Hardy's sister were working at the restaurant. He stated that Ms. Hardy's sister was from Thailand and in order to spend more time with her sister, offered to help at the restaurant. Mr. Rogan stated that both employees were aware of the regulations to check the identification of patrons if beer or wine is requested. He stated that Ms. Hardy

typically serves the beer or wine. He stated that the underage server informed Ms. Hardy's sister of the request and Ms. Hardy's sister assumed that the underage server checked the identification. He stated that Ms. Hardy assumed that one of the servers checked the agent's identification, however, there was a breakdown in communication as the identification was not asked for.

Mr. Rogan advised that Thai First passed a control buy at the location in April of 2016 and passed the most recent control buy follow up compliance test on April 26, 2017.

Mr. Rogan stated that the manual has been amended so that only certified servers can deliver beer or wine and that the identification of customers that appear under the age of 40 shall be checked. He stated that employees have been given the new policy.

Mr. Rogan stated that Ms. Hardy is proud of her restaurant and the quality of their food. He stated that Ms. Hardy is committed to taking action that would prevent any future violation.

Mr. Rogan asked that they prefer a suspension in lieu of fines for the violation.

Ms. Kuchynka asked if they would like the revised manual with employee acknowledgments entered into the record as the licensee's exhibits.

Mr. Rogan asked that the documents be entered into the record as Licensee's Exhibit #1. Chairman Strelau accepted the documents as Licensee Exhibit #1.

Chairman Strelau requested comments from the Commission.

Ms. King asked how many employees are certified. Mr. Rogan replied two, Ms. Hardy and her son Chuck Hardy.

Mr. Rogan was unaware if Ms. Hardy's sister had a valid certification. Ms. Kuchynka noted that all servers of liquor must have certification and is considered an aggravating circumstance if they do not.

Ms. King asked how old the underage server was. Ms. Hardy replied 17. Ms. Hardy stated that evening was the first time her sister met Eva, the underage server and did not know that she was under 21 and could not deliver beer or wine. Ms. Hardy stated that her sister thought Eva checked the identification.

Ms. King asked Ms. Hardy how long she has owned the restaurant. Ms. Hardy replied two years.

Ms. King asked Ms. Hardy if she is BASSET certified. Ms. Hardy replied yes.

Ms. King asked if there are only two people at the restaurant that can server beer and wine. Ms. Hardy replied yes. She noted that she does not serve a lot, only about 2% of her sales are beer and wine.

Ms. King stated she was concerned that her sister was able to hand off alcohol without the proper training.

Ms. King asked if they were busy at the time and what she was doing at the time of the transaction. Ms. Hardy said she saw it but thought that her sister had asked for identification.

Ms. King asked Ms. Hardy if the restaurant was busy. Ms. Hardy replied no.

Mr. Clary stated that there was one controlled buy. Ms. Kuchynka clarified that one test was passed when she held 50% ownership in the restaurant. She noted the past history can be taken into consideration. She stated that the second test was failed but noted that the control buy re-test was passed on April 26<sup>th</sup>.

Mr. Clary asked if it were a violation for an underage staff member to ask for identification. Ms. Kuchynka noted that identification was not asked for in this instance. She stated that it would be a violation if they did ask for identification as the Code requires someone over 21 to verify a patron's age.

Mr. Clary stated that there was a disconnect in that Ms. Hardy opened the liquor and gave it to the sister, who was not an employee, to deliver it. He stated that was a big mistake. He stated they stated that there was not a lot of liquor sales and the violation seemed irresponsible. Mr. Clary stated he was very concerned.

Ms. Pietrucha asked Ms. Hardy if she had other locations. Ms. Hardy replied no.

Ms. Pietrucha asked Ms. Hardy what her liquor handling experience was prior to holding this liquor license. Ms. Hardy replied none.

Ms. Pietrucha stated that Ms. Hardy passed a test shortly after the violation and asked what was done differently since the violation. Ms. Hardy replied that she personally checked identification. Mr. Rogan stated that Ms. Hardy has taken full responsibility for checking them.

Ms. Pietrucha stated that she also had concerns about the way things transpired on April 11<sup>th</sup>. She stated that it was irresponsible in passing off liquor serving to someone who was not trained.

Ms. Pietrucha stated that although liquor sales are a small percentage of the business, they must adhere to local and state laws.

Chairman Strelau asked for clarification on the aggravating circumstances in this case. Ms. Kuchynka replied that the owner was involved in the transaction and that the server who delivered the beer did not have a valid certification.

Chairman Strelau asked if there should be three as the underage server took the order. Mr. Rogan clarified that the underage server only relayed the drink order to Ms. Hardy's sister and did not ask for identification.

Chairman Strelau stated that servers have to be 21 to take an order or have to have someone come to the table and verify the identification. Mr. Rogan stated that this was the first night that the two worked together and they were not properly trained together.

Chairman Strelau stated that it seemed to be that the order was taken by the underage server as Ms. Hardy's sister did not approach the table to request identification. She stated that Ms. Hardy saw the transaction. Ms. Hardy stated that she has worked with Eva in the past and has gone to tables for her to take the order.

Chairman Strelau asked if the 17 year old employee was properly trained to understand her job responsibilities. Ms. Hardy replied yes and stated that Eva was instructed to never touch alcohol.

Chairman Strelau asked Ms. Hardy if she was present in the restaurant. Mr. Rogan stated that she was in the area where phone orders are taken and near the kitchen. He stated there is a lot of activity there for her.

Chairman Strelau stated Ms. Hardy testified that the restaurant was not busy. Ms. Hardy replied it was a little busy. Ms. Hardy stated that she mistakenly believed her sister carded the agent. Ms. Hardy stated that her sister has helped her before and cards everyone. She stated that she did not request identification that night as she thought Eva did.

Chairman Strelau asked Ms. Hardy if she understood that her employees need to be BASSET certified. Ms. Hardy replied yes.

Chairman Strelau stated her sister is not an employee and asked if she did or did not have a BASSET certification. Ms. Hardy replied no.

Chairman Strelau stated that it is difficult to believe that they follow their policies and a manual is only as good as it is being followed. She stated that having a liquor license is a privilege and added that the Commission has never heard a violation similar to this.

Chairman Strelau stated that the violation makes no sense and noted that the lack of attention to the situation seems to be a nuisance.

Chairman Strelau asked Mr. Rogan if he was Ms. Hardy's lawyer. Mr. Rogan replied no that he was her business advisor. He stated that he helped her with the application and with the manual.

Chairman Strelau asked Mr. Rogan if he experienced a situation like this. Ms. Rogan replied yes, a complete breakdown in communication.

Mr. Rogan stated that although the restaurant was not busy, they can get 20-30 carry out orders a night. Chairman Strelau asked whose responsibility it is to monitor. Mr. Rogan replied that Ms. Hardy accepts full responsibility. He stated that he has been in the restaurant to dine and can testify to the fact that they regularly card patrons.

Mr. Rogan stated that Ms. Hardy takes full responsibility for not communicating to her sister that Eva was not allowed to request identification. He stated that they take the situation very seriously and are committed to not let this happen again.

Chairman Strelau stated that some licensees have managed to hold licenses without a violation and no break down in communication. She stated that training starts with Ms. Hardy.

Mr. Rogan stated that Ms. Hardy was extremely disappointed.

Mr. Clary stated that Ms. Hardy's sister has checked identification in the past and is not an employee certified to do that. He was concerned that Ms. Hardy stated that she always checked identification, yet had not been certified which is a violation.

Ms. King asked if the 17 year old can serve. Ms. Kuchynka stated that someone over 21 can do initial carding but someone at least 19 can take a subsequent order.

Chairman Strelau asked staff how many aggravating circumstances are in this case. Ms. Kuchynka replied that the underage server did not card, so that is not a violation. Chairman Strelau asked about taking an order but realized that they can take subsequent orders after someone over 21 did the carding. Staff agreed. Ms. Kuchynka noted neither requested the identification, thinking the other did. She stated that actual delivery was made and that the server delivering the beer was not certified.

Ms. Didier summarized by stating that Wanartit, Inc. d/b/a Thai First located at 2249 Maple Avenue, has stipulated to a violation of Section 3-25(a) of the Downers Grove Liquor Ordinance which prohibits the sale of alcohol to a minor. She recommended that the licensee be found guilty of a violation.

Chairman Strelau asked Mr. Rogan if he had any final comments for the record. Mr. Rogan replied no.

Chairman Strelau requested a motion as to whether the licensee be found guilty or not guilty of a violation of Section 3-25(a) of the Downers Grove Municipal Code.

**MR. CLARY MOVED TO FIND WANARTIT, INC. D/B/A THAI FIRST LOCATED AT 2249 MAPLE AVENUE GUILTY OF VIOLATING SECTION 3-25(A) OF THE DOWNERS GROVE LIQUOR CONTROL ORDINANCE. MS. KING SECONDED.**

**VOTE:**

<b>Aye:</b>	Mr. Clary, Ms. King, Ms. Pietrucha, Chairman Strelau
<b>Nay:</b>	None
<b>Abstain:</b>	None

**MOTION CARRIED: 4:0:0**

Motion carried.

**VI. OLD BUSINESS**

Chairman Strelau asked if there was any discussion, update from staff or comments from the Commission regarding any old business.

Ms. Kuchynka referred to the May month end report.

Ms. Kuchynka stated the Mayor's intent to issue a beer and wine license to Board & Brush which was issued on May 11th.

Ms. Kuchynka advised that Ultra Foods closed and an order of forfeiture formally closed out the license.

Ms. Kuchynka advised that renewals were being processed.

**VII. NEW BUSINESS**

Chairman Strelau asked if there was any discussion, update from staff or comments from the Commission regarding any new business.

Ms. Kuchynka stated that she would confirm the June 21<sup>st</sup> disciplinary hearing continuance for Karma.

Ms. Kuchynka did not believe there would be a July meeting.

### **VIII. COMMENTS FROM THE PUBLIC**

There were none.

### **IX. ADJOURNMENT**

Concluding business for the evening, Chairman Strelau called for a motion to adjourn.

Ms. King moved to adjourn the June 1, 2017 meeting. The meeting was adjourned by acclamation at 7:15 p.m.



**VILLAGE OF DOWNERS GROVE  
REPORT FOR THE LIQUOR COMMISSION  
AUGUST 3, 2017 AGENDA**

<b>SUBJECT:</b>	<b>TYPE:</b>	<b>SUBMITTED BY:</b>
Licensee: The Lemon Tree Grocer, LLC D/B/A: Cadence Kitchen Address: 5101 Mochel Drive	Application for Class R-1/O liquor license	Carol Kuchynka Liaison to the Liquor Commission

**REQUEST**

The applicant is requesting a Class R-1/O liquor license for Cadence Kitchen located at 5101 Mochel Drive.

**NOTICE**

The request has been filed in conformance with applicable procedural and public hearing requirements.

**GENERAL INFORMATION**

Officer(s): Shaun Black, Managing Partner  
 Timothy Canning, Managing Partner  
 Todd Davies, Managing Partner

Stockholder(s): Shaun Black - 16%  
 Timothy Canning - 37.6%  
 Todd Davies - 26.4%

Manager: Mr. Timothy Canning

Licensee: The Lemon Tree Grocer, LLC d/b/a Cadence Kitchen  
 5101 Mochel Drive  
 Downers Grove, IL 60515

**PROPERTY INFORMATION**

**EXISTING LAND USE:** Commercial  
**PROPERTY SIZE:** (5,875 square feet)

**ANALYSIS**

**Submittals**

This report is based on the following documents, which are on file with the Legal Department:

1. Application for Liquor License
2. Application for Outdoor Liquor License
3. Lease
4. Menu
5. Liquor Handling Manual
6. Floor Plan

### **Project Description**

The applicant is requesting a Class R-1/O liquor license for the operation of a restaurant with outdoor cafe located at 5101 Mochel Drive.

### **Compliance with the liquor ordinance**

The establishment is defined as:

*Restaurant.* A place kept, used, maintained, advertised or held out to the public as a place with the service of food and drink, and where meals are regularly served, without sleeping accommodations, and where adequate provision is made for sanitary kitchen and dining room equipment and capacity and a sufficient number of employees to prepare and serve food for its customers. It being the intent of this paragraph that the primary business conducted on premises to be licensed as restaurants hereunder shall be the service of food and drink. Food service shall be available at all times liquor sales are being conducted. Menus shall be on the table, presented to each patron as they are seated or be posted in such a manner to be easily readable by the patrons of the restaurant. Provided, the kitchen may not cease operating prior to one hour before closing. Bar/lounge seating shall be no more than twenty percent (20%) of the total seating provided for patrons of the establishment.

### **License conditions**

"R-1" Restaurant licenses shall authorize the sale of alcoholic liquor for consumption on the licensed premises, where the primary business is that of a restaurant, as defined herein.

"O" Outdoor licenses shall authorize the sale and consumption of alcoholic liquor in an enclosed outdoor seating area. This license may only be issued to establishments holding a valid Class B, C, E, P-O, REC, RF, R or W license and shall be limited to the conditions of the respective license classification issued to the establishment. The main and principal operation of the outdoor area shall be for dining purposes and food must be available in the outdoor dining area at all times and shall be subject to the provisions set forth in Section 3.30. Operation of the outdoor area for a Class C license is limited to private party rentals and shall be subject to the provisions set forth in Section 3.32.

### **Public Safety Requirements**

Fire Prevention and Community Development Department will need to conduct a walkthrough of the facility. A Certificate of Occupancy for remodel has been applied for and is pending. Health Department approval is required.

### **Factors Affecting Finding or Recommendation**

Satisfactory background checks, annual fee, signed lease amendments 1&2, certificate of occupancy, insurance, finalized menu, employee certifications.

### **Recommendation**

Based upon testimony presented at the August 3, 2017 application hearing, if said application is consistent with the Liquor Code and meets the criteria of the classification, staff requests the following:

A recommendation from the Commission concerning its finding of "qualified" or "not qualified" with regard to their Class R-1 liquor license application, along with any conditions and/or restrictions with respect to this applicant.

A recommendation from the Commission concerning its finding of "qualified" or "not qualified" with regard to their Class O liquor license application, along with any conditions and/or restrictions with respect to this applicant.



www.downers.us

July 21, 2017

**COMMUNITY RESPONSE  
CENTER**

630.434.CALL (2255)

Mr. Shaun Black  
The Lemon Tree Grocer, LLC  
5101 Mochel Drive  
Downers Grove, IL 60515

**CIVIC CENTER**

801 Burlington Avenue  
Downers Grove  
Illinois 60515-4782  
630.434.5500  
TDD 630.434.5511  
FAX 630.434.5571

*RE: Application for Class R-1/O Liquor License  
Cadence Kitchen  
5101 Mochel Drive, Downers Grove, IL 60515*

Dear Mr. Black:

The Liquor Commission of the Village of Downers Grove will meet on Thursday, August 3, 2017, at 6:30 p.m. in the Village Hall Council Chambers to consider applications for liquor licenses. A public hearing will be held on your application as a part of this meeting.

**FIRE DEPARTMENT  
ADMINISTRATION**

5420 Main Street  
Downers Grove  
Illinois 60515-4834  
630.434.5980  
FAX 630.434.5998

I encourage you to attend this public hearing at which time you will have an opportunity to comment in support of your application. In addition, the Liquor Commission will be particularly interested in examining your liquor handling manual and in hearing about your floor plan and training procedures as they relate to the sale of alcoholic beverages.

You may withdraw your application at any time prior to the public hearing.

If you have any questions, please contact me at (630) 434-5542.

Very truly yours,

Carol Kuchynka  
Liaison to the Liquor Commission

VILLAGE OF DOWNERS GROVE

**POLICE DEPARTMENT**

825 Burlington Avenue  
Downers Grove  
Illinois 60515-4783  
630.434.5600  
FAX 630.434.5690

**PUBLIC WORKS  
DEPARTMENT**

5101 Walnut Avenue  
Downers Grove  
Illinois 60515-4046  
630.434.5460  
FAX 630.434.5495

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# VILLAGE OF DOWNERS GROVE, ILLINOIS APPLICATION FOR LIQUOR LICENSE

Date: 5/3/17

Application is hereby made to the Local Liquor Commissioner of the Village of Downers Grove for issuance of a Class R10 liquor license, pursuant to the ordinances of the Village and laws of the State of Illinois. In support of said application the following is submitted:

## 1. GENERAL INFORMATION

### 1.1 Applicant:

Name: The Lemon Tree Grove, LLC <sup>Paducah</sup> <sup>IL 62451</sup> Phone: 312 243 9918  
Address: 5101 Moenel Dr Downers Grove IL 60515

### 1.2 Status:

- Individual(s) or Sole Proprietorship
- Corporation
- Limited Liability Corporation
- Partnership
- Club
- Other (explain) \_\_\_\_\_

### 1.3 Liquor Manager:

Name: Tim Cannings Phone: [REDACTED]  
Address: [REDACTED]  
Driver's License No. [REDACTED] Social Sec. No. [REDACTED]  
Date of Birth 75 Place of Birth IL

## 2. PREMISES

Doing Business As The Lemon Tree Grove, LLC <sup>Paducah</sup> <sup>IL 62451</sup> Phone: \_\_\_\_\_  
Address: 5101 Moenel Dr Downers Grove IL 60515

2.2 Does Applicant beneficially own the premises for which a license is sought?  Yes  No

a. If yes, Applicant must attach proof of ownership. (i.e. title policy)

b. If Applicant is not the beneficial owner of the premises, does Applicant have a lease thereon for the full period for which the license is to be issued?  Yes  No - If yes:

- i. A copy of lease must be attached; and,
- ii. Identify the owner or rental agent for the property:

Name: Christopher Rintz Phone: 847 677 0645  
Address: 1175 Spruce St. Kinneton IL 60093

2.3 Are the premises located within one hundred feet of any church, school, hospital, home for aged or indigent persons or for veterans, their spouses or children or any military or naval stations.  Yes  No

2.4 State the anticipated date of occupancy. mid-october 2017

**3. CORPORATION**

This section must be completed by authorized agent of any corporate Applicant. If Applicant is a partnership, skip section 3 and go to section 4. If Applicant is neither a corporation nor a partnership, skip sections 3 and 4 and go to section 5.

- 3.1 Applicant was incorporated under the laws of the State of \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, A.D., \_\_\_\_\_.
- 3.2 If Applicant was not incorporated under the laws of the State of Illinois, is Applicant a foreign corporation qualified under the "Business Corporation Act of 1983" to transact business in the State of Illinois? Yes \_\_\_ No \_\_\_
- 3.3 **Registered Agent:**  
Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_
- 3.4 Corporate Applicants must complete and attach DG LIQ-FORM 2/OFFICERS and DG LIQ-FORM 3/SHAREHOLDERS.

**4. PARTNERSHIP/LIMITED LIABILITY CORPORATION**

This section must be completed by authorized agent of any partnership or limited liability corporation Applicant. If Applicant is not a partnership or limited liability corporation, skip to Section 5.

- 4.1 Applicant was formed under the laws of the State of ILLINOIS on the 4<sup>th</sup> day of June, A.D., 2009.
- 4.2 Is Applicant a limited partnership pursuant to the Illinois Revised Uniform Limited Partnership Act? Yes \_\_\_ No
- 4.3 If Applicant was not formed under the laws of the State of Illinois, is Applicant a foreign partnership qualified under the Illinois Uniform Partnership Act or the Illinois Uniform Limited Partnership Act, as now or hereafter amended, to transact business in the State of Illinois? Yes \_\_\_ No
- 4.4 Registered Agent: Not Applicable \_\_\_  
Name: John Glasgow Phone: 312-558-8115  
Address: 35 W. Wacker Dr Chicago IL 60601
- 4.5 **General Partner:** Not Applicable  (Note: if there is more than one general partner, include that general partner who is to be primarily responsible for operation of the licensed premises.)  
Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_
- 4.6 **Managing Partner:** Not Applicable  (Note: if there is more than one managing partner, include that managing partner who is to be primarily responsible for operation of the licensed premises.)  
Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_
- 4.7 Partnership Applicants must complete and attach DG LIQ-FORM 3/SHAREHOLDERS and DG LIQ-FORM 4/PARTNERSHIP/LIMITED LIABILITY CORPORATION.

**5. SOLE PROPRIETORSHIP** Skip to Section 6.

*NOTE: Pursuant to 235 ILCS 5/6-2 (1) Sole proprietor must be resident of the Village in which the premises covered by the license is located. Pursuant to 235 ILCS 5/6-2 (3) Sole proprietor must be a citizen of the United States.*

6.4 Is Applicant the beneficial owner of the business to be operated?

Yes  No

6.5 Has Applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION, been convicted of a gambling offense in violation of Sections 28-1(a)(3) through (a)(10), or Section 28-3, of the Illinois Criminal Code (ILL. REV. STAT., ch. 38), as heretofore or hereafter amended.

No

Yes

If yes, identify the following: (Attach additional information as desired or as space limitations on this form require)

- a. Jurisdiction revoking or suspending license: \_\_\_\_\_
- b. Date of revocation or suspension: \_\_\_\_\_
- c. Reason given by revoking jurisdiction for revocation or suspension: \_\_\_\_\_
- d. Additional explanatory information, if desired: \_\_\_\_\_

6.6 Has Applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION, been issued a federal wagering stamp by the federal government for the current tax period?  Yes  No If yes, provide details:

6.7 Has a federal wagering stamp has been issued by the federal government for the current tax period for the premises for which a license is sought?  Yes  No If yes, provide details:

6.8 Is applicant a citizen of the United States?

Yes  No  Not Applicable - Applicant is a corporation or partnership

6.9 Is applicant a resident of Downers Grove?

Yes  No  Not Applicable - Applicant is a corporation or partnership

7. SUBMITTALS

7.1 In addition to this application form the following are submitted as applicable:

- DG LIQ-FORM 1/Liquor Manager
- DG LIQ-FORM 2/Officers & Directors (for each Officer/Director, a Background Check Waiver form must be submitted)
- DG LIQ-FORM 3/Stockholders (for each Stockholder, a Background Check Waiver form must be submitted)
- DG LIQ-FORM 4/Partnership/Limited Liability Corporation (for each Partner, a Background Check Waiver form must be submitted)
- DG LIQ-FORM 5/Declaration
- DG LIQ-FORM 6/Outdoor Sales Application (If applicable)
- DG LIQ-FORM 7/Certifications
- Articles of Incorporation (If applicable)
- Proof of ownership of premises (i.e. title report)
- Lease-If premises not beneficially owned by Applicant (for the full period for which the license is to be issued)
- Floor Plan, as required for any premises to be licensed for sale of alcoholic liquor for consumption on the premises, drawn to scale, and with sufficient detail to depict types of seating, location of bars and other design features.
- Employee liquor handling training manual
- Application fee
- Certificate of Insurance
- Menu (If applicable)
- Reduced Menu -after regular menu hours (If applicable)

7.2 Applicant understands and agrees that additional information and material may be required during the processing of this application related to applicant's qualifications, the information provided herein, including attachments, and the class of license involved. Applicant agrees to provide such additional information and material and that failure to do so may delay the processing of this application or result in its denial.

7.3 In the event Applicant is made aware that any information or document submitted as part of this application process is inaccurate or incomplete, Applicant agrees to immediately notify the Village and provide appropriate corrections. Applicant understands and agrees to provide such additional information and material, and that failure to do so may delay the processing of this application or result in its denial.

THE UNDERSIGNED, BEING DULY SWORN, DOES STATE AS FOLLOWS:

- A. THAT THE UNDERSIGNED IS EMPOWERED TO PREPARE AND SIGN THIS APPLICATION ON BEHALF OF THE APPLICANT.
- B. THAT THE UNDERSIGNED HAS REVIEWED THIS APPLICATION, AND ALL ATTACHMENTS AND SUBMITTALS, AND THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND ACCURATE.

APPLICANT:

The Lemon Tree Groves LLC dba Cadence Kitchen  
Name of Corporation/Partnership/LLC/Sole Proprietorship

BY:

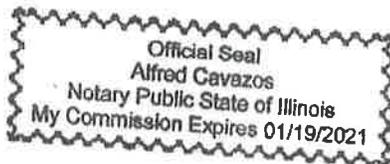
Shawn Black Timothy Cannino  
Print Name  
[Signature]  
Sign Name

TITLE:

CO-OWNERS

Subscribed and sworn to before me this 24 day of May, 2017.

Notary Public





### VILLAGE OF DOWNERS GROVE, ILLINOIS LIQUOR MANAGER APPLICATION

1. **Name of Liquor License Applicant/Holder:** Lemon Tree Grocer LLC db/a Cadence Kitchen  
**Doing Business As:** The Lemon Tree Grocer LLC db/a Cadence Kitchen  
**Address:** 5101 MacNeil Dr Downers Grove IL 60515  
**Phone:** ( ) \_\_\_\_\_ **Liquor License Number:** \_\_\_\_\_

2. **Manager:** Timothy Miles Canning **Phone:** [REDACTED]  
 (First) (Middle) (Last)  
**Residence Address:** [REDACTED]  
 (Street Address) (City) (State) (Zip)

If less than one year, previous residence: \_\_\_\_\_  
**Citizenship:** US If naturalized, date/place of naturalization: \_\_\_\_\_  
**Date of Birth:** [REDACTED] 75 **Place of Birth:** [REDACTED] IL  
**Social Security #:** [REDACTED] **Driver's License # and State:** [REDACTED]  
**Number of hours per week of employment (35 minimum)** 35+

3. **Liquor Handling Experience**  
*Name and address (city, state) of any other liquor establishment in which you have been employed, position held and dates of employment experience:*  
Lemon Tree Grocer Aug 2010 - Dec 2015  
CO-owner Arbor Restaurant (Boston) 3 yrs

**I certify I have never been convicted of a felony, misdemeanor or licensing ordinance violation.**  
**SIGNATURE OF MANAGER** [Signature] **Date** 5/18/2017

Return to: Liaison to the Liquor Commission  
 VILLAGE OF DOWNERS GROVE  
 801 Burlington Avenue  
 Downers Grove, IL 60515



VILLAGE OF DOWNERS GROVE, ILLINOIS  
LIQUOR LICENSE APPLICATION  
PARTNERSHIP/LIMITED LIABILITY CORPORATION FORM

Applicant:

The Lemon Tree Grocer LLC db/a Cadence Kitchen

The following is a listing of:

- a. All general partners of any Applicant partnership formed or authorized to transact business as a foreign limited partnership, pursuant to the Illinois Revised Uniform Limited Partnership Act, as now or hereafter amended; and,
- b. All limited partners owning, directly or indirectly, five (5%) or more of the aggregate limited partnership interest of any Applicant partnership formed or authorized to transact business as a foreign limited partnership, pursuant to the Illinois Revised Uniform Limited Partnership Act, as now or hereafter amended; and,
- c. All general or managing partners of any Applicant partnership which is not formed or authorized to transact business as a foreign limited partnership, pursuant to the Illinois Revised Uniform Limited Partnership Act, as now or hereafter amended.

Applicant: Shaun Black / Tim Cannino / Todd Davis  
 By: [Signature]  
 Corporate Title: CO-Owner  
 Date: 5/5/17

Name: Shaun Black  
 Address: [Redacted]  
 Social Sec. # [Redacted] Driver's License # [Redacted] Date of Birth: [Redacted] 1976  
 General Partner  Limited Partner  Managing Partner  Ownership Interest: 100%

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

Lemon Tree Grocer Aug 2010 - Dec 2015

(Attach completed Background Check Waiver)

Name: Tim Cannino  
 Address: [Redacted]  
 Social Sec. # [Redacted] Driver's License # [Redacted] Date of Birth: [Redacted] 75  
 General Partner  Limited Partner  Managing Partner  Ownership Interest: 37.6%

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

Lemon Tree Grocer Aug 2010 - Dec 2015  
Amor Restaurant (Boston) 3 yrs

(Attach completed Background Check Waiver)

Name: Todd Davies

Address: \_\_\_\_\_

Social Sec. # \_\_\_\_\_ Driver's License # \_\_\_\_\_ of Birth: \_\_\_\_\_ 75

General Partner \_\_\_\_\_ Limited Partner \_\_\_\_\_ Managing Partner  Ownership Interest: 26.41

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

\_\_\_\_\_

\_\_\_\_\_ (Attach completed Background Check Waiver)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Social Sec. # \_\_\_\_\_ Driver's License # \_\_\_\_\_ Date of Birth: \_\_\_\_\_

General Partner \_\_\_\_\_ Limited Partner \_\_\_\_\_ Managing Partner \_\_\_\_\_ Ownership Interest: \_\_\_\_\_

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

\_\_\_\_\_

\_\_\_\_\_ (Attach completed Background Check Waiver)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Social Sec. # \_\_\_\_\_ Driver's License # \_\_\_\_\_ Date of Birth: \_\_\_\_\_

General Partner \_\_\_\_\_ Limited Partner \_\_\_\_\_ Managing Partner \_\_\_\_\_ Ownership Interest: \_\_\_\_\_

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

\_\_\_\_\_

\_\_\_\_\_ (Attach completed Background Check Waiver)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Social Sec. # \_\_\_\_\_ Driver's License # \_\_\_\_\_ Date of Birth: \_\_\_\_\_

General Partner \_\_\_\_\_ Limited Partner \_\_\_\_\_ Managing Partner \_\_\_\_\_ Ownership Interest: \_\_\_\_\_

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

\_\_\_\_\_

\_\_\_\_\_ (Attach completed Background Check Waiver)



### VILLAGE OF DOWNERS GROVE, ILLINOIS BUSINESS ACTIVITY DECLARATION

1. Name of Liquor License Applicant/Holder: The Lemon Tree Groves LLC D/B/A Cadence Kitchen  
 Doing Business As: The Lemon Tree Groves LLC D/B/A Cadence Kitchen  
 Address: 5101 Market Dr Downers Grove IL 60515  
 Phone: \_\_\_\_\_  
 License Class: \_\_\_\_\_

2. Main or Principal Business to be conducted by the Applicant on the premises stated above:  
Restaurant / Bar

wherein the following of the business is devoted to the sale/service of:

- \_\_\_\_\_ ( 105 %) Food
- \_\_\_\_\_ ( 30 %) Alcohol
- \_\_\_\_\_ ( 5 %) Non-alcoholic beverages
- \_\_\_\_\_ ( \_\_\_\_\_ %) Other - List:

**THE UNDERSIGNED, BEING DULY SWORN, DOES STATE AS FOLLOWS:**

- A. THAT THE UNDERSIGNED IS EMPOWERED TO PREPARE AND SIGN THIS APPLICATION ON BEHALF OF THE APPLICANT.
- B. THAT THE UNDERSIGNED HAS REVIEWED THIS DECLARATION AND THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND ACCURATE.

APPLICANT:

CADENCE  
 Name of Corporation/Partnership/LLC/Sole Proprietorship

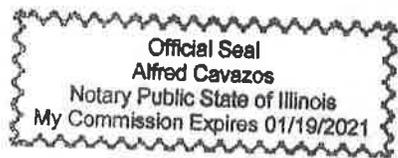
BY: \_\_\_\_\_

NAME: SHAWN BLACK / CO-OWNER / TON DAVIS

TITLE: CO-OWNER

Subscribed and sworn to before me this 24 day of MAY, 2017.

\_\_\_\_\_  
 Notary Public





### Village of Downers Grove Outdoor Sales Application

DATE: 7/19/17

Application is hereby made to the Village of Downers Grove for the sale, service and consumption of alcoholic liquor in an outdoor seating area adjacent to premises licensed to sell alcoholic liquor for consumption on the premises. In support of said application the following is submitted:

1. Name of Applicant The Lemon Tree Grocer LLC DBA Cadence Kitchen  
Address 5101 Moenel Dr  
City Downers Grove State IL Zip 60515 Phone 3122439918

2. Doing Business As  
The Lemon Tree Grocer LLC DBA Cadence Kitchen  
Address 5101 Moenel Dr  
City Downers Grove State IL Zip 60515 Phone 3122439918

Class of License \_\_\_\_\_ Liquor License Number \_\_\_\_\_

3. Name of Manager Tim Cannings

Address: [Redacted]  
City: [Redacted] State: [Redacted] Zip: [Redacted] Phone: [Redacted]

4. In addition to this application form the following shall be submitted:

**Site Plan** - This shall be drawn to scale, and with sufficient detail to depict the proposed outdoor seating area. This should include, but is not limited to, the location and area surrounding as well as the location and dimension. This shall depict the location of ingress, egress, tables, decorations, furnishings, equipment, entertainment/sound amplifying equipment, perimeter barriers, the total square footage to be occupied by the area and the maximum seating capacity.

**Operation Plan** - This shall describe the proposed outdoor area detail. This should include, but is not limited to, the dates, days and hours of operation, liquor service manuals, staff, security, maintenance personnel and proposed menu, and such other items as may be appropriate.

**Improvement Plan** - Detailed plans showing all proposed changes or improvements related to the outdoor seating area.

**Application Fee** – See Administrative Regulation entitled "User-Fee, License and Fine Schedule".

5. Applicant understands and agrees that additional information and material may be required during the processing of this application related to this application, the information provided herein, including attachments. Applicant agrees to provide such additional information and material and that failure to do so may delay the processing of this application or result in its denial. In the event Applicant is made aware that any information or document submitted as part of this application process is inaccurate or incomplete, Applicant agrees to immediately notify the Village and provide appropriate corrections. Applicant understands and agrees to provide such additional information and material, and that failure to do so may delay the processing of this application or result in its denial.

**THE UNDERSIGNED, BEING DULY SWORN, DOES STATE AS FOLLOWS:**

- A. **THAT THE UNDERSIGNED IS EMPOWERED TO PREPARE AND SIGN THIS APPLICATION ON BEHALF OF THE APPLICANT.**
- B. **THAT THE UNDERSIGNED HAS REVIEWED THIS APPLICATION AND ALL ATTACHMENTS AND SUBMITTALS, AND THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND ACCURATE.**
- C. **THAT THE UNDERSIGNED HAS REVIEWED AND SHALL COMPLY WITH THE PROVISIONS OF THE DOWNERS GROVE MUNICIPAL CODE AS IT RELATES TO OUTDOOR SALES.**

APPLICANT: Shaun Black / Tim Canning

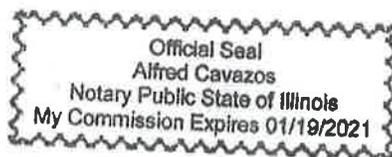
PRINT NAME: Shaun Black / Tim Canning

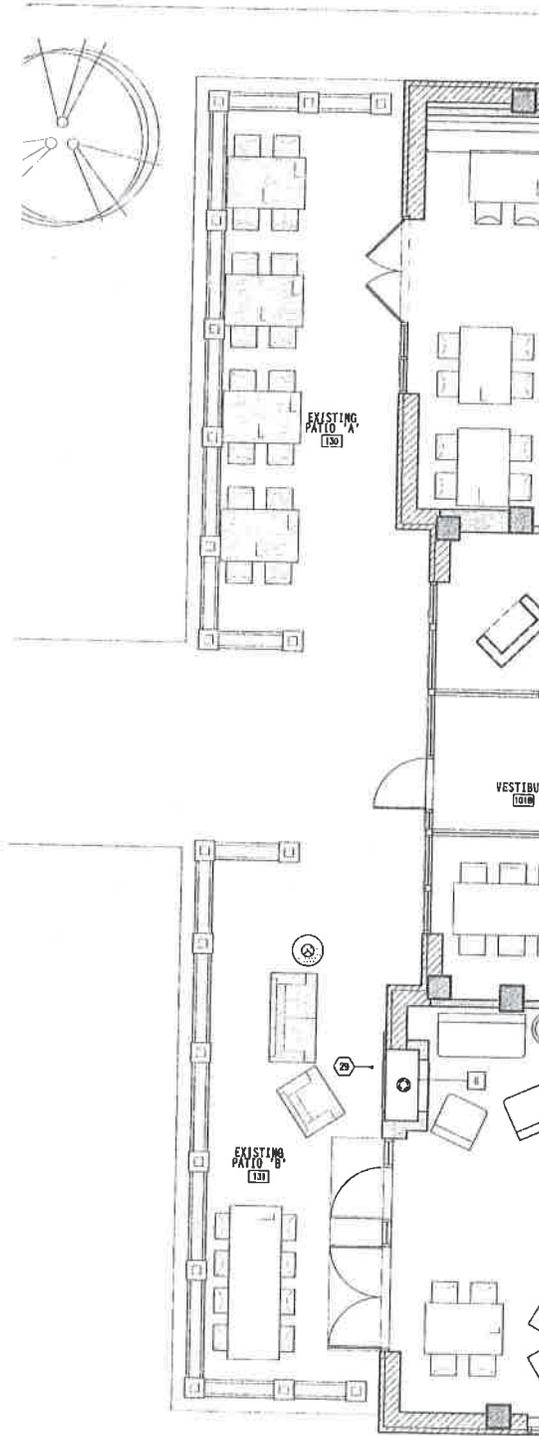
SIGNATURE: [Handwritten Signature]

TITLE: CO-OWNER

Subscribed and sworn to before me this 24 day of May, 2012.

Notary Public





*Cafe*

*Cadence  
5101 Mackel*



**A401 EQUIPMENT PLAN**

SCALE: 3/16"=1'-0"



## Cadence Kitchen's Service Program:

The service program at Cadence Kitchen is in place to control the way our customers consume their alcohol. At no time is a customer permitted to serve his or herself alcoholic beverages.

### Bar Station:

The Bar holds all the alcohol intended for consumption in the store. The bar counter will feature a service well to serve fresh beer, bottled micro brews, liquor and a selection of white and red wine featured on our menu (in addition to serving fresh coffee and lattes). The employee working the bar will be of legal serving age (over 21) and will be responsible for checking ID's at the service counter. The employee at the service will pour drinks for servers and customers that are sitting in our restaurant or on our patio. **AT NO TIME WILL CUSTOMERS BE PERMITTED TO SERVE THEMSELVES ALCOHOL!**

### SERVER POLICIES:

All servers must be at least 19 years of age (legal serving age) and have signed the form provided agreeing that they have read and understand the Cadence Kitchen's liquor manual. Servers are to ring up their guest's beverage order, the employee behind the bar receives the order and pours the alcoholic beverage, and the server then brings the beverage to the customer. **ANY EMPLOYEE THAT POURS AN ALCOHOLIC BEVERAGE MUST BE OVER 21 YEARS OF AGE.**

### Seasonal Patio Policies: \*

The Same laws and policies apply in and out of the store. The patio is a great place for our customers to unwind during the warm months. The patio shall not serve any alcoholic beverage after 12am on any given day. The patio needs to be carefully monitored to make sure that responsible behavior and guidelines are being followed. **AT NO TIME IS ANY PERSON PERMITTED TO LEAVE THE PREMISE WITH AN OPEN CONTAINER OF ALCOHOL!**

### Be mindful of the "passing" of any alcoholic beverages:

The patio will have planter boxes and required fencing around its' perimeter to help prevent any such passing of alcohol. Employees will be required to closely monitor customers that are served alcohol on our patio. **THE PASSING OF ALCOHOL WILL NOT BE TOLERATED!** Notify a manager immediately if any such incident occurs.

*excerpt from  
corp. and  
alcohol  
training  
manual*



### VILLAGE OF DOWNERS GROVE, ILLINOIS CERTIFIED EMPLOYEE DECLARATION

I, Shaun Black / Kim Carwing, DO HEREBY CERTIFY THAT I am the  
Print Name

CO-OWNERS of The Lemon Tree Beverage and I DO  
Corporate title/Position Corporation  
db/a Cadence Kitchen

HEREBY FURTHER CERTIFY THAT the attached document is a true, correct and complete  
list of current employees who serve, sell or distribute alcoholic liquor of Cadence  
db/a

located at 5101 Mackel Dr., Downers Grove, Illinois.  
Business Address

I DO HEREBY FURTHER CERTIFY THAT the attached copies of training certificates are  
true, correct and valid copies of the training certifications for each of the employees.

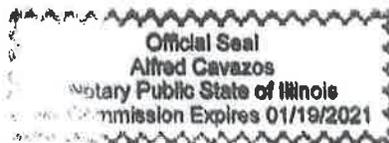
Date: 5/5/2017

[Signature]  
Signature

Subscribed and sworn to before me this 24 day of May, 20 17.

[Signature]  
Notary Public

Attachments:  
*Employee list*  
*Certifications*



# Illinois BASSET On-Premise SELLER / SERVER CERTIFICATION

**Trainee Name:** Tim Canning

**Date of Completion:** 07/11/2016

**School Name:**

360training.com dba Learn2Serve



I, \_\_\_\_\_  
certify that the above named person  
successfully completed an approved  
Learn2Serve Seller/Server course.

This course provides necessary  
knowledge and techniques for the  
responsible serving of alcohol.

This is your temporary certificate of completion. You will receive your official card in the mail. Please forward all questions to [support@360training.com](mailto:support@360training.com).



Corporate Headquarters  
13801 Burnet Rd., Suite 100  
Austin, Texas 78727  
P: 877.881.2235

Lease Amendment 2

This Agreement, made on June 12<sup>th</sup> 2017 by and between ACADIA RETAIL LLC, 1175 SPRUCE STREET, WINNETKA, IL 60093(referred to herein as "Landlord"), and THE LEMON TREE LLC, 5101 MOCHEL DRIVE, DOWNERS GROVE, IL 60515 (referred to herein as "Tenant").

WITNESSETH

WHEREAS, Landlord and Tenant entered into that certain Lease Agreement dated September 29, 2009 (collectively hereinafter referred to as the "Lease"), for certain real property containing approximately 5875 square feet located at 5101 MOCHEL DRIVE, DOWNERS GROVE, IL 60515 (hereinafter referred to as the "Premises"),

WHEREAS, Landlord and Tenant desire to amend the Lease;

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

That the Lease is amended effective on the Effective Date:

1. Section 1.1 (C) - Section 2.5 Permitted Use: Delete entire Section and replace with the following: The operation of a full-service, sit-down restaurant with a wait staff and table service, serving "American style cuisine" as its primary menu offering. Alcoholic beverage may be sold for on-premises consumption, provided the Tenant obtains, at Tenant's sole expense, all necessary permits, and licenses for sale and consumption of alcoholic beverages.

All remaining terms and conditions of the Lease remain in full force and effect.

IN WITNESS WHEREOF, Landlord and Tenant have caused this agreement to be executed as of the day and year first written above.

Landlord:  
ACADIA RETAIL LLC

Tenant:  
THE LEMON TREE LLC

By: \_\_\_\_\_

By: [Signature] \_\_\_\_\_

Printed Name: \_\_\_\_\_

By: \_\_\_\_\_

Title: Managing Member

Printed Name: Shaur Black

Printed Name: \_\_\_\_\_

Title: Co-Owner

Date: 6/13/17

Branch Number 1398

**Lease Amendment 1**

This Agreement, made on September 16<sup>th</sup> 2014 by and between ACADIA RETAIL LLC, 1175 SPRUCE STREET, WINNETKA, IL 60093(referred to herein as "Landlord"), and THE LEMON TREE LLC, 5101 MOCHEL DRIVE, DOWNERS GROVE, IL 60515 (referred to herein as "Tenant"),

**WITNESSETH**

WHEREAS, Landlord and Tenant entered into that certain Lease Agreement dated September 29, 2009 (collectively hereinafter referred to as the "Lease"), for certain real property containing approximately 5875 square feet located at 5101 MOCHEL DRIVE, DOWNERS GROVE, IL 60515 (hereinafter referred to as the "Premises"),

WHEREAS, Landlord and Tenant desire to amend the Lease;

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

That the Lease is amended effective on the Effective Date:

**1. Renewal Term**

The term of the Lease shall be modified and extended for a period of Seven (7) years plus Four (4) months commencing on October 1, 2014 and expiring on January 31, 2022.

**2. Base Rent**

Notwithstanding anything contained to the contrary herein, the Monthly Base Rent schedule outlined in the Lease Agreement dated September 25, 2008, Section 1.1 (E) shall be modified and amended for the time period reflected below:

October 1, 2014 – November 30, 2014

December 1, 2014 – January 31, 2015

Rent for extended term:

February 1, 2015 – January 31, 2016

February 1, 2016 – January 31, 2017

February 1, 2017 – January 31, 2018

February 1, 2018 – January 31, 2019

February 1, 2019 – January 31, 2022

ACADIA ON THE GREEN  
SHOPPING CENTER LEASE

THIS LEASE is made as of the 29 day of Sept, 2009, by and between ACADIA OTG, LLC, an Illinois limited liability company ("Landlord") and THE LEMON TREE, LLC, an Illinois limited liability company ("Tenant").

WITNESSETH THAT, in consideration of the rents, covenants and agreements hereinafter set forth, such parties enter into the following agreements:

**ARTICLE I**  
**BASIC LEASE PROVISIONS AND EXHIBITS**

**Section 1.1. Basic Lease Provisions.**

The following references furnish data to be incorporated in the specified Sections of this Lease. Each of the sections of this Lease referred to in this Section 1.1 shall be deemed incorporated by reference as if fully set forth herein; each of the basic lease provisions of this Section 1.1 shall be deemed incorporated into the sections noted in this Section 1.1, as if fully set forth in said section.

- (A) **Section 2.1: Premises:** approximately five thousand eight hundred seventy five (5,875) square feet in Building #3 as outlined on Exhibit C.
- (B) **Section 2.3: Term:** seventeen (17) days plus five (5) full Lease Years, commencing on January 15, 2009 (the "Commencement Date") and expiring on January 31, 2015 (the "Expiration Date").

**Section 2.9: Options:** three (3) options for five (5) Lease Years each

- (C) **Section 2.5: Permitted Use:** the operation of a retail grocery market that sells groceries, specialty foods, meat, and produce, and that provides cooking classes, catering services, dining facilities, private parties, and incidentally thereto, for the sale of alcoholic beverages for consumption both on and off the Premises provided Tenant obtains all necessary licenses and permits and the insurance required by this Lease and by applicable law. Tenant shall not be permitted to use the Premises for any other use.
- (D) **Section 3.4: Possession Date:** The day this Lease is executed by both Landlord and Tenant.
- (E) **Section 4.1: Base Rent (if Tenant does not exercise its option for Tenant's Increased TI Allowance as set forth in Section 3.7):**

	<u>Annual</u>	<u>Monthly</u>	<u>Sq. Ft.</u>
[REDACTED]			

For each Lease Year following the First Lease Year (including Lease Years falling during the Option Period, if applicable), annual Base Rent shall increase over the immediately preceding Lease Year, by the lesser of: (i) three percent (3%); or (ii) the CPI Increase (hereinafter defined). The term "CPI Increase" shall mean a fraction, expressed as a decimal, the numerator of which is the Current CPI minus the Prior CPI; and the denominator of which is the Prior CPI. The "Current CPI" means the CPI for the calendar month prior to the first calendar month of the Lease Year for which the Base Rent increase is being calculated; and the "Prior CPI" is the CPI for the calendar month that is thirteen months prior to the first calendar month of the Lease Year for which the Base Rent increase is being calculated. The term "CPI" means the Consumer Price Index for All Urban Consumers ("CPI-U") published by the Bureau of Labor Statistics of the United States Department of Labor, All Items (1982 84=100), U.S. City Average, or any successor index thereto, appropriately adjusted. If the CPI ceases to be published and there is no successor thereto, then the index most nearly the same as CPI, in Landlord's opinion with reference to industry practice, shall be used to make such calculations.

- (F) **Section 4.1: Base Rent (if Tenant exercises its option for Tenant's Increased TI Allowance as set forth in Section 3.7):**

	<u>Annual</u>	<u>Monthly</u>	<u>Sq. Ft.</u>
First Lease Year			
Second Lease Year			
Third Lease Year			

For each Lease Year following the Third Lease Year (including Lease Years falling during the Option Period, if applicable), annual Base Rent shall increase over the immediately preceding Lease Year, by the lesser of: (i) two percent (2%); or (ii) the CPI Increase (hereinafter defined). The term "CPI Increase" shall mean a fraction, expressed as a decimal, the numerator of which is the Current CPI minus the Prior CPI; and the denominator of which is the Prior CPI. The "Current CPI" means the CPI for the calendar month prior to the first calendar month of the Lease Year for which the Base Rent increase is being calculated; and the "Prior CPI" is the CPI for the calendar month that is thirteen months prior to the first

New Concept – Draft Menu / Brain Dump

Next Steps: Edit edit edit

Snacks 3-7

1. Crispy cauliflower 5
  - a. Salt and vinegar, spicy dill dipping sauce
2. Fried sausage olives 6
  - a. House made fennel sausage, cerignola green olive, pickled fennel, preserve lemon
3. Wisconsin cheese curds 7
  - a. Craft beer battered curds, jalapeno ranch dipping sauce
4. Popcorn 4
  - a. Togerashi spice, lime, cotija ,sea salt, parsley
5. Cold Dip Tasting Served with Toasted Sesame Lavash 6
  - a. Smoked trout dip, lemon marcona almonds
  - b. Pimento cheese, shaved tasso ham
6. Hot Crustini 6
  - a. Chorizo, serrano pepper, cilantro, cheddar (?)
  - b. Bacon, gorgonzola. herb tomatoes
7. Chilled Shrimp Virgin mary 7
  - a. Smoked tomato

Smalls

1. Seared diver scallop 12
  - a. Sunchoke soup ,basil oil, shemiji mushroom, artichoke crisp?
  - b.
2. Lamb Sausage “Gyros” 9
  - a. Grilled greek spiced lamb sausage, pickled spring onions and peppers, cucumber and creamy scallion relish, French feta
3. Meatballs 8
  - a. Pork and mushroom meatballs, polenta, mustard greens, tomato relish, pine nuts, parmesan romano, fried sage
4. Grilled Octopus 12
  - a. Cipollini onion, smoked paprika, potato / carrot hash, chorizo puree, grilled scallion, parsley salad
5. Pepper crust
  - a. Thin sliced Portabello mushrooms or Sashimi tuna, with Avocado and tomato salsa, jalapeno, ponzu sauce, cilantro, crispy shallots

- i. Sliced ahi tuni seared rare 14
  - ii. Portabello, 8
- 6. Whipped ricotta and honey 7
  - a. Fresh thyme, black pepper & sea salt, grilled rustic toast
- 7. Cioppino style mussels 9
  - a. Tomato fennel broth, salsa verde, grilled toast
- 8. Red wine braised short rib, 10
  - a. celeriac potato puree, cipollini onion, horseradish crème fraiche
- 9. Grilled Brie Cheese Mini Sandwich 9
  - a. Strawberry jam, arugula salad, toasted red walnuts

#### Salads

- 1. House Salad 5
  - a. Mixed greens, caramelized walnuts, grapes, sweet lemon dressing
- 2. Candied bacon salad 8
  - a. Romaine, blue cheese, red onion, tomato bacon vinaigrette
- 3. Brussel sprout and Kale Salad 7
  - a. Shaved Brussel sprouts, black kale, charred radicchio, marcona almonds, manchego cheese, shallot thyme vinaigrette
- 4. Heirloom tomato salad 9
  - a. Watermelon, radish, mint, shallot, crispy spelt, basil pistou, lemon zest
- 5. Grain bowl 10
  - a. Pearled farro, triple pea salad, (sugar snap, English, pea shoots) mint, goat cheese, pumpkin seeds, side of siracha, kale radish beet
    - 1. Add Burrata & tomato jam \$4
    - 2. Add Poached Egg \$2
- 6. Med Chop Salad 11
  - a. Chicken, feta, kalamata olive, cucumber, pita, crispy steam bun

#### Mains

- 1. House Burger 12
  - a. LTG beef burger, bibb lettuce, tomato, Vermont white cheddar, brioche bun
- 2. Burger Slider Trio with Duck Fat Fries 15
  - a. Duck burger, fennel, grilled peach, mizuna greens, potato bun
  - b. Bison burger, bacon, cheddar, bbq sauce, arugula, pretzel bun
  - c. LTG beef, white cheddar, bib lettuce, overnight tomato, brioche bun
- 3. Chicken "bacon" sandwich 11
  - a. Pressed smoked confit chicken thighs, tomato, lettuce, orange fennel seed jam, tarragon aioli, ciabatta bun
- 4. Veggie Burger 12
- 5. Bucatini 14
  - a. Pork Belly Porchetta, English peas, parmesan

6. Honey Mustard Crusted Scottish Salmon 16
  - a. Israeli cous cous, asparagus, shiitake mushrooms, lemon sauce
7. Roasted Chicken 15
  - a. Celery root puree, honey roasted carrots, crisp potato, lemon, thyme
8. Turkey Meatloaf 14
  - a. Fresh fig jam, Yukon gold potato puree, Dijon green beans, pan sauce
9. Char Grilled Bison Filet 26
  - a. Charred sugar snaps, asparagus, wasabi whipped potatoes, cherry demi glaze
10. NY Fattie 22
  - a. 10oz 2" thick NY loin, short rib poutine, blue cheese fondue, sous vid tomatoes

#### Sides 4

- Mac and Cheese
- Spicy Sugar Snap peas
- Grilled Asparagus
- Crispy portobellos

#### Dessert

- Smores Board
- Balsamic black pepper strawberries, lemon curd, strusel, basil
- Pot de crème, espresso bean crema, cardamom whipped cream, coco nibs, buttermilk scone crisp

# CADENCE KITCHEN

## CORPORATE EMPLOYEE ALCOHOL TRAINING MANUAL

(This manual is written in compliance with the State of Illinois and the Village of Downers Groves laws and codes. The manual is specific to Cadence Kitchen and it is to be taken extremely seriously.)

Cadence Kitchen is an establishment that sells a variety of food and drinks. Cadence Kitchen sells alcohol to be consumed on its' premise.

### Restaurant Hours:

Mon-Thurs 11am-1am

Fri & Sat 11am-2am

Sunday 10am-11pm

Cadence Kitchen  
5100 Mochel Drive  
Downers Grove, IL

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# Keys to Success

The Cadence Kitchen's objective is to partner high quality products with incredible customer service. As part of the team you will become the face of Cadence Kitchen. The following manual will provide you the tools needed to do so:

## General Guidelines

- In Illinois customers buying alcohol must be 21.
- Employees pouring alcohol must be over 21.
- Someone over 21 must make the initial determination if a patron who wishes to be served alcohol is over 21.
- Employees must be at least 19 years old to serve as waiters or waitresses for the purpose of serving alcoholic beverages
- Employees under the age of 21 should be carefully watched to ensure that they do not sell or have access to liquor for themselves or their friends.
- If a customer looks under the age of 35, proof-of-age identification must be requested.
- Perpetual calendars are kept at appropriate locations to aid employees in confirming legal age.
- A State identification guide must be kept on premises for employees to check validity of out-of-state licenses/identification cards.
- Hour restrictions and times when alcohol cannot be sold must be strictly enforced.

CADENCE KITCHEN

- Employees should be fully aware that they have the legal right to refuse to sell alcoholic beverages to anyone unable to produce proper identification or who they feel is already intoxicated.
- Alcoholic Beverages may be consumed on premise:
  - 11am – 1am Monday thru Thursday
  - 11am – 2 am Friday and Saturday
  - 10am – 11pm Sunday
- The following signs are posted and visible at all times:
  - “Persons served beer, wine or liquor must be 21 or over”
  - “We will not sell alcoholic beverages to minors or intoxicated individuals”
- Employees know they are subject to fines/termination should they violate provisions of the Ordinance.

## **Training:**

**Employees will be required to obtain certified training per Section 3-33.3 of the Downers Grove Municipal Code upon hired date or they will not be able to serve alcohol.**

Employees are trained of store policies and advised of local laws concerning the sale of alcohol upon hire.

- Quarterly “refresher” meetings are conducted concerning the importance of responsible alcohol serving.
- Training certificates will be kept on file at the store.

## **Management Responsibilities:**

1. Ensure employee comprehension of Liquor Handling Policies/Procedures through:
  - a. Distribution of a policy manual to employees upon hire.
  - b. Provide instruction/guidance/assistance on proper liquor.
  - c. Advise employees of local liquor codes.
2. Obtain signed servers/checkout receipt of liquor policy/procedure manual upon date of hire.
3. Provide for the ongoing reinforcement process involved in keeping by providing for quarterly meetings with employees.
4. Provide employee guidance/assistance to ensure enforcement of liquor handling policies/procedures (in accordance with State and Village Liquor Ordinances.)
5. Provide employee with evaluation of their work performance.
6. Initiate proper disciplinary action as necessary. Provide for appropriate intervention.
7. Provide for appropriate training of all personnel in accordance with their respective job classifications.

## **Servers:**

- Verification of age by valid identification only.
- Know state and local liquor laws and legal responsibilities of those who serve alcohol.
- Enforce local laws regarding minimum drinking age.
- Give last call ½ hour prior to official closing of restaurant/patio.
- Never give away alcohol.
- Serve alcohol only within permitted hours.
- Recognize signs of intoxication.

## **Management:**

- De-emphasize excessive liquor sales in marketing and promotion efforts.
- Provide food service at least 1 hour prior to close.
- Be sure beverage service policies are enforced by personnel.
- Evaluate intoxicated guests when requested by Staff.
- Terminate alcohol sales when necessary.
- Call cab for intoxicated guests.

## **RESPONSIBILITIES TO THE CUSTOMERS:**

Employees of Cadence Kitchen should take a firm stand on the responsibility they have to their customers in terms of alcohol consumption. We do not want our customers to drive home if they had too much to drink! If you think a customer should not be served, or if you think a customer has had too much to drink, servers should contact the manager immediately.

Cadence Kitchen employees should have the interest of the individual and public safety in mind, and therefore, have the obligation to the community and to the individual to spot people who have over consumed alcohol. This applies to all customers.

Management is responsible for actually "cutting off" customers, but it takes a team effort from all employees to help spot these people and tell the manager on duty. Rely on good judgement when someone in the establishment has had too much to drink. We will have cab company phone numbers listed in the bar.

## **Carding Procedures:**

### **HOW TO CHECK A PATRON FOR CORRECT PROOF OF AGE**

#### **Age Requirement**

- The minimum age requirement for the purchase of alcoholic beverages in all states is 21 years of age.
- If you have any reason to believe that underage patron is attempting to purchase alcohol, you must ask for proper identification.
- Under no circumstance should you sell any alcoholic beverages to a person who is believed to be under 21 years of age.
- Only official identification may be accepted.
- Identification is required if the customer appears to be under the age of 35.

#### **Acceptable forms of Identification:**

1. Current Driver's License (Vertical Drivers Licenses not accepted)
2. Current (state issued) ID cards
3. Valid Passport

If any form of ID seems questionable, they should be taken to the manager on duty immediately for approval. Any "fake" ID should be confiscated and turned into local authorities. Under no circumstances will traffic tickets be accepted as valid forms of ID for the purchase of alcohol. Do not be afraid to ask for another form of ID if there is any doubt of the validity of that ID. Employees are not accept vertical ID's.

#### **When Checking a person's ID look for the following:**

- Date of birth
- Compare the picture in the ID to the customer
- Expiration date of ID
- Height, weight, hair and eye color are good things to look for to check validity.

**When in doubt, DO NOT serve or make the sale**

## **Local Ordinances You Should Know:**

### **LEGAL SERVING HOURS (Section 3-31)**

Another area where disregard of the law may bring stiff penalties concerns the hours when liquor may and may not be served. You should know when you must stop serving, when all glasses must be off the tables and bar, and when all guests must be out of the establishment: If it becomes necessary in upholding the law, remove the glasses from the tables.

Monday – Thursday 8:00am – 1:00 am

Friday – Saturday 8:00am – 2:00 am

Sunday 9:00am – 1:00 am

It is unlawful to permit customers to consume alcohol on premise later than one hour after the applicable closing time.

### **MINIMUM AGE OF SELLERS (Section 3-28)**

Age of seller policies require that alcohol servers and clerks must be a minimum age in order to legally serve or sell alcohol. Clerks must be at least 21 years of age to ring up any sale of alcoholic liquor. Servers must be a minimum of 19 years of age; however, the under 21 servers MAY NOT take the initial order or make the determination that a patron is of age. Initial orders/determination of age (carding) must be done by another server is over 21.

### **ADULTS SHARING DRINKS WITH MINORS (Section 3-36)**

The Management will make it clear that adults sharing drinks with minors will not be tolerated. Regardless if in the company of parents, those under 21 should not be allowed alcoholic beverages.

- If an instance arises, the Manager will immediately tell the party that such practices are not permitted.
- Make it understood any alcoholic beverage in front of a minor will be immediately removed.
- If the party persists, the Manager will remove the alcoholic beverage from the adult and refuse to accept further orders.

### **LIQUOR PRODUCT IDENTIFICATION SIGNS (Section 3-33.2)**

The sale of alcoholic liquor for consumption on the premises within the Village shall be limited to restaurants, hotels and recreational facilities, with liquor

#### CADENCE KITCHEN

sales as incidental of the operation of any such establishments. Liquor product identification signs (banner, placard, poster streamer, balloon or other attention getting device, which is designed or used to advertise, promote or identify a particular brand of liquor – including, but not limited to, “beer signs” that may involve electronic or neon displays) **shall not be permitted as any interior or exterior window sign or as any form of exterior sign** for any premises holding a license for on-premise consumption.

#### **SERVING INTOXICATED INDIVIDUALS (Section 3-25)**

Serving an obviously intoxicated person is strictly a violation of policy and may lead to civil or criminal responsibility. If an obviously intoxicated person leaves the premises and gets into an accident, a civil suit or criminal proceedings may be brought against both the company and the individual employee (s) responsible. Our best protection will come from the exercise of common sense by both management and employees. Employees serving alcoholic beverages should be aware of their responsibilities AND their potential personal liability.

**.08 is the Illinois Blood Alcohol Content (BAC) limit. Any person driving in the State of Illinois with a BAC of .08 or more risks being charged with Driving Under the Influence (DUI).**

## **Village of Downers Grove Alcohol Awareness Programs:**

### **COMPLIANCE TESTING (Control Buy Program)**

The Downers Grove Police Department periodically conducts tests on establishment to ensure that minors are not being served alcohol. An Under 21 agent is sent into each establishment to attempt to purchase liquor. In the event staff serves or sells alcohol to the minor, the individual involved in the service/sale is immediately issued an administrative citation (ticket) for serving the minor. In addition, the licensee will be required to attend the public hearing on the violation. A finding of guilty with regard to the violation will result in fines, penalties and/or suspension of the liquor license and possible mandatory certified training for all employees.

Fines for non-compliance are as follows:

- \$500 fine issued to the individual involved in alcohol sale to a minor
- Up to \$15,000 in fines
- Up to \$1,000 to cover costs of a disciplinary hearing
- Suspension or revocation of liquor license

### **DUI Notification Program**

The Downers Grove Police Department will notify an establishment in the event an individual arrested for a DUI names their establishment where they have been drinking prior to the arrest. Any establishment receiving multiple notifications is subject to a license renewal hearing where policies will be reviewed.

## TIPS FOR EMPLOYEES:

### **Alcohol Awareness**

Serving alcohol is a privilege that is granted by local authorities. This privilege carries with it a duty for us to operate in a responsible manner and involves public safety and considerable liability to the company as well as our employees. It is our **policy** to deal with situations that arise from serving alcohol. If there is any doubt as to the age of a guest, ask them for proof of age. Be polite, but remember; you as well as the store, can be held liable if a minor is served. Remember, these policies are designed for our guests' safety. They must be applied impartially. Alcohol awareness is a serious subject; and you, the Server, are the most important element of the Program.

### **Take Action**

If you feel that a guest is intoxicated, you should cease serving the guest drinks immediately and inform your Manager. If the guest persists in ordering alcoholic beverages, acknowledge the drink request, but ask the Manager to explain to your guest that the drink must be declined.

### **Watch For These Signs**

Be aware of the condition of your guests at all times. Any guest who has consumed more than three drinks could soon be approaching intoxication. An intoxicated person will usually display recognizable behavioral characteristics. Alert Manager at the first sign of any of these:

- Slurred speech, thick-tongued
- Eyes become glassy, unable to focus.
- Unusual change in the color of facial skin, going pale or flushed.
- Loss of physical motor skills; staggers or stumbles when walking, spills drinks or food.
- Abusive language; questioning the Server's performance; profanity, bragging.
- Obvious changes in behavior; more or less talkative; loud voice.
- Exaggerated emotional outbursts; crying or loud laughing.
- Unable to respond coherently when addressed or questioned.
- Unreasonable and exaggerated responses.
- Blank, staring facial expression.
- Obvious impairment of judgment.
- Annoying other guests.

## CADENCE KITCHEN

### Offer Alternatives

- If possible, invite the guest to stay and eat something.
- Let the guest know that he or she is welcome to stay and finish their meal.
- Offer complimentary food. Check with the Manager.
- Arrange for a taxi if the guest is driving; The phone number is posted in the bar.
- Strongly discourage the guest from driving; if he or she ignores your suggestions and insists upon driving, call the Manager.

### Be Prepared

You will be dealing with a person who is to some degree “out of control”. The psychological message we give the guest is that we are in control of this situation. The guest will probably be offended and become argumentative. Do not attempt to “reason” with the guest. If you know that guest is belligerent or physically threatening, approach the guest with another employee (preferably a Manager).

If the guest continues to be a problem, inform the Manager. Never attempt to physically detain a guest on the premises.

**NOTE:** A person with a physical or mental disability may seem to have the same outward appearance as a guest who has had too much to drink. Your sensitivity is extremely important in all situations.

## **Violation Policies:**

Any employee that knowingly violates the Cadence Kitchen and/or The State of Illinois liquor policies shall be terminated and reported to the proper authorities.

## **LIQUOR INFORMATION:**

Blood alcohol content (BAC), or blood alcohol concentration, is the concentration of alcohol in a person's blood. Bac can be mathematically estimated or measured with a blood, breath, or urine test. A blood alcohol level of 0.01 is considered low, while 0.4 and higher is toxic and potentially deadly.

When a person consumes alcohol it is absorbed into the bloodstream. Then the liver breaks down (metabolizes) the alcohol. Alcohol is metabolized more slowly than it is absorbed. Because it takes longer for alcohol to metabolize, consumption must be controlled in order to prevent alcohol from accumulating in the body and causing intoxication.

BAC is used to determine an individual's intoxication level, and it provides an estimate of his/her level of impairment. When individuals consume alcohol, their judgment, coordination, concentration, alertness, speech, and ability to feel sensations become impaired. The more an individual drinks, the more impaired these functions become.

Even though the degree of impairment varies among people with the same BAC, it is considered a reliable way to determine if it is safe for someone to drive or operate heavy machinery, including motor vehicles, boats, and aircrafts after drinking.

It is illegal for individuals to drive with BAC levels of 0.08 and higher in the United States. States may have stricter laws for individuals younger than 21 years old. Some states have zero tolerance laws for this age group that allow underage people to be convicted of driving under the influence with virtually any amount of alcohol in the bloodstream.

The amount of alcohol varies in different types of alcoholic drinks. In general, a 12-ounce beer, a five-ounce glass of wine, and 1.5-ounce shot of hard liquor are considered equivalent.

Counting the number of drinks consumed is not an accurate way to measure intoxication because individuals have different alcohol tolerances. An individual's tolerance to alcohol is dependent on many factors, including weight, age, gender, body fat percentage, genetics, synergistic effects of drugs, amount of food in the stomach, and how frequently the person drinks.

#### CADENCE KITCHEN

The length of time that elapses between drinks is also an important factor. The quicker an individual drinks alcoholic beverages, the more intoxicated he/she is going to become. This is because the body needs time to metabolize the alcohol. It is generally accepted that consuming two standard alcoholic beverages increases the average person's by about 0.05% in about one hour. Limiting alcohol intake to one drink per hour after the first two drinks are consumed will keep the BAC near 0.05%.

Individuals should not consume any alcoholic beverages before driving or operating heavy machinery.

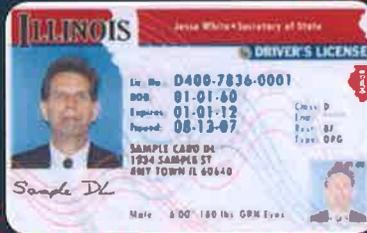
### **Illinois State Driver's Licenses:**

# ILLINOIS

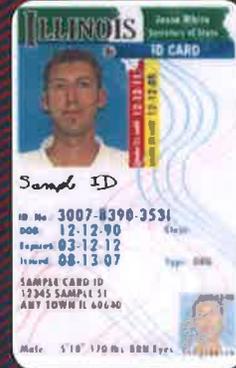
## NEW DRIVER'S LICENSE/ID CARD DESIGN



Under 21 Driver's License



Driver's License



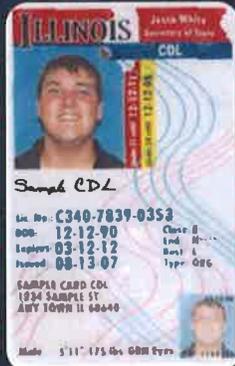
Under 21 ID Card



ID Card



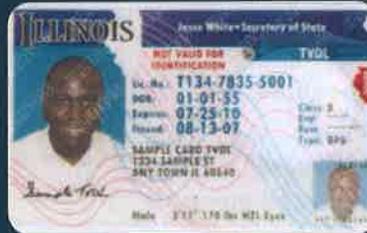
Under 21  
Temporary Visitor  
Driver's License (TVDL)



Under 21 Commercial  
Driver's License



Commercial Driver's License (CDL)

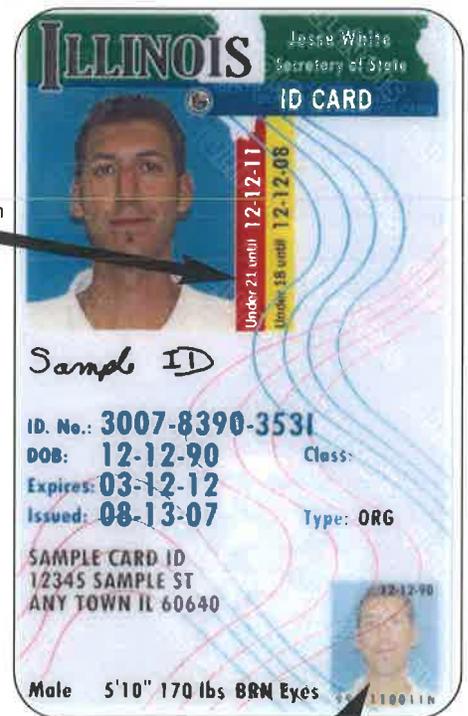
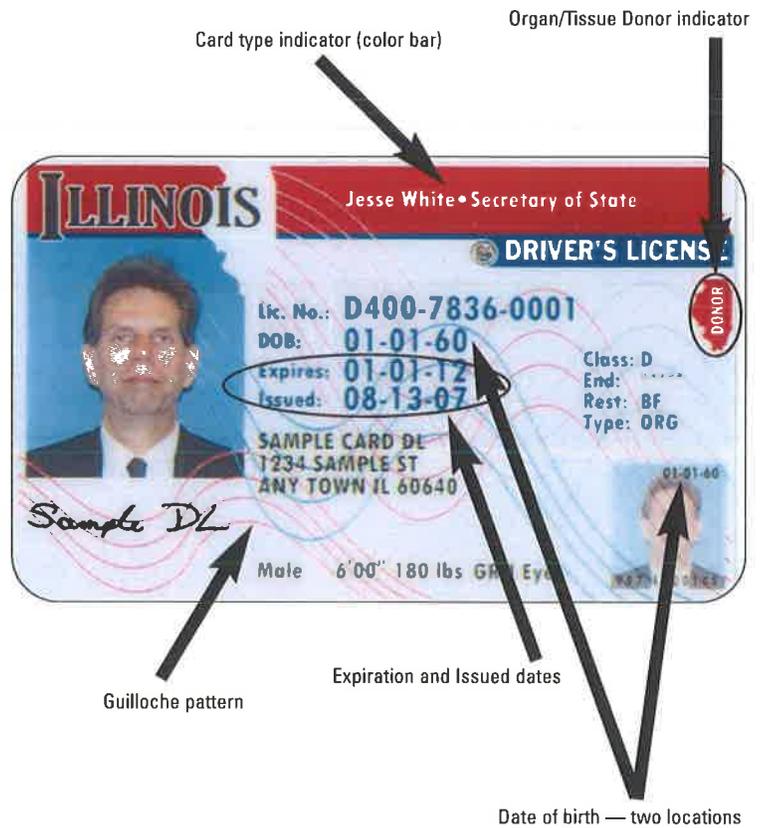


Temporary Visitor Driver's License (TVDL)

Illinois Secretary of State Jesse White



# Driver's License/ID Card Security Features



## Driver's License Features

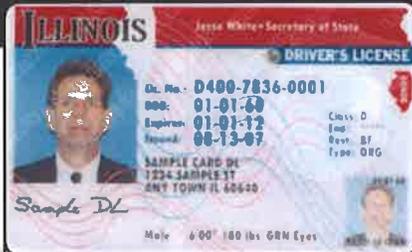
- Card type indicator  
Red — Driver's License and CDL  
Green — ID Card  
Purple — TVDL
- Guilloche pattern in background
- Date of birth in two locations
- Ghost image of photo
- Organ/Tissue Donor indicator
- UV, hologram, microtext and more

## Additional Features — Under 21 Driver's License

- All security features listed above
- Under 21/18 dates
- Vertical design

# Valid Over 21 Driver's Licenses/ID Cards

## NEW to be phased in Fall 2007



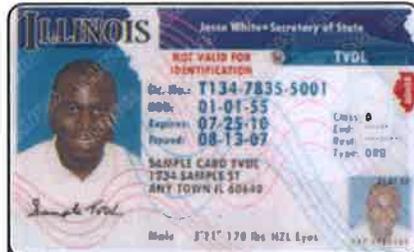
Driver's License, issuance phased in Fall 2007



ID card, issuance phased in Fall 2007



CDL, issuance phased in Fall 2007



Temporary Visitor Driver's License (TVDL), issuance phased in Fall 2007

## OLD to be phased out upon individual expiration dates



Driver's License



ID card



CDL



TVDL

# Valid Under 21 Driver's Licenses/ID Cards

## NEW to be phased in Fall 2007

**ILLINOIS** Jesse White Secretary of State  
DRIVER'S LICENSE

Sample DL

ID No. D400-7839-0953  
DOB 12-12-90 Class: D  
Expires 03-12-12 End: B  
Issued 08-13-07 Type: ORG

SAMPLE CARD DL  
1234 SAMPLE ST  
ANY TOWN IL 60640

Female 5'05" 125 lbs. BRN Eyes

Under 21 Driver's License, issuance phased in Fall 2007

**ILLINOIS** Jesse White Secretary of State  
ID CARD

Sample ID

ID No. 3007-8390-3531  
DOB 12-12-90 Class:  
Expires 03-12-12  
Issued 08-13-07 Type: ORG

SAMPLE CARD ID  
12345 SAMPLE ST  
ANY TOWN IL 60640

Male 5'10" 170 lbs. BRN Eyes

Under 21 ID card, issuance phased in Fall 2007

**ILLINOIS** Jesse White Secretary of State  
CDL

Sample CDL

Lin. No. C340-7839-0353  
DOB 12-12-90 Class: B  
Expires 03-12-12 End: B  
Issued 08-13-07 Type: ORG

SAMPLE CARD CDL  
1234 SAMPLE ST  
ANY TOWN IL 60640

Male 5'11" 175 lbs. GRN Eyes

Under 21 CDL, issuance phased in Fall 2007

**ILLINOIS** Jesse White Secretary of State  
TVDL

Sample TVDL

Lin. No. T134-7839-0953  
DOB 12-12-90 Class: D  
Expires 02-02-09 End: B  
Issued 08-13-07 Type: ORG

SAMPLE CARD TVDL  
1234 SAMPLE ST  
ANY TOWN IL 60640

Female 5'07" 170 lbs. BLU Eyes

Under 21 TVDL, issuance phased in Fall 2007

## OLD to be phased out upon individual expiration dates

**Illinois** Jesse White Secretary of State  
DRIVER'S LICENSE

Sample DL

ID No. U536-7848-6001  
Issued 12-09-04  
Expires 04-01-07

Under 21 until 01-01-04  
Under 18 until 01-01-04

ORG Class D  
Restrictions: B

Male BLUE Eyes  
5'00"  
120 lbs

Birthdate 01-01-88

SAMPLE DL  
UNDER TWENTYONE  
1234 ANY STREET  
ANY TOWN IL 60640

Under 21 Driver's License, Issuance began 1/1/05

**Illinois** Jesse White Secretary of State  
ID CARD

Sample ID

ID No. S367-8986-601U  
Issued 12-09-04  
Expires 04-01-07

Under 21 until 04-01-07  
Under 18 until 01-01-04

ORG Class B  
Restrictions: B

Female BLUE Eyes  
5'05"  
118 lbs

Birthdate 01-01-88

SAMPLE ID  
UNDER TWENTYONE  
1234 ANY STREET  
ANY TOWN IL 60640

Under 21 ID Card, Issuance began 1/1/05

**Illinois** Jesse White Secretary of State  
CDL

Sample CDL

Lin. No. U536-7838-6601  
Issued 12-09-04  
Expires 04-01-07

Under 21 until 01-01-07  
Under 18 until 01-01-04

ORG Class B  
Restrictions: B  
Endorsements: X  
Female GRN Eyes  
5'08"  
120 lbs

Birthdate 01-01-88

SAMPLE CDL  
UNDER TWENTYONE  
1234 ANY STREET  
ANY TOWN IL 60640

Under 21 CDL, Issuance began 1/1/05

**Illinois** Jesse White Secretary of State  
TEMPORARY VISITOR DRIVER'S LICENSE

Sample TVDL

ID No. U536-7988-6601  
Issued 12-10-04  
Expires 02-09-07

Under 21 until 01-01-07  
Under 18 until 01-01-04

ORG Class D  
Restrictions: B

Female BRN Eyes  
5'00"  
200 lbs

Birthdate 01-01-88

SAMPLE TVDL  
UNDER TWENTYONE  
1234 ANY STREET  
ANY TOWN IL 60640

Under 21 TVDL, Issuance began 1/1/05

**Illinois** Jesse White - Secretary of State

ISSUED 12-13-04 EXPIRES 04-01-07

JANE Q SAMPLE  
1234 ANY STREET  
HOME TOWN IL 60080

Birthdate 01-01-88

Male 5'07" 120 lbs. GRN Eyes  
Restrictions: B Type: ORG Class: B Endor: X\*\*\*

Under 21 Driver's License Style, 12/30/02-12/31/04

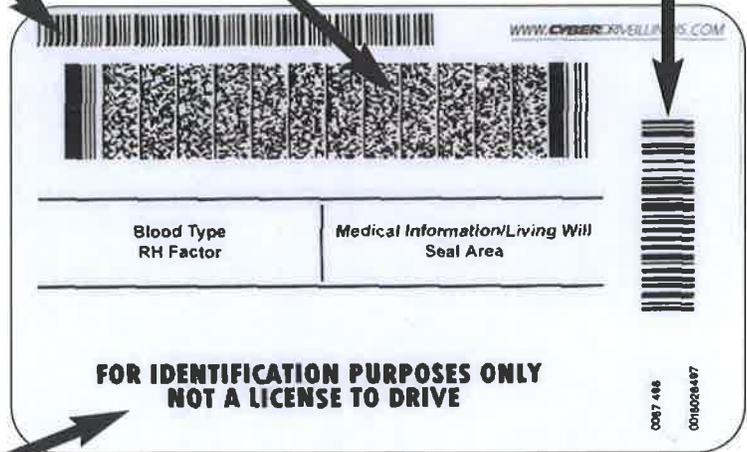
# Features on Back of Driver's License/ID Card



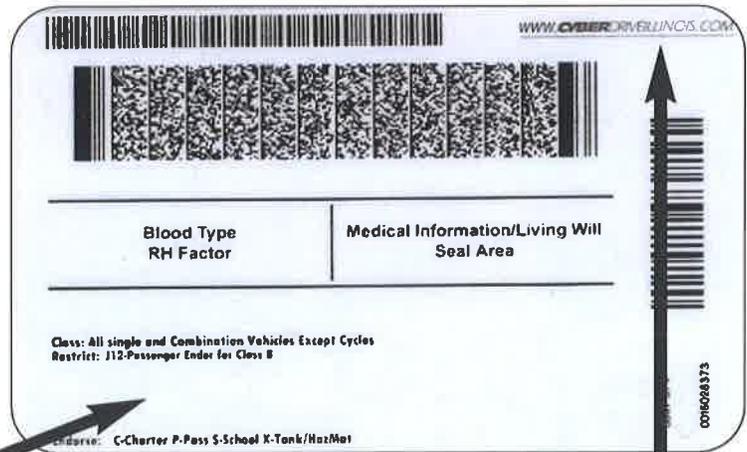
1D barcode with DL or ID number

Barcode used for inventory tracking

2D barcode with text from card front



Text on ID cards



Area for literal text (class, restrictions, endorsements)  
Area may be covered by safe driver renewal sticker

Web site address

## Features on Back of Driver's License and ID Cards

- Existing medical information areas relocated
- Existing 2D and 1D barcodes relocated
- New 1D barcode for internal materials tracking
- Web Site address — [www.cyberdriveillinois.com](http://www.cyberdriveillinois.com)
- New text on ID cards (Not for driving purposes)
- Organ Donor signature area no longer needed due to new Organ/Tissue Donor Registry (witnesses or family consent no longer necessary)

# Features of the new driver's license

- 1) Larger photo along with smaller version of the same image.
- 2) To deter counterfeiting, design includes patterns and images, including 3) portrait of Lincoln and state seal.
- 4) Laser perforation in shape of Illinois, viewable when held up to light.
- 5) On back, person's photo and birth date viewable under ultraviolet light.



↑ Front Back ↓



## How the new license will be issued

You'll no longer walk out of a Secretary of State's office with a new license. Here's how the new process will work.

- A) To renew your license, go to the local Secretary of State office, take required tests and have a photo taken.
- B) You'll be issued a paper copy of your new license and your old license will be returned to you with a hole punched in it. You'll use the two IDs until the new license arrives, even for air travel.
- C) Your information will be sent to a central unit in Illinois, where background checks will be run and the new license created.
- D) The new license should be mailed to you within 15 business days.



Example of a temporary license.

Source: Illinois Secretary of State

## DRIVER SERVICES

### Driver's License/State ID Card Central Issuance



A significant change will soon take place at the Secretary of State's office. The change will improve upon the design and issuing process of Illinois' driver's licenses/ID cards.

Applicants visiting Driver Services facilities will no longer be issued a new permanent DL/ID card at the end of the application process. Instead, they will leave the facility with a temporary secure paper driver's license, which is valid for 45 days and will serve as their DL/ID for driving purposes and proof of identification. For air travel, the U.S. Department of Homeland Security (DHS) states that it will accept the temporary document in conjunction with the old DL/ID to board an aircraft until the permanent card arrives in the mail. Therefore, the facility employee will return the old DL/ID card back to the applicant after punching a hole in it.

Meanwhile, the applicant's information will be sent to a centralized, secure facility in Illinois. After fraud checks have been conducted to ensure the applicant's identity, a higher quality, more secure DL/ID will be printed and sent via U.S. mail within 15 business days to the applicant's address.

This new process, central issuance, meets REAL ID requirements mandated by DHS. As a result, these changes are necessary for Illinois to move closer to achieving full REAL ID compliance. Illinois is not the first state to transition to central issuance. In fact, 39 other states have already done so. This includes heavily populated states like California, Texas, New York and Florida – as well as Illinois' neighboring states.

Also, central issuance allows better identity theft prevention by allowing the office to investigate possible fraud before applicants receive their DL/ID. In addition, the design of the DL/ID card has been upgraded with important features that over-the-counter technology simply cannot produce.

The transition to central issuance will take place in phases. Beginning May 17, 2016, Safe Driver Renewal applicants will receive by mail their new driver's license with the upgraded security features. Beginning in late June 2016, through a gradual rollout, Driver Services facilities throughout the state will implement central issuance with the new card design. By the end of July 2016, all Driver Services facilities will have transitioned to central issuance.

**NOTE:** The temporary DL/ID is not acceptable as proof of identity for a Social Security Number replacement card. If you plan to request a Social Security Number replacement card, please wait for your permanent driver license or ID card to arrive in the mail before visiting a Social Security office.

#### Quick Links

- [Address Change](#)
- [Central Issuance Brochure](#)
- [Central Issuance Brochure - Spanish](#)
- [Check Status of Your Permanent DL/State ID](#)
- [Driver's License/State ID Card Information](#)
- [FAQs](#)
- [Jesse White Announces Security Upgrades to Driver's License/ID Card](#) - video
- [News Release](#)

#### Video



You may download a copy of the above video by right-clicking on [this link](#) and selecting the "Save Link/Target As" option.

## THE NEW PROCESS:

### STEP 1

When it is time to renew your driver's license or if you are a new driver in Illinois, visit a Secretary of State Driver Services facility.

### STEP 2

Take the vision, written and road tests (if necessary).

### STEP 3

Take your photo at the facility.

### STEP 4

Receive your temporary, secure paper driver's license/ID card at the facility and your old driver's license/ID card will be returned to you after a hole has been punched in it.

### STEP 5

After fraud checks have been conducted, your new permanent driver's license/ID card will be mailed to you within 15 business days.



## **Cadence Kitchen's Service Program:**

The service program at Cadence Kitchen is in place to control the way our customers consume their alcohol. At no time is a customer permitted to serve his or herself alcoholic beverages.

### **Bar Station:**

The Bar holds all the alcohol intended for consumption in the store. The bar counter will feature a service well to serve fresh beer, bottled micro brews, liquor and a selection of white and red wine featured on our menu (in addition to serving fresh coffee and lattes). The employee working the bar will be of legal serving age (over 21) and will be responsible for checking ID's at the service counter. The employee at the service will pour drinks for servers and customers that are sitting in our restaurant or on our patio. **AT NO TIME WILL CUSTOMERS BE PERMITTED TO SERVE THEMSELVES ALCOHOL!**

### **SERVER POLICIES:**

All servers must be at least 19 years of age (legal serving age) and have signed the form provided agreeing that they have read and understand the Cadence Kitchen's liquor manual. Servers are to ring up their guest's beverage order, the employee behind the bar receives the order and pours the alcoholic beverage, and the server then brings the beverage to the customer. **ANY EMPLOYEE THAT POURS AN ALCOHOLIC BEVERAGE MUST BE OVER 21 YEARS OF AGE.**

## **Seasonal Patio Policies:**

The Same laws and policies apply in and out of the store. The patio is a great place for our customers to unwind during the warm months. The patio shall not serve any alcoholic beverage after 12am on any given day. The patio needs to be carefully monitored to make sure that responsible behavior and guidelines are being followed. **AT NO TIME IS ANY PERSON PERMITTED TO LEAVE THE PREMISE WITH AN OPEN CONTAINER OF ALCOHOL!**

### **Be mindful of the "passing" of any alcoholic beverages:**

The patio will have planter boxes and required fencing around its' perimeter to help prevent any such passing of alcohol. Employees will be required to closely monitor customers that are served alcohol on our patio. **THE PASSING OF ALCOHOL WILL NOT BE TOLERATED!** Notify a manager immediately if any such incident occurs.

CADENCE KITCHEN

Additional employees will be on staff during popular events in Downtown Downers Grove to help monitor the patio and its' guests. I.E. car shows, other festivals and events

CADENCE KITCHEN

**ACKNOWLEDGMENT FORM**

Employee Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Employee Classification: \_\_\_\_\_

I, the undersigned, have read the Downers Grove Liquor License Guidelines and the Downers Grove Municipal Code, Chapter 3 and specifically Section 3-25 which deals with the sales of alcoholic beverages to minors, etc., and agree to comply with its specifications.

I acknowledge that I personally have the discretionary right to refuse sales of alcoholic beverages to anyone I feel is underage or intoxicated, and I, therefore, accept full responsibility for my actions.

As of today, I am at least 21 years of age and understand that I may take orders for alcoholic beverages, as well as serve/sell the product to customers for on premise consumption, only after determining that person placing the order is of legal drinking age – 21 years of age or older. I have read and understand the I.D. guidelines as outlined in the Downers Grove Liquor License Guidelines.

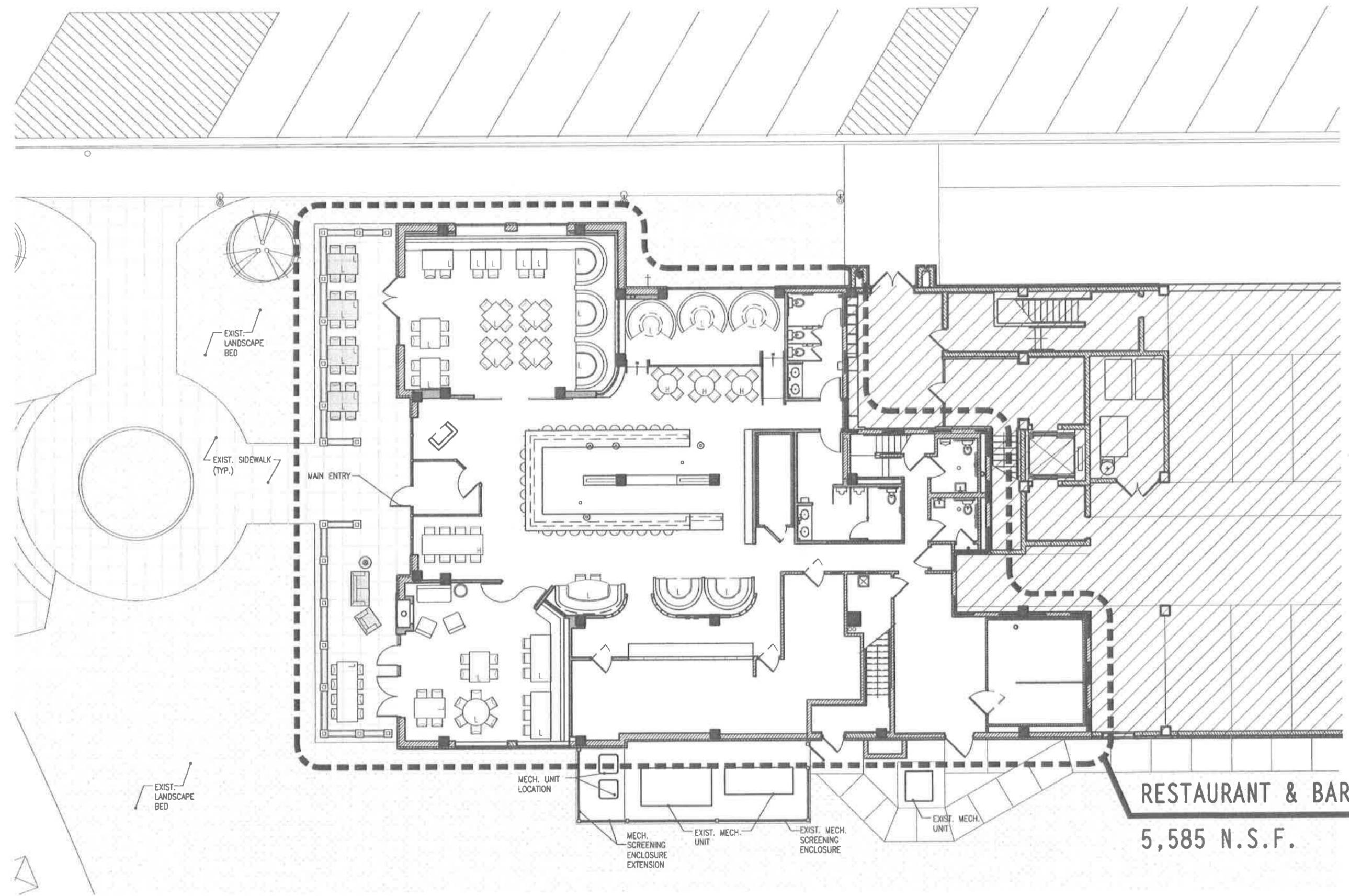
Signature

OR

As of today, I am at least 19 years of age and understand that I may serve alcoholic beverages to customers for consumption on the premises only after another employee at my place of employment (over the age of 21) determines that person placing the order is of legal drinking age – 21 years of age or older. I understand that I may not attend bar, draw, pour or mix any alcoholic beverages. I have read and I understand the I.D. guidelines as outlined in the Downers Grove Liquor License Guidelines.

Signature





PROPOSED INTERIOR RENOVATION FOR:

# CADENCE

5101 MOCHEL DRIVE  
DOWNERS GROVE, IL 60515

PROJECT NUMBER:	N1603
FILE NAME:	LTDGIL-TS.dwg
DRAWN BY:	
APPROVED:	
DRAWING TITLE:	
DRAWING SCALE:	AS SHOWN
DATE ISSUED:	AS SHOWN

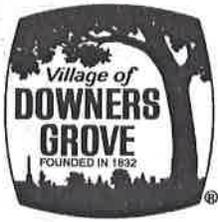
PROFESSIONAL SEAL:



*K. Barker*

SHEET NUMBER.

**RESTAURANT & BAR**  
**5,585 N.S.F.**



VILLAGE OF DOWNERS GROVE  
REPORT FOR THE LIQUOR COMMISSION  
AUGUST 3, 2017 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
Licensee: Saanvi 9 Food & Liquor, Inc. D/B/A: Savemax Liquor Address: 1728 Ogden Avenue	Application for Class P-1 liquor license	Carol Kuchynka Liaison to the Liquor Commission

**REQUEST**

The applicant is requesting a Class P-1, off-premise, full alcohol liquor license for Savemax Liquor located at 1728 Ogden Avenue.

**NOTICE**

The request has been filed in conformance with applicable procedural and public hearing requirements.

**GENERAL INFORMATION**

Officer(s): Rina Shah, President

Stockholder(s): Rina Shah - 100%

Manager: Ms. Rina Shah

Licensee: Saanvi 9 Food & Liquor, Inc. d/b/a Savemax Liquor  
1728 Ogden Avenue  
Downers Grove, IL 60515

**PROPERTY INFORMATION**

**EXISTING LAND USE:** Commercial  
**PROPERTY SIZE:** (6,000 square feet - 4,400 gross)

**ANALYSIS**

**Submittals**

This report is based on the following documents, which are on file with the Legal Department:

1. Application for Liquor License
2. Lease
3. Asset purchase agreement
4. Liquor Handling Manual
5. Floor Plan

**Project Description**

The applicant is requesting a Class P-1 liquor license for the operation of a liquor store located at 1728 Ogden Avenue.

**Compliance with the liquor ordinance****Class "P" Off Premise Consumption Licenses**

"P-1" Packaged liquor licenses shall authorize the retail sale on the premises specified, which shall not include premises of less than three thousand six hundred (3,600) square feet, of alcoholic liquor in packages with the seals unbroken, only, and not for consumption on the premises, except that tastings shall be permitted on such premises in accordance with State law. Such licenses shall be only authorized in locations where the sale of packaged liquor is the primary business and/or in locations where the primary business is that of a drug store, grocery store or convenience store as defined herein.

**Public Safety Requirements**

Fire Prevention and Community Development Department will need to conduct a walkthrough of the facility. A Certificate of Occupancy for change in ownership has been applied for and is pending. Health Department approval is not required.

**Factors Affecting Finding or Recommendation**

Satisfactory background checks, annual fee, signed lease, certificate of occupancy, store phone #, insurance, employee certifications.

**Recommendation**

---

Based upon testimony presented at the August 3, 2017 application hearing, if said application is consistent with the Liquor Code and meets the criteria of the classification, staff requests the following:

A recommendation from the Commission concerning its finding of "qualified" or "not qualified" with regard to their Class P-1 liquor license application, along with any conditions and/or restrictions with respect to this applicant.



www.downers.us

July 21, 2017

**COMMUNITY RESPONSE  
CENTER**

630.434.CALL (2255)

**CIVIC CENTER**

801 Burlington Avenue

Downers Grove

Illinois 60515-4782

630.434.5500

TDID 630.434.5511

FAX 630.434.5571

**FIRE DEPARTMENT**

**ADMINISTRATION**

5420 Main Street

Downers Grove

Illinois 60515-4834

630.434.5980

FAX 630.434.5998

**POLICE DEPARTMENT**

825 Burlington Avenue

Downers Grove

Illinois 60515-4783

630.434.5600

FAX 630.434.5690

**PUBLIC WORKS**

**DEPARTMENT**

5101 Walnut Avenue

Downers Grove

Illinois 60515-4046

630.434.5460

FAX 630.434.5495

Ms. Rina Shah  
Saanvi 9 Food & Liquor, Inc.  
1870 Appaloosa Drive  
Naperville, IL 60565

*RE: Application for Class P-1 Liquor License  
Savemax Liquor  
1728 Ogden Avenue, Downers Grove, IL 60515*

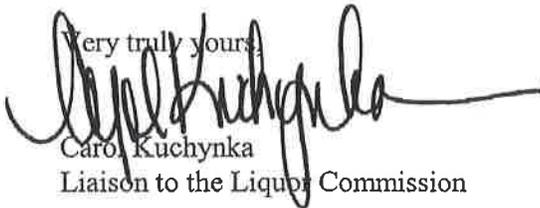
Dear Ms. Shah:

The Liquor Commission of the Village of Downers Grove will meet on Thursday, August 3, 2017, at 6:30 p.m. in the Village Hall Council Chambers to consider applications for liquor licenses. A public hearing will be held on your application as a part of this meeting.

I encourage you to attend this public hearing at which time you will have an opportunity to comment in support of your application. In addition, the Liquor Commission will be particularly interested in examining your liquor handling manual and in hearing about your floor plan and training procedures as they relate to the sale of alcoholic beverages.

You may withdraw your application at any time prior to the public hearing.

If you have any questions, please contact me at (630) 434-5542.

Very truly yours,  
  
Carol Kuchynka  
Liaison to the Liquor Commission

VILLAGE OF DOWNERS GROVE

a\Savemax-Saanvi\app-hrg.nts



# VILLAGE OF DOWNERS GROVE, ILLINOIS APPLICATION FOR LIQUOR LICENSE

Date: 7/6/17

Application is hereby made to the Local Liquor Commissioner of the Village of Downers Grove for issuance of a Class P-1 liquor license, pursuant to the ordinances of the Village and laws of the State of Illinois. In support of said application the following is submitted:

## 1. GENERAL INFORMATION

### 1.1 Applicant:

Name: SAANVI 9 FOOD & LIQUOR INC Phone: TBT

Address: 1870 APPALOOSA DR. NAPERVILLE, IL 60565

### 1.2 Status:

- Individual(s) or Sole Proprietorship
- Corporation
- Limited Liability Corporation
- Partnership
- Club
- Other (explain) \_\_\_\_\_

### 1.3 Liquor Manager:

Name: RINA SHAH Phone: [REDACTED]

Address: [REDACTED]

Driver's License No. [REDACTED] Social Sec. No. [REDACTED]

Date of Birth [REDACTED] 1973 Place of Birth INDIA

## 2. PREMISES

Doing Business As SaveMax Liquor Phone: TBT 331-777-4145

Address: 1728 Ogden Ave Downers Grove, IL-60515

2.2 Does Applicant beneficially own the premises for which a license is sought?  Yes  No

a. If yes, Applicant must attach proof of ownership. (i.e. title policy)

b. If Applicant is not the beneficial owner of the premises, does Applicant have a lease thereon for the full period for which the license is to be issued?  Yes  No - If yes:

i. A copy of lease must be attached; and,

ii. Identify the owner or rental agent for the property:

Name: SHEMI KHAN Phone: 630-543-5894  
630-873-9377

Address: 1111 Rugeley Ct Addison, IL 60101

2.3 Are the premises located within one hundred feet of any church, school, hospital, home for aged or indigent persons or for veterans, their spouses or children or any military or naval stations.  Yes  No

2.4 State the anticipated date of occupancy. Sep 11<sup>th</sup> 2017

### 3. CORPORATION

This section must be completed by authorized agent of any corporate Applicant. If Applicant is a partnership, skip section 3 and go to section 4. If Applicant is neither a corporation nor a partnership, skip sections 3 and 4 and go to section 5.

- 3.1 Applicant was incorporated under the laws of the State of ILLINOIS on the 26 day of AUG 2016, A.D., \_\_\_\_\_.
- 3.2 If Applicant was not incorporated under the laws of the State of Illinois, is Applicant a foreign corporation qualified under the "Business Corporation Act of 1983" to transact business in the State of Illinois? Yes  No
- 3.3 **Registered Agent:**  
Name: RINA SANKET SHAH Phone: [REDACTED]  
Address: [REDACTED]
- 3.4 Corporate Applicants must complete and attach DG LIQ-FORM 2/OFFICERS and DG LIQ-FORM 3/SHAREHOLDERS.

### 4. PARTNERSHIP/LIMITED LIABILITY CORPORATION

This section must be completed by authorized agent of any partnership or limited liability corporation Applicant. If Applicant is not a partnership or limited liability corporation, skip to Section 5.

- 4.1 Applicant was formed under the laws of the State of \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, A.D., \_\_\_\_\_.
- 4.2 Is Applicant a limited partnership pursuant to the Illinois Revised Uniform Limited Partnership Act? Yes  No
- 4.3 If Applicant was not formed under the laws of the State of Illinois, is Applicant a foreign partnership qualified under the Illinois Uniform Partnership Act or the Illinois Uniform Limited Partnership Act, as now or hereafter amended, to transact business in the State of Illinois? Yes  No
- 4.4 **Registered Agent:** Not Applicable   
Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_
- 4.5 **General Partner:** Not Applicable  (Note: if there is more than one general partner, include that general partner who is to be primarily responsible for operation of the licensed premises.)  
Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_
- 4.6 **Managing Partner:** Not Applicable  (Note: if there is more than one managing partner, include that managing partner who is to be primarily responsible for operation of the licensed premises.)  
Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_
- 4.7 Partnership Applicants must complete and attach DG LIQ-FORM 3/SHAREHOLDERS and DG LIQ-FORM 4/PARTNERSHIP/LIMITED LIABILITY CORPORATION.

### 5. SOLE PROPRIETORSHIP *Skip to Section 6.*

*NOTE: Pursuant to 235 ILCS 5/6-2 (1) Sole proprietor must be resident of the Village in which the premises covered by the license is located. Pursuant to 235 ILCS 5/6-2 (3) Sole proprietor must be a citizen of the United States.*

**6. QUALIFICATIONS (This section to be completed by all applicants.)**

**6.1** Has any liquor license issued to the applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS, or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION ever been fined, revoked or suspended?

No

If yes, identify the following: (Attach additional information as desired or as space limitations on this form require)

Yes

a. Jurisdiction revoking or suspending license: \_\_\_\_\_

b. Date of revocation or suspension: \_\_\_\_\_

c. Reason given by revoking jurisdiction for revocation or suspension: \_\_\_\_\_

d. Additional explanatory information, if desired: \_\_\_\_\_

**6.2** Has Applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION, ever been convicted of violating any Federal or State law concerning the manufacture, possession or sale of alcoholic liquor, or forfeited their bond for failure to appear in court to answer charges for any such violation?

No

If yes, identify the following: (Attach additional information as desired or as space limitations on this form require)

Yes

a. Jurisdiction revoking or suspending license: \_\_\_\_\_

b. Date of revocation or suspension: \_\_\_\_\_

c. Reason given by revoking jurisdiction for revocation or suspension: \_\_\_\_\_

d. Additional explanatory information, if desired: \_\_\_\_\_

**6.3** Has Applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION, ever been convicted of a felony under Federal or State law?

No

If yes, identify the following: (Attach additional information as desired or as space limitations on this form require)

Yes

a. Jurisdiction revoking or suspending license: \_\_\_\_\_

b. Date of revocation or suspension: \_\_\_\_\_

c. Reason given by revoking jurisdiction for revocation or suspension: \_\_\_\_\_

d. Additional explanatory information, if desired: \_\_\_\_\_

6.4 Is Applicant the beneficial owner of the business to be operated?

Yes  No

6.5 Has Applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION, been convicted of a gambling offense in violation of Sections 28-1(a)(3) through (a)(10), or Section 28-3, of the Illinois Criminal Code (ILL. REV. STAT., ch. 38), as heretofore or hereafter amended.

No

If yes, identify the following: (Attach additional information as desired or as space limitations on this form require)

Yes

- a. Jurisdiction revoking or suspending license: \_\_\_\_\_
- b. Date of revocation or suspension: \_\_\_\_\_
- c. Reason given by revoking jurisdiction for revocation or suspension: \_\_\_\_\_
- \_\_\_\_\_
- d. Additional explanatory information, if desired: \_\_\_\_\_
- \_\_\_\_\_

6.6 Has Applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION, been issued a federal wagering stamp by the federal government for the current tax period?  Yes  No If yes, provide details:

\_\_\_\_\_

\_\_\_\_\_

6.7 Has a federal wagering stamp has been issued by the federal government for the current tax period for the premises for which a license is sought?  Yes  No If yes, provide details:

\_\_\_\_\_

\_\_\_\_\_

6.8 Is applicant a citizen of the United States?

Yes  No  Not Applicable - Applicant is a corporation or partnership

6.9 Is applicant a resident of Downers Grove?

Yes  No  Not Applicable - Applicant is a corporation or partnership

7. SUBMITTALS

7.1 In addition to this application form the following are submitted as applicable:

- DG LIQ-FORM 1/Liquor Manager
- DG LIQ-FORM 2/Officers & Directors (for each Officer/Director, a Background Check Waiver form must be submitted)
- DG LIQ-FORM 3/Stockholders (for each Stockholder, a Background Check Waiver form must be submitted)
- DG LIQ-FORM 4/Partnership/Limited Liability Corporation (for each Partner, a Background Check Waiver form must be submitted)
- DG LIQ-FORM 5/Declaration
- DG LIQ-FORM 6/Outdoor Sales Application (If applicable)
- DG LIQ-FORM 7/Certifications
- Articles of Incorporation (If applicable)
- Proof of ownership of premises (i.e. title report)
- Lease-If premises not beneficially owned by Applicant (for the full period for which the license is to be issued)
- Floor Plan, as required for any premises to be licensed for sale of alcoholic liquor for consumption on the premises, drawn to scale, and with sufficient detail to depict types of seating, location of bars and other design features.
- Employee liquor handling training manual
- Application fee
- Certificate of Insurance
- Menu (If applicable)
- Reduced Menu -after regular menu hours (If applicable)

7.2 Applicant understands and agrees that additional information and material may be required during the processing of this application related to applicant's qualifications, the information provided herein, including attachments, and the class of license involved. Applicant agrees to provide such additional information and material and that failure to do so may delay the processing of this application or result in its denial.

7.3 In the event Applicant is made aware that any information or document submitted as part of this application process is inaccurate or incomplete, Applicant agrees to immediately notify the Village and provide appropriate corrections. Applicant understands and agrees to provide such additional information and material, and that failure to do so may delay the processing of this application or result in its denial.

THE UNDERSIGNED, BEING DULY SWORN, DOES STATE AS FOLLOWS:

- A. THAT THE UNDERSIGNED IS EMPOWERED TO PREPARE AND SIGN THIS APPLICATION ON BEHALF OF THE APPLICANT.
- B. THAT THE UNDERSIGNED HAS REVIEWED THIS APPLICATION, AND ALL ATTACHMENTS AND SUBMITTALS, AND THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND ACCURATE.

APPLICANT:

SAANVI 9 FOOD & LIQUOR INC  
Name of Corporation/Partnership/LLC/Sole Proprietorship

SANKET SHAH  
BY: RINA SHAH  
Print Name

R.S. Shah shah  
Sign Name

TITLE: MANAGER PRESIDENT

Subscribed and sworn to before me this 6<sup>th</sup> day of July, 2017.

Sheryl A. VLK  
Notary Public





# VILLAGE OF DOWNERS GROVE, ILLINOIS LIQUOR MANAGER APPLICATION

1. Name of Liquor License Applicant/Holder: SAANYI 9 FOOD & LIQUOR INC

Doing Business As: SaveMax Liquor

Address: 1728 Ogden Ave. Downers Grove, IL 60515

Phone: (312) 977-4145 Liquor License Number: \_\_\_\_\_

2. Manager: RINA SANKET SHAH Phone: (\_\_\_\_\_) \_\_\_\_\_  
(First) (Middle) (Last)

Residence Address: \_\_\_\_\_  
(Street Address) (City) (State) (Zip)

If less than one year, previous residence: \_\_\_\_\_

Citizenship: USA If naturalized, date/place of naturalization: JULY 06, 2010 CHICAGO, ILLINOIS

Date of Birth: \_\_\_\_\_ 973 Place of Birth: INDIA

Social Security #: \_\_\_\_\_ Driver's License # and State: \_\_\_\_\_

Number of hours per week of employment (35 minimum) 2

3. **Liquor Handling Experience**

Name and address (city, state) of any other liquor establishment in which you have been employed, position held and dates of employment experience:

1) CONVENIENT FOOD, 8901 W. GRAND AVE. RIVERGROVE, IL 60171  
SINCE JULY - 2011

2) EXPRESS LIQUOR, 700 W. JEFFERSON ST. SHOREWOOD IL 60404  
SINCE NOVEMBER - 2014

I certify I have never been convicted of a felony, misdemeanor or licensing ordinance violation.

SIGNATURE OF MANAGER R.S. Shah Date 6/26/2017

Return to: Liaison to the Liquor Commission  
VILLAGE OF DOWNERS GROVE  
801 Burlington Avenue  
Downers Grove, IL 60515



VILLAGE OF DOWNERS GROVE, ILLINOIS
LIQUOR LICENSE APPLICATION
CORPORATE OFFICERS AND DIRECTORS

Applicant: SAANVI 9 FOOD & LIQUOR INC

The following is a listing of all officers and directors of the Applicant corporation: (Note: include the persons full name, address and corporate title; use additional pages if necessary)

Applicant: SAANVI 9 FOOD & LIQUOR INC

By: RINA SHAH

Corporate Title: PRESIDENT

Date: 7/03/2017

Name: RINA SANKET SHAH

Address:

Social Sec. # [redacted] Driver's License # [redacted] Date of Birth: [redacted] 1973

Corporate Title: PRESIDENT

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

ANAMISH INC DBA CONVENIENT FOOD, LIQ LIC # 1A-000405 JS# 08/03/16 EX. 8/31/17
DBA SAANVI 9 INC DBA EXPRESS LIQUOR, LIQ LIC # 1A-1124358 JS# 09/22/16 EX. 9/30/17
(Attach completed Background Check Waiver)

Name:

Address:

Social Sec. # Driver's License # Date of Birth:

Corporate Title:

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

(Attach completed Background Check Waiver)

Name:

Address:

Social Sec. # Driver's License # Date of Birth:

Corporate Title:

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

(Attach completed Background Check Waiver)



VILLAGE OF DOWNERS GROVE, ILLINOIS
LIQUOR LICENSE APPLICATION
CORPORATE STOCKHOLDER

Applicant: SAANVI 9 FOOD & LIQUOR INC

The following is a listing of all shareholders owning in the aggregate more than five (5%) of the outstanding shares of any class of capital stock of the Applicant Corporation as of the date of application.

Applicant: SAANVI 9 FOOD & LIQUOR INC

By: RINA SHAH

Corporate Title: PRESIDENT

Date: 7/03/2017

Name: RINA SANKET SHAH

Address: [Redacted]

Social Sec. # [Redacted] Driver's License # [Redacted] Date of Birth: [Redacted] 1973

Percent of Stock Ownership: 100%

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

ANAMISH INC., DBA CONVENIENCE FOOD, LIQ LIC # 1A-000405 JS # 08/09/16 GR. 8/31/17
SAANVI 9 INC, DBA, EXPRESS LIQUOR 9, LIQ LIC # 1A-1124358 JS # 09/22/16 GR 9/30/17
(Attach completed Background Check Waiver)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Social Sec. # \_\_\_\_\_ Driver's License # \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Percent of Stock Ownership: \_\_\_\_\_

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

\_\_\_\_\_  
\_\_\_\_\_  
(Attach completed Background Check Waiver)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Social Sec. # \_\_\_\_\_ Driver's License # \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Percent of Stock Ownership: \_\_\_\_\_

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

\_\_\_\_\_  
\_\_\_\_\_  
(Attach completed Background Check Waiver)



VILLAGE OF DOWNERS GROVE, ILLINOIS
BUSINESS ACTIVITY DECLARATION

1. Name of Liquor License Applicant/Holder: SAANVI Q FOOD & LIQUOR INC
Doing Business As: SAVEMAX LIQUOR
Address: 181728
Phone:
License Class: P-1

2. Main or Principal Business to be conducted by the Applicant on the premises stated above:

LIQUOR, BEER, WINE

wherein the following of the business is devoted to the sale/service of:

- CHIPS, CAN ( 5 %) Food
BEER, WINE, LIQUOR ( 40 %) Alcohol 70%
BOTTLE CAN ( 10 %) Non-alcoholic beverages
TOBACCO ( 10 %) Other - List: 10%

THE UNDERSIGNED, BEING DULY SWORN, DOES STATE AS FOLLOWS:

- A. THAT THE UNDERSIGNED IS EMPOWERED TO PREPARE AND SIGN THIS APPLICATION ON BEHALF OF THE APPLICANT.
B. THAT THE UNDERSIGNED HAS REVIEWED THIS DECLARATION AND THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND ACCURATE.

APPLICANT:

SAANVI Q FOOD & LIQUOR INC
Name of Corporation/Partnership/LLC/Sole Proprietorship

BY: RINA SHAH / SANKET SHAH

NAME: RINA SANKET SHAH / SAH -

TITLE: PRESIDENT

Subscribed and sworn to before me this 6th day of July, 2017.

Sheryl A. Volk
Notary Public





### VILLAGE OF DOWNERS GROVE, ILLINOIS CERTIFIED EMPLOYEE DECLARATION

SANKET SHAH  
I, RINA SANKET SHAH, DO HEREBY CERTIFY THAT I am the  
Print Name

PRESIDENT of SAANVI 9 FOOD & LIQUOR INC and I DO  
Corporate title/Position Corporation

HEREBY FURTHER CERTIFY THAT the attached document is a true, correct and complete  
list of current employees who serve, sell or distribute alcoholic liquor of SAVE-MAX LIQUOR  
d/b/a  
located at 1728. OPEN AVENUE, DOWNERS GROVE, Downers Grove, Illinois.  
Business Address

I DO HEREBY FURTHER CERTIFY THAT the attached copies of training certificates are true,  
correct and valid copies of the training certifications for each of the employees.

Date: 7/6/17 [Signature]  
Signature

Subscribed and sworn to before me this 6<sup>th</sup> day of July, 20 17.

[Signature]  
Notary Public



Attachments:  
*Employee list*  
*Certifications*

This document is printed on security paper. UNOFFICIAL COPY appears when photocopied.

This document is printed on security paper. UNOFFICIAL COPY appears when photocopied.

# CERTIFICATE OF COMPLETION

No: 24024:20809467

THIS CERTIFIES THE FOLLOWING PERSON HAS COMPLETED THE ILLINOIS BASSET CERTIFICATION COURSE - ONLINE COURSE

www.SellerServer.com  
4201 FM 1960 WEST, STE 100  
HOUSTON, TX 77068  
(866) 378-1587

Date Of Birth: 10/26/1973  
Expiration Date: 06/07/2018



RINA SHAH



I CERTIFY UNDER PENALTY OF PERJURY THAT, TO THE BEST OF MY KNOWLEDGE,  
THE FOREGOING IS TRUE AND CORRECT.  
(PERJURY IS PUNISHABLE BY IMPRISONMENT, FINE OR BOTH)

By   
(Authorised Signature of SellerServer.com)

Only original certificates are accepted by regulatory agencies

**OFFICIAL COPY**

This document is printed on security paper. UNOFFICIAL COPY appears when photocopied.

This document is printed on security paper. UNOFFICIAL COPY appears when photocopied.

Dear RINA SHAH,

You have successfully completed the SellerServer.com training course.

Course Description: Illinois BASSET Certification Course - Online Course

Here is some important data for your records

Date Of Birth: 10/26/1973  
Expiration Date: 06/07/2018



www.SellerServer.com  
4201 FM 1960 WEST, STE 100  
HOUSTON, TX 77068  
(866) 378-1587

**STUDENT COPY**

Letter of Intent to Lease  
(Landlord and Assignee/Tenant)

THIS AGREEMENT is made and entered into on this \_\_\_ day of July, 2017, and is entitled a Letter of Intent to Lease between Landlord and Assignee/New Tenant, herein identified, for the purpose of codifying their agreement and understanding for new terms of rental for the Commercial Store SaveMax Food & Liquor, located at: 1728 Ogden Ave., Downers Grove, IL. 60515.

Landlord: West Suburban Bank Trust # \_\_\_\_\_ by Shemi Khan, Trustee, identified as and herein referred to as Landlord ("Landlord"); and

New Tenant/Assignee: Rina Sanket Shah individual doing business as nominee entity, SAAVNI 9 FOOD & LIQUOR, INC., a corporation of the State of Illinois, both collectively known and identified as Tenant/Assignee by means of assignment of the existing Lease with Seller Ehab Ali dba SaveMax Retail, Inc., with change of terms contained herein for taking effect upon assignment until the expiration of the existing Lease of September 30, 2020.

Existing Tenant/Assignor/Seller: Ehab Ali, individual, dba Save Max Retail, Inc. an Illinois corporation.

Whereas, the parties hereto, namely, Landlord and New Tenant/Assignee desire to codify their agreement and understanding reached through arm's length negotiations, under a Letter of Intent to Lease the identified Store Premises (Leasehold Premises), for the terms of the existing Lease to take place upon assignment of the existing Lease of Oct. 1, 2013 ending September 30, 2016 and Renewal dated Oct. 1, 2016 ending Sept. 30, 2020, to be transferred by Assignment executed by the existing Tenant/Seller/Assignor and the Landlord and the new Tenant/Assignee.

Now Therefore, it is agreed in this Letter of Intent:

1. The existing Lease identified above, under Renewal Lease agreement dated July 21, 2016 extending the Lease from October 1, 2016 to expire September 30, 2020, with new rent of [REDACTED] monthly increase annually, shall be made subject to following new terms, to wit:
  - A. Rent shall become [REDACTED] per month, beginning on the first of the month following date of closing of asset purchase by new Tenant as Purchaser from existing Tenant as Seller under terms of Asset Purchase Agreement dated June 30, 2017.
  - B. Rent shall be subject to [REDACTED] per month increase annually on annual Lease dates of Oct. 1<sup>st</sup> of each Lease Year.
  - C. New Tenant shall be given a First Right of Refusal to purchase the Landlord's Property of which the Store is a part in the event that the Landlord shall decide to list the Property for sale at a price to be negotiated and agreed to between them at arm's length but not to exceed an offered Purchase Price in writing by Contract from a third party purchaser, which new Tenant shall have the right to meet the same terms in a real estate contract offer before the Landlord shall accept and written third party purchaser offer to purchase. New Tenant shall be given a copy of the written third party purchaser offer to purchase, and have fifteen (15) business days to make a written offer on the same terms to Landlord, in satisfaction of this First Right of Refusal.
  - D. The existing Lease with modifications agreed upon in C, above shall be transferred between existing Tenant/Seller and new Tenant/Purchaser by Landlord's Assignment of Lease, and executed by all parties, which assignment shall be executed on date of closing of Asset sale transaction.

- E. Existing Tenant/Seller shall pay all sums due and owing under the Lease on or before date of closing to the Landlord in accordance with the terms of Landlord's accounting given to Seller, and Landlord shall confirm on or before closing of a Zero balance on Lease from Seller. The Landlord confirms the present sum owed by Seller/Existing Tenant is \$ [REDACTED] plus (subject to final accounting).
  - F. Seller shall transfer existing security deposit, in amount confirmed by Landlord, to the new Tenant at closing, by new Tenant's payment of the security deposit to the Seller, and Landlord agrees to transfer the security deposit to the credit of the Purchaser/new Tenant.
2. Liquor License contingency added to the terms of this Letter of Intent to Lease. The parties agree that this Letter of Intent to Lease shall not bind the new Tenant to the contemplated assigned Lease with changes agreed on herein, until and unless the new Tenant has obtained written approval of issuance of liquor license from governing authorities in accordance with the terms of the same contingency set forth in the Asset Purchase Agreement of June 30, 2017, on or before the date set forth in said Agreement of June 30, 2017, to wit: by August 15, 2017.
  3. In the event that the new Tenant is not able to receive by August 15, 2017, a written approval or is denied in writing by governing authorities by reason of finger printing or application terms for obtaining a new liquor license for the new Tenant's business, the new Tenant shall give written notice to the Landlord and shall not be obligated to enter into a binding Lease with the Landlord, as set forth herein or otherwise. Any payments made to the Landlord in connection with acceptance of this Letter of Intent to Lease shall be returned in full to the new Tenant.
  4. Parties agree that the parties are not bound to this Letter of Intent to Lease unless the Liquor License contingency is met or satisfied and there is a consummated closing between the new Tenant/Purchaser and the existing Tenant/Seller in accordance with the terms of the Asset Purchase Agreement of June 30, 2017.
  5. The terms of this Letter of Intent shall be merged into the new Lease upon its execution as intended to survive the closing contemplated on the Asset Purchase, upon its consummation.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed between them on the date first written above, to wit:

LANDLORD:  
West Suburban Bank Trust # \_\_\_\_\_ by  
Shemi Khan, Trustee

By: \_\_\_\_\_  
Shemi Khan, Trustee

Accepted by: Existing Tenant/Seller

By: \_\_\_\_\_  
Ehab Ali, individual dba SaveMax Retail, Inc.

NEW TENANT (Prospective Tenant):

By: R. S. Shah  
Rina Sanket Shah, Individual

Nominee: SAAVNI 9 FOOD & LIQUOR, INC.

By: R. S. Shah  
Rina Sanket Shah, President

# Commercial Gross Lease

SHEMI KHAN

1. Names. This lease is made by (WEST SUBURBAN BANK TRUST #), Landlord, and EHAB ALI (DBA SAVEMAX RETAIL INC) Tenant

2. Premises Being Leased. Landlord is leasing to Tenant and Tenant is leasing from Landlord the following premises: 1728 OGDEN DOWNERS GROVE IL 60505

Part of Building Only. Specifically, Tenant is leasing the 25% of the building.

Shared Facilities. Tenant and Tenant's employees and customers may use the following additional facilities in common with other tenants, employees, and customers:

Parking spaces: \_\_\_\_\_

Restroom facilities: NO

Storage areas: NO

Hallways, stairways, and elevators: NO

Conference rooms: NO

Other: NO

3. Term of Lease. This lease begins on OCT 1 2013 and ends on SEP 30 2016

4. Rent. Tenant will pay rent in advance on the 10 day of each month. Tenant's first rent payment will be on APR 1 2014 in the amount of \$ [REDACTED] Tenant will pay rent of \$ [REDACTED] per month thereafter.

Tenant will pay this rental amount for the entire term of the lease.

Rent will increase each year, on the anniversary of the starting date in paragraph 3, as follows: \_\_\_\_\_

2.5% PER YEAR

## 5. Option to Extend Lease

First Option. Landlord grants Tenant the option to extend this lease for an additional 5 years. To exercise this option, Tenant must give Landlord written notice on or before JUNE 30 2016. Tenant may exercise this option only if Tenant is in substantial compliance with the terms of this lease. Tenant will lease the premises on the same terms as in this lease ~~except as follows:~~ 2.5% INCREASE PER YEAR

Second Option. If Tenant exercises the option granted above, Tenant will then have the option to extend this lease for 5 years beyond the first option period. To exercise this option, Tenant must give Landlord written notice on or before JUNE 30 2021. Tenant may exercise this option only if Tenant is in substantial compliance with the terms of this lease. Tenant will lease the premises on the same terms as in this lease except as follows: SEE RIDER ATTACHED

6. Security Deposit. Tenant has deposited \$ [REDACTED] with Landlord as security for Tenant's performance of this lease. Landlord will refund the full security deposit to Tenant within 14 days following the end of the lease if Tenant returns the premises to Landlord in good condition (except for reasonable wear and tear) and Tenant has paid Landlord all sums due under this lease. Otherwise, Landlord may deduct any amounts required to place the premises in good condition and to pay for any money owed to Landlord under the lease.

SEE 9 PAGES ATTACHED

7. Improvements by Landlord

Before the lease term begins, Landlord (at Landlord's expense) will make the repairs and improvements listed in Attachment 1 to this contract. **SEE RIDER ATTACHED**

~~Tenant accepts the premises in "as is" condition. Landlord need not provide any repairs or improvements before the lease term begins.~~

8. Improvements by Tenant. Tenant may make alterations and improvements to the premises after obtaining the Landlord's written consent, which will not be unreasonably withheld. At any time before this lease ends, Tenant may remove any of Tenant's alterations and improvements, as long as Tenant repairs any damage caused by attaching the items to or removing them from the premises.

9. Tenant's Use of Premises. Tenant will use the premises for the following business purposes: **FOOD, LIQUOR, TOBACCO & GENERAL MERCHANDISE**. Tenant may also use the premises for purposes reasonably related to the main use.

10. Landlord's Representations. Landlord represents that:

- A. At the beginning of the lease term, the premises will be properly zoned for Tenant's stated use and will be in compliance with all applicable laws and regulations.
- B. The premises have not been used for the storage or disposal of any toxic or hazardous substance, and Landlord has received no notice from any governmental authority concerning removal of any toxic or hazardous substance from the property.

11. Utilities and Services. **TENANT** ~~Landlord~~ will pay for the following utilities and services:

- Water \* **25% OF TOTAL USE OF WATER OF CENTER / METER**
- Electricity
- Gas
- Heat
- Air-Conditioning

Any items not checked will be the responsibility of Tenant.

12. Maintenance and Repairs

- A. Landlord will maintain and make all necessary repairs to: (1) the roof, structural components, exterior walls, and interior common walls of the premises, and (2) ~~the plumbing, electrical, heating, ventilating, and air-conditioning systems.~~ **SEE RIDER**
- B. Landlord will regularly clean and maintain (including snow removal) the parking areas, yards, common areas, and exterior of the building and remove all litter so that the premises will be kept in an attractive condition.
- C. Tenant will clean and maintain Tenant's portion of the building so that it will be kept in an attractive condition.

13. Insurance

- A. Landlord will carry fire and extended coverage insurance on the building.
- B. Tenant will carry public liability insurance; this insurance will include Landlord as an insured party. The public liability coverage for personal injury will be in at least the following amounts:
  - \$ **100,000** per occurrence. **+ DRUM INSURANCE COVERING THE LIQUOR SALES -**
  - \$ **500,000** in any one year.
- C. Landlord and Tenant release each other from any liability to the other for any property loss, property damage, or personal injury to the extent covered by insurance carried by the party suffering the loss, damage, or injury.
- D. Tenant will give Landlord a copy of all insurance policies that this lease requires Tenant to obtain.

14. Taxes

- A. Landlord will pay all real property taxes levied and assessed against the premises.
- ~~B. Tenant will pay all personal property taxes levied and assessed against Tenant's personal property.~~

*EP*

*DR*

15. **Subletting and Assignment.** Tenant will not assign this lease or sublet any part of the premises without the written consent of Landlord. Landlord will not unreasonably withhold such consent.

16. **Damage to Premises**

A. If the premises are damaged through fire or other cause not the fault of Tenant, Tenant will owe no rent for any period during which Tenant is substantially deprived of the use of the premises. 180

B. If Tenant is substantially deprived of the use of the premises for more than 90 days because of such damage, Tenant may terminate this lease by delivering written notice of termination to Landlord.

17. **Notice of Default.** Before starting a legal action to recover possession of the premises based on Tenant's default, Landlord will notify Tenant in writing of the default. Landlord will take legal action only if Tenant does not correct the default within ten days after written notice is given or mailed to Tenant.

18. **Quiet Enjoyment.** As long as Tenant is not in default under the terms of this lease, Tenant will have the right to occupy the premises peacefully and without interference.

19. **Eminent Domain.** This lease will become void if any part of the leased premises or the building in which the leased premises are located are taken by eminent domain. Tenant has the right to receive and keep any amount of money that the agency taking the premises by eminent domain pays for the value of Tenant's lease, its loss of business, and for moving and relocation expenses.

20. **Holding Over.** If Tenant remains in possession after this lease ends, the continuing tenancy will be from month to month.

21. **Disputes**

Litigation. If a dispute arises, either party may take the matter to court.

Mediation and Possible Litigation. If a dispute arises, the parties will try in good faith to settle it through mediation conducted by

\_\_\_\_\_  
 a mediator to be mutually selected.

The parties will share the costs of the mediator equally. Each party will cooperate fully and fairly with the mediator and will attempt to reach a mutually satisfactory compromise to the dispute. If the dispute is not resolved within 30 days after it is referred to the mediator, either party may take the matter to court.

Mediation and Possible Arbitration. If a dispute arises, the parties will try in good faith to settle it through mediation conducted by

\_\_\_\_\_  
 a mediator to be mutually selected.

The parties will share the costs of the mediator equally. Each party will cooperate fully and fairly with the mediator and will attempt to reach a mutually satisfactory compromise to the dispute. If the dispute is not resolved within 30 days after it is referred to the mediator, it will be arbitrated by

\_\_\_\_\_  
 an arbitrator to be mutually selected.

Judgment on the arbitration award may be entered in any court that has jurisdiction over the matter. Costs of arbitration, including lawyers' fees, will be allocated by the arbitrator.

Landlord need not participate in mediation or arbitration of a dispute unless Tenant has paid the rent called for by this lease or has placed any unpaid rent in escrow with an agreed upon mediator or arbitrator.

22. **Additional Agreements.** Landlord and Tenant additionally agree that: SEE RIDER ATTACHED

*[Handwritten signature]*

*[Handwritten signature]*

3. Entire Agreement. This is the entire agreement between the parties. It replaces and supersedes any and all oral agreements between the parties, as well as any prior writings. **SEE RIDER**

24. Successors and Assignees. This lease binds and benefits the heirs, successors, and assignees of the parties.

25. Notices. All notices must be in writing. A notice may be delivered to a party at the address that follows a party's signature or to a new address that a party designates in writing. A notice may be delivered:

- (1) in person
- \* (2) by certified mail, or
- (3) by overnight courier.

26. Governing Law. This lease will be governed by and construed in accordance with the laws of the state of Illinois

27. Counterparts. The parties may sign several identical counterparts of this lease. Any fully signed counterpart shall be treated as an original.

28. Modification. This lease may be modified only by a writing signed by the party against whom such modification is sought to be enforced.

29. Waiver. If one party waives any term or provision of this lease at any time, that waiver will be effective only for the specific instance and specific purpose for which the waiver was given. If either party fails to exercise or delays exercising any of its rights or remedies under this lease, that party retains the right to enforce that term or provision at a later time.

30. Severability. If any court determines that any provision of this lease is invalid or unenforceable, any invalidity or unenforceability will affect only that provision and will not make any other provision of this lease invalid or unenforceable, and shall be modified, amended, or limited only to the extent necessary to render it valid and enforceable.

Dated: \_\_\_\_\_

<b>LANDLORD</b>	<b>TENANT</b>
Name of Business: <u>West Suburban Bank</u>	Name of Business: <u>SaveMax Retail Inc</u>
at <u>By SHEMI E. KHAN</u>	at _____
By: <u>[Signature]</u>	By: <u>[Signature]</u>
Printed Name: <u>SHEMI E. KHAN</u>	Printed Name: <u>Ehab Ali</u>
Title: <u>OWNER</u>	Title: <u>President</u>
Address: <u>1111 Rugeley Ct</u> <u>ADDISON IL 60101</u>	Address: <u>12715 Lauffer Rd</u> <u>Mokena, IL 60448</u>

630-543-5894

9-19-2013

WEST SUBURBAN BANK  
 NOT PERSONALLY BUT AS  
 TRUSTEE OF NO. 12381  
 BY [Signature]  
 TRUST OFFICER

THIS INSTRUMENT is executed by West Suburban Bank ("WSB") not personally or individually, but solely as trustee as aforesaid in the exercise of the power and authority conferred upon and vested in it as such trustee. All of the statements, warranties, and representations set forth herein are made solely on information and belief without any independent inquiry or investigation by WSB and should be construed accordingly. Notwithstanding any provision to the contrary set forth in this instrument, any recourse against WSB shall be limited to the assets comprising the trust estate and no personal liability shall be asserted or be enforceable against WSB by reason of the terms, promises, agreements, covenants, warranties, representations, indemnifications, or other matters herein set forth, all such personal liability of WSB being expressly waived.

19, 2013

### Rider to the Lease for 1728 Ogden, Downers Grove, ILL.

**Lessee:**

**SaveMax Retail Inc.**

12715 Lauffer Rd.  
Mokena, ILL , 60448

- \* Space to be leased is (The former Hertz space) southeast corner of the strip mall located at 1728 Ogden, Downers Grove, Illinois.
- \* The space will be used as a Food & liquor, tobacco & General merchandise, Store.
- \* Rent will be \$ [REDACTED] Ft. GROSS with 2 1/2% annual increases.
- \* Land Lord will be responsible for the real state tax for the property for the term of the lease.
- \* Initial Three years lease from October 1st 2013 to Sept, 30, 2016.
- \* Tenant reserves the right to renew lease for an additional five more terms of five years each renewal, with the same lease terms. ( 5 -five year options)
- \* Six months rent abatement for build-out, to start October 1st, 2013.
- \* [REDACTED] Deposit will be paid upon signing of the lease. The deposit shall be returned to tenant if liquor license is denied.
- \* Rent shall be paid by the 10th of each month, excluding the first six months free rent period.
- \* In case of a late payment fifty dollars late fee shall apply.
- \* Tenant shall have exclusivity on sales of Liquor & Tobacco.
- \* Tenant will be responsible for all utilities and will pay his fair share of actual cost of water and cam. --
- \* Tenant at his own cost may make all remodeling needed for his business with required city permits.
- \* Tenant may place his business name in channel letters on the building as permissible by city code. Tenant is entitled to replace the Hertz sign panels on the main street pole sign with his business name and to share usage of bottom portion of that sign.
- \* Tenant, his employees and his customers shall have unrestricted use of parking lot.
- \* Land Lord shall make sure all, Electrical, Lighting, Plumbing and HVAC are in good condition and sufficient AS IS for the space leased and for the purpose intended. Land lord shall provide 400 amps with three phase electric, and will make all repairs needed within thirty days from date of tenant obtaining a liquor license..
- \* If HVAC unit becomes un repairable, during the term of the lease, Land Lord shall replace it.
- \* Land Lord will keep roof leak proof for the term of the lease. Lease will be responsible to repair any damage he may cause to the roof. *LESSEE WILL INSTALL COMPRESSORS ON THE GROUND- NOT ON ROOF*
- \* Land Lord will keep parking lot in good condition for the term of the lease.
- \* The Lease will be subject to tenant obtaining all needed business licenses including liquor license .
- \* Land Lord will not unreasonably withhold same lease from a bonafide business buyer or from Tenant's family members.
- \* If building is about to be sold, any time during the term of the lease, Tenant shall have first right of refusal. In the event that the Tenant chooses to exercise said option but fails to get financing, Tenant may pay Land Lord \$25,000 penalty. *WITHIN 15 DAYS OF NOTICE GIVEN TO TENANT CLOSE WILL PAY FROM LANDLORD TO TENANT*
- \* Signatories on this agreement acknowledges their authority to do so.
- \* In the event of a conflict between terms of the lease and terms of this rider, terms of rider shall supersede.

**Land Lord:**

**Tenant:**  
**SaveMax Retail Inc.**  
**President**  
**Ehab Ali**

[Signature]

[Signature]

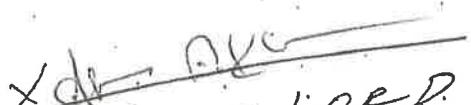
Date: 9-19-2013

Date: 9-19-13

RIDER  
TO BE ATTACHED TO THE LEASE

1. The signors {tenants} personally guarantee subject lease.
2. The store shall operate in reasonable operating hours and manner.
3. If the store happens to be closed for more than 15 consequent days without prior written agreement with landlord justifying the reason of closing, then the closed store is considered abandoned and the landlord may get in, clean it, and rent it to a different tenant.
4. The abandonment of the store does not waive the tenant's responsibility towards the lease. It only waives the landlord's responsibility toward the tenants, and waives all the tenant's claims regarding the items left in the abandoned store.

X   
 TENANT

X   
 LANDLORD

DISCLAIMER: TOM HOST IS A REALTOR  
 WITH THE STATE OF ILLINOIS, AND IN  
 SUBJECT DEAL DOES NOT REPRESENT  
 THE TENANTS INTEREST.

~~~~   
 TENANT DATE:





## COMMERCIAL ASSET PURCHASE AGREEMENT

1. Purchaser, RINA SANKET SHAH and her nominee SAAVNI 9 FOOD & LIQUOR INC., a corporation of the State of Illinois, of 1870 Appaloosa Dr., Naperville, IL., agree to purchase substantially all (100%) of the Business Assets and Equipment ("Assets") of Seller's Business (d/b/a) SaveMax Food and Liquors (a Retail Liquor Store) ("Business" or "Store") as owned and operated by SaveMax Retail Inc., an Illinois Corporation, and Principal owner Ehab Ali, as Seller, of 1728 Ogden Ave., Downers Grove, IL. 60515 ("Store Premises" or "Premises", in this Commercial Asset Purchase Agreement ("Agreement"), and Seller herein agrees to sell to Purchaser at the Purchase Price of [REDACTED] Dollars), herein called the Purchase Price ("Purchase Price") to be paid at closing for the Business Assets ("Assets") of Seller located at and situated on the Premises. The Premises is a Leasehold under Commercial Lease by Seller in a Shopping Center, and this Agreement and the closing is contingent upon the Purchaser being able to obtain Purchaser's new Lease for the Premises, as well as other contingencies in favor of the Buyer, as set forth in this Agreement, including but limited to, the Purchaser being approved for liquor license by the governing authorities including municipal and State of Illinois, on or prior to the closing date.

2. The Contingencies in favor of the Purchaser, include but are not limited to:

a. Purchaser being approved at Purchaser's costs, for finger printing procedures and being approved by the municipal and the State of Illinois, for issuance of Retail Liquor License, of same class as the Seller currently has up for renewal (and does not intend to renew) for the Seller's Retail Liquor Store to be purchased by the Purchaser from Seller, on or before closing date.

b. Purchaser to be able to obtain a new Lease or assignment of Seller's current Lease for the Leasehold Premises for the Store to be purchased, under terms and rents satisfactory to the Purchaser in Purchaser's sole discretion, on or before closing date.

c. On or prior to July 15, 2017, Purchaser to review and approve financial records, books, sales receipts, and operations of the Seller's business to Purchaser's sole satisfaction in Purchaser's sole discretion, and has received Seller's cooperation and disclosures of same, and prior to Purchaser's application for liquor license and lease. Inclusive in above review, Seller agrees to allow Purchaser to be present and observe daily business practices, customer traffic and daily receipts, for up to 7 days of operations, at the election of Buyer.

d. Purchaser's financing contingency - Deleted in its entirety.

e. Seller's providing on or before closing Bulk Sales Release under Bulk Sales Stop Order compliance with Illinois Department of Revenue ("IDOR") or alternative Escrow Requirements and Filing Requirements to be met by Seller, and Letter of Compliance from Illinois Department of Employment Security ("IDES") and other required related compliance, on or prior to the date of closing.

f. Affidavit of Seller as to List of Outstanding Creditors of Seller to be paid in full by Seller prior to closing, or balances as shown by Payoff Letters or Invoices of Creditors, Vendors, Suppliers, Banks, Lien Holders, Security Holders, from balance of net sale proceeds at closing, including final utilities, gas, electric, water-sewer, and Final Landlord accounting on Seller's Lease, with final amounts due for payment to Landlord.

g. By deadline of July 15, 2017, contract is made contingent upon parties comprising and signing a List of Assets, Equipment, Chattels to be attached to a warranty form Bill of Sale, selling, transferring and conveying the listed Assets, including Store trade name, telephone numbers, telephone listings but no advertising liability, signage, shelving, display racks, and all listed Assets, in operating condition acceptable to the Purchaser both at time of signing of Agreement and at closing.

h. Purchaser being approved for all licenses as are required to own, operate and open the Store by all relevant licensing sources and authorities.

i. Maximum time for satisfaction or meeting of Liquor License and Lease agreement contingencies in favor of Purchaser is to August 20, 2017, provided the Agreement has been signed for at least

**SAVEMAX FOOD & LIQUORS**

**1728 ODGEN AVE**

**HOURS OF OPERATION:**

**M-TH 10AM TO 10PM**

**FRI 10AM TO 11PM**

**SAT 10AM TO 11PM**

**SUN 10AM TO 10PM**

COMPLETE DAILY INCIDENT REPORT BEFORE CASHING OUT. USING BLACK INK PEN REPORT EVERY INCIDENT IN DETAIL. SEE SAMPLES IN INCIDENT REPORT.

### **Employee Liquor Handling & Training Manual part 1.**

While every business seeks to sell as much as possible that is NOT the case with liquor sales. ALL SALES MUST BE LEGAL OR YOU MUST REFUSE THOSE THAT ARE NOT. IF IN DOUBT REFUSE THE SALE.

#### **Part One:**

##### **What is NOT a legal sale:**

- 1) Sales to minors ( People under 21 years of age )
- 2) Purchases by an adult on behalf of a minor.
- 3) Sales to any one who is clearly intoxicated, regardless of age.

We expect every employee to review this brief liquor handling manual at least once every quarter and again when ever an incident is recorded in our daily log sales log.

We at SaveMax expect all of our employees to abide by the following steps in authorizing any liquor sales.

- 1) Employee must ask for ID from every customer who seems to be under 40 years old.
- 2) We only accept the following ID's
  - A) A valid state of Illinois Driver License.
  - B) A valid state of Illinois State ID.
  - C) A valid American passport.
  - D) An alien registration ( Green Card )
  - E) A valid military ID
  - F) If you were presented with an out of state ID or Driver License, you must check our out of state ID's book to make sure it is valid, if not sure then ask for a second ID or ask manager for help.
- 3) When to ask for a second ID:
  - A) If an ID or anything else does not seems right.
  - B) If customer presents a foreign passport.
  - C) Since proof of age is not a requirement for a military ID then you must ask those customers under 40 years old for a second piece of valid identification from those listed above.
  - D) We **DO NOT** accept vertical **UNDER 21** ID's that show customer to have turned 21, without a valid US passport..
  - E) The following are **NOT** acceptable forms of ID's Traffic Ticket, Hospital birth certificate and Baptismal certificate.
- 4) What is just as important as asking for the ID is to check all of the information on any ID presented and to check for any sign of alterations or counterfeit. Here are things to look for on every ID:
  - A) Is the date of ID still valid? If Not' ask for another ID or refuse the sale. WE DO NOT ACCEPT ANY EXPIRED ID's.
  - B) Does all of the print on the ID seem consistent? If Not, ask customer some tricky questions or ask for another ID or refuse the sale. It is your responsibility to discover any alterations or counter fit. If an ID seems altered or to be a counterfeit, then you must refuse the sale.
  - C) Do the quality of the photo or the print or anything else raise any suspicion? If Yes, then ask customer some tricky questions or ask for another ID or refuse the sale.
- 5) You must refuse the sale to any one buying liquor for a minor.
- 6) You must refuse the sale to any one who seems intoxicated.

- 7) Knowing that you will not sell them Liquors some minors may resort to stealing, you want to keep an eye on all potential thieves. If they succeed the first time they will do it time and time again until you stop them.
- 8) If you have a young customer loafing around, this is a potential grab and run customer who maybe waiting for the other customers to leave. Simply ask the other customers permission and tell him or her " I'll take care of you now, can I see your and ID."
- 9) Adult customer will report sales of minors to the police and police often send teen anglers with phony ID's to see if you will sell them liquor or tobacco products.
- 10 ) Person Doing illegal sales will face fines ranging from a thousand dollar to possible criminal charges for first violation. Criminal violations can lead to jail sentence.
- 11) Keep in mind most of our sales come from our regular customers, so always play it safe, if not sure , DO NOT SELL.
- 12) All clerks must be 21 years of age to ring up any sale. All clerks must receive certified training every 3 years and have a valid a certificate on file at SaveMax.
- 13) SaveMax will Not offer beer Kegs for sale until such time when this manual is updated with provisions required for such sales and the new updated copy is presented to the city liquor commission.
- 14) If for any reason an owner, a manager or an employee has to come in prior to opening hours or return to the store after closing hours ABSOLUTELY NO SALES are to be made before or after scheduled business hours. Such sales are in violation of SaveMax guide lines, even if sale is made within permitted hours of sale set by the village of Downers Grove. ALL including owner, managers and employees must abide by SaveMax shorter business hours as shown on the front cover of this manual and NOT by the extended hours permitted by the village as seen below.

#### **Downers Grove permitted hours of sale.**

- Monday through Thursday 8 am to 1 am the following day
- Friday & Saturday 8 am to 2 am the following day
- Sunday 9 am to 1 am the following day
- New Years 8 am to 2 am the following day
- St, Patrick's Day 8 am to 2 am the following day
- Thanksgiving Eve 8 am to 2 am the following day

#### **WHAT ARE CONTROL BUYS?**

**The Police Department periodically conducts tests on liquor and tobacco establishments to determine if they are serving alcohol to minors. An under 21 year old is sent into each establishment to attempt to purchase liquor , at minimum , two times per year. The server /seller is subject to an administrative citation(\$500) and the establishment is subject to license suspension, revocation, and/or fines up to \$15,000 and disciplinary hearing costs of up to \$1,000.**

**ANY ONE WHO SELLS TO A MINOR OR TO AN ADULT WHO ENDS UP IN DUI ACCIDENT CAN BE HELD LIABLE FOR INJURIES OR DEATHS CAUSED. KEEP IN MIND IF YOU REFUSE A SALE, DO SO POLITELY BUT FIRMLY AND NEVER BACK DOWN ONCE YOU HAVE MADE YOUR DECISION TO REFUSE THE SALE.**

## **Employee Liquor Handling & Training Manual part 2.**

THERE IS A LESS LIKELY HOOD THAT YOU WILL MAKE AN ILLEGAL SALE THE MORE:

- \* You ask for ID's ( Make it a habit )
- \* You investigate the ID's
- \* Questions you ask.
- \* You ask for a second ID
- \* Alert you are to your surroundings
- \* You get to know your customers
- \* You can spot intoxicated people
- \* Firm and polite you are
- \* You refuse a sale you are not comfortable making

\* The more under age kids you catch and refuse the less of them you will get, because they will tell their friends to avoid coming to our store, especially if they know that they risk being locked up by the police

\* If you can not get a cab or a friend to pick up some one who is so intoxicated that his driving may put others at risk, then call the police.

- \* Ask for ID.
- \* Verify the information.
- \* Establish ID ownership.

Half of the illegal sales are made to people who present phony ID's, that is why verification is extremely important.

\* Keep in mind, the sooner the word goes out that you ID and verify, the fewer under age persons will come to your store and the fewer police traps will be made.

DON'T JUST GLANCE AT IT, YOU MUST CHECK IT THOROUGHLY AND ASK QUESTIONS TOO.

Things to Look for in an ID,

- \* Issuing Authority.
- \* Date of Birth
- \* Photo of shopper
- \* Seal or Hologram
- \* Date of Expiration
- \* Date of issue
- \* Under age warning
- \* Signature
- \* Any signs alteration or tampering
- \* Does it seem counterfeit.

\* Check for any variations in print or photo between your driver license and theirs, if you have any doubt

**if still in DOUBT, AND YOU CAN NOT VERIFY, ASK FOR A SECOND ID, OTHERWISE REFUSE THE SALE.**

WITH TODAY'S TECHNOLOGY IT IS EASY TO FALSIFY AN ID.

WHAT TO LOOK FOR IN PHONY ID's

- \* Visible tampering or alterations
- \* Mismatched print types.
- \* Unusual or missing information.
- \* Print. photo, size or other variations.

\* look for water marks and does it seem original

ALWAYS MAKE SURE TO ASK CUSTOMER TO TAKE ID OUT OF WALLET AND ALWAYS INSPECT BOTH SIDES. SEE SAMPLE VARIATIONS IN OUR COMPLETE MANUAL.

WHEN EVER THE OWNER OF THE ID SEEMS UNDER 40, ASK QUESTIONS ONLY OWNER WILL KNOW ANSWERS TO. SUCH AS WHAT IS YOUR SIGN?

Or WHAT YEAR DID YOU GRADUATE FROM HIGH SCHOOL.?

IF IN A GROUP ASK SOMEONE ELSE WHAT IS THE CUSTOMER NAME? Simple hesitation and you must ask for another ID or refuse the sale.

Secondary ID's that may help you verify whether the original ID is good may be verified by secondary ID's such as credit card, library card, personal check, BUT ONLY AS SUPPORTING ID's AND NEVER ACCEPTABLE ALONE.

SIGNS OF UNDER AGE, EVEN IF ID SEEMS PERFECT.

- \* Seems nervous and moving around.
- \* States he was never carded before.
- \* Gets upset when asked for an ID.

\* Often he picks what he wants as soon as he walks in ( He does not waste much time thinking about what he wants, he knows what he wants)

NEVER HESITATE TO REFUSE THE SALE IF YOU SUSPECT ANY THING WRONG OR YOU CAN NOT VERIFY.

Sign of an intoxicated customer:

- \* Lowered Inhibitions.( Mood Swings, Over confidence, Very Loud, Risk-taking )
- \* Impaired Judgment ( Uses foul language, telling off-color jokes, annoying other customers, poor judgment )
- \* Slowed Reactions.( Glossy unfocused eyes, slurred or slow speech, forgetfulness)
- \* Loss of Coordination( Stumbles or sway, drop things )

POLITELY DECLINE THE SALE, ASK FOR HELP FROM MANAGER OR ANOTHER CUSTOMER IF NEEDED AND POSSIBLE.

Watch out for tolerant people who are intoxicated. While it is harder to detect these people they are not any less intoxicated and can be just as dangerous as the more violent type, behind the wheel. Start a conversation with the customer to help you determine whether he seems to be OK, if in doubt, refuse the sale.

ONLY TIME CAN ELIMINATE ALCOHOL, AT LEAST ONE HOUR PER DRINK.  
ANY TIME IN DOUBT DO NOT SELL.

## **Employee Liquor Handling & Training Manual part 3.**

### **DON'T BACK DOWN**

When wavering remember:

- \* When you refuse the sale, you have the customer best interest in mind.
- \* It will be harder to say no, next time.
- \* Everyone is depending on you holding firm.
- \* Penalty for making an illegal sale knowingly is far more severe than un intended violations.
- \* Your customers will respect you more when you do what is right and hold firm.
- \* Your job is the online plus possible severe civil and criminal penalty if an illegal sale is made.
- \* If the sale is made to an intoxicated individual or an under age person, and they hurt or kill some one driving home, you will be held liable.
- \* Not only our liquor license is on the line, but our entire business is online.

**CALL FOR ASSISTANCE FROM MANAGER OR OTHER EMPLOYEES IF NEEDED,  
ESPECIALLY IF THE CUSTOMER MAKES A SCENE.**

**ALWAYS ASK FOR ID AND DO NOT SELL WHEN IN DOUBT, EVEN IF THE CUSTOMER GETS ANGRY. BUT ALWAYS COMMUNICATE CLEARLY AND BE POLITE BUT PROFESSIONAL.**  
Always use simple statements but loud enough for the customer to hear you. Do not sound vague, reluctant or intimidated.

Use " I am sorry but I can not sell you this. You are not of legal age. If I do I will lose my job."  
Or " I am sorry but I need to see an ID before I can sell you alcohol"  
Or " I am concerned about your safety, so I can not sell you alcohol"

**KEEP IN MIND YOUR JOB IS TO:**

- 1) NEVER MAKE AN ILLEGAL SALE, USING WHAT EVER TACTIC YOU SEE BEST.
- 2) WITH THAT IN MIND, AVOID ESCALATING THE SITUATION. TELL CUSTOMER YOU HAVE TO HAVE MANAGER APPROVE SALE.

Asses, ( observe and engage customer. notice how others interact with this person, gather info and impressions about him)

decide,( Do you need to check ID? Is he buying for an underage? is he intoxicated? Do you have any doubts?)

implement.( Request an ID, Gather more info, Make the sale, Refuse the Sale ) If you make a decision not to sell, stick to your decision.

## SaveMax Employee Retention Policy

We at SaveMax understand that what makes an organization a success is the people it attracts. We know it is not easy to find honest, hardworking individuals, especially associates who can get along with other staff members and treat customers with outmost respect, **without violating company policy or the law**. It is even harder to find employees who never get lazy but will always make every effort to ID and inspect all ID's of customers under 40 years old. We also understand that high employee turn-over is very costly to any business, **we therefore will do our best to attract and keep the best**. That is why, nearly half of all employees stayed on board for 20 years or more in Mike's last business; so we DO NOT take termination of any associate lightly, however:

- Any staff member who is caught drinking on the Job or who comes to work intoxicated risks immediate termination.
- Any staff member who offers free alcohol to a minor or to an intoxicated person risks immediate termination.
- Any staff member caught stealing from a customer, another employee, a supplier or from SaveMax risks immediate termination.
- Any staff member caught covering up an act of thievery by another employee, by a supplier or by a customer risks immediate termination.
- Any staff member who initiates an act of violence against any staff member, supplier or customer risks immediate dismissal and criminal charges.
- Any staff member who uses foul or vulgar language with any staff member, supplier or customer risk immediate dismissal.

Selling Liquor or Tobacco to a minor or carelessly making any other illegal sale will not only bring the wrath of the city on the seller but **places your job at risk**.

Other warnings maybe issued to staff members for poor work performance, coming to work late or NOT showing up at all without a reasonable emergency, or those who have hard time getting a long with others, any combination can lead to termination

**Last but NOT least , a \$250 bonus will be given to any employee who gets a letter of recognition for a job well done from the Downers Grove Police Department. We can easily track the winner by checking the incident report. In the case of no incident recorded that individual risks loosing the entire reward.**

# ILLINOIS

## NEW DRIVER'S LICENSE/ID CARD DESIGN



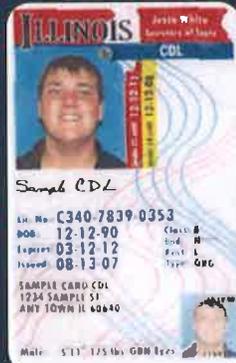
Under 21 Driver's License



Driver's License



Under 21 ID Card



Under 21 Commercial Driver's License



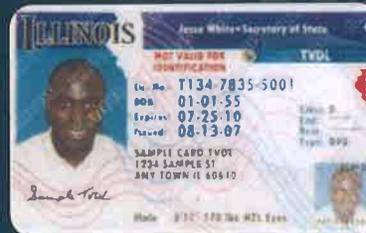
ID Card



Commercial Driver's License (CDL)



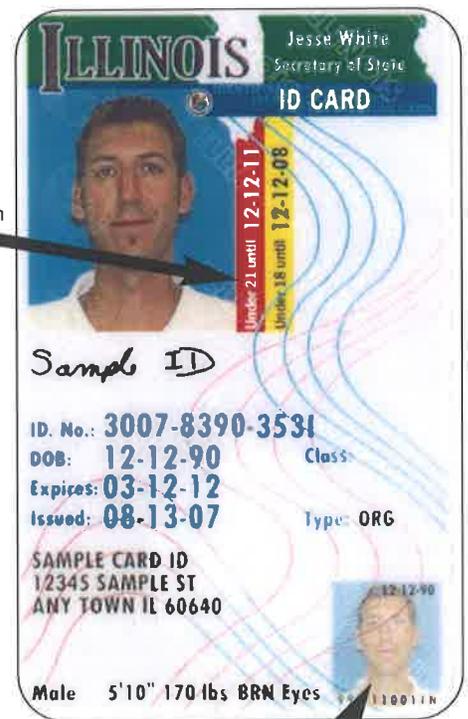
Under 21 Temporary Visitor Driver's License (TVDL)



Temporary Visitor Driver's License (TVDL)

Illinois Secretary of State Jesse White

# Driver's License/ID Card Security Features



## Driver's License Features

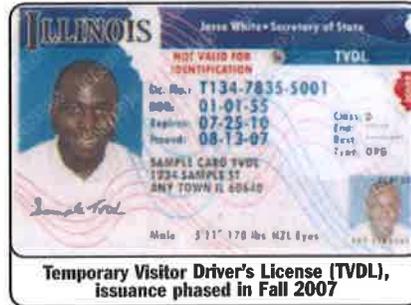
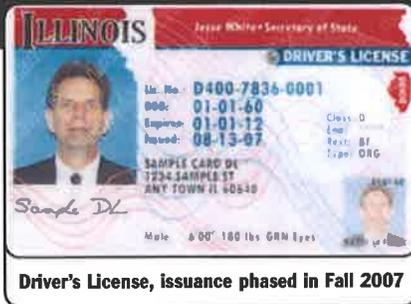
- Card type indicator  
Red — Driver's License and CDL  
Green — ID Card  
Purple — TVDL
- Guilloche pattern in background
- Date of birth in two locations
- Ghost image of photo
- Organ/Tissue Donor indicator
- UV, hologram, microtext and more

## Additional Features — Under 21 Driver's License

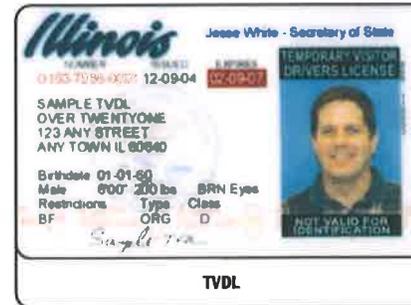
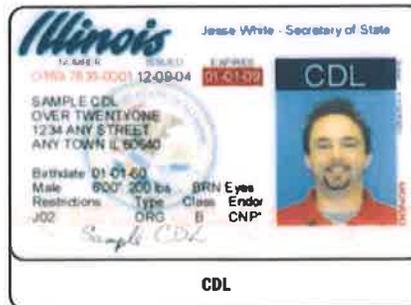
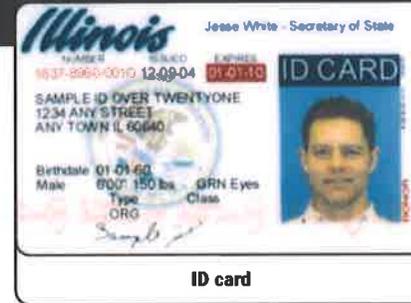
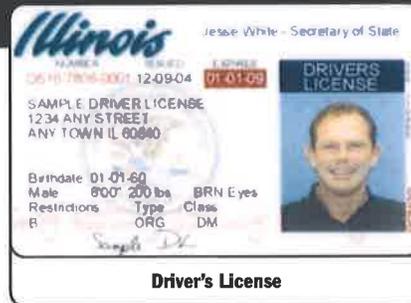
- All security features listed above
- Under 21/18 dates
- Vertical design

# Valid Over 21 Driver's Licenses/ID Cards

## NEW to be phased in Fall 2007

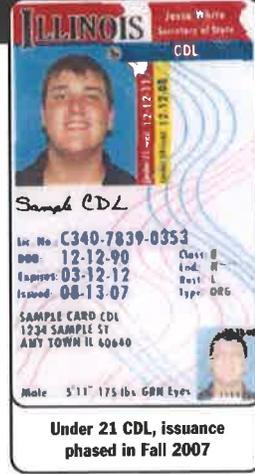
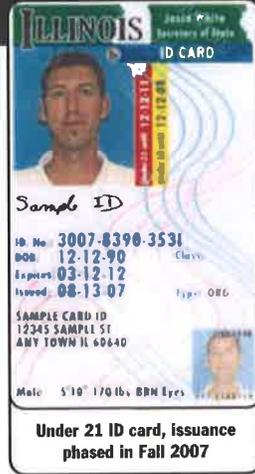


## OLD to be phased out upon individual expiration dates

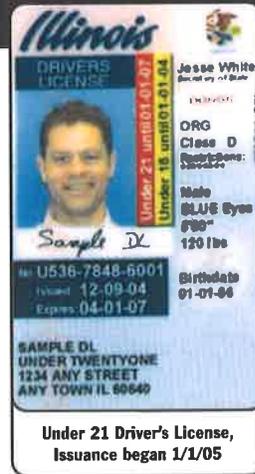


# Valid Under 21 Driver's Licenses/ID Cards

## NEW to be phased in Fall 2007



## OLD to be phased out upon individual expiration dates



# Features on Back of Driver's License/ID Card



## Features on Back of Driver's License and ID Cards

- Existing medical information areas relocated
- Existing 2D and 1D barcodes relocated
- New 1D barcode for internal materials tracking
- Web Site address — [www.cyberdriveillinois.com](http://www.cyberdriveillinois.com)
- New text on ID cards (Not for driving purposes)
- Organ Donor signature area no longer needed due to new Organ/Tissue Donor Registry (witnesses or family consent no longer necessary)

# Features of the new driver's license

- 1) Larger photo along with smaller version of the same image.
- 2) To deter counterfeiting, design includes patterns and images, including 3) portrait of Lincoln and state seal.
- 4) Laser perforation in shape of Illinois, viewable when held up to light.
- 5) On back, person's photo and birth date viewable under ultraviolet light.



↑ Front Back ↓



## How the new license will be issued

You'll no longer walk out of a Secretary of State's office with a new license. Here's how the new process will work.

- A) To renew your license, go to the local Secretary of State office, take required tests and have a photo taken.
- B) You'll be issued a paper copy of your new license and your old license will be returned to you with a hole punched in it. You'll use the two IDs until the new license arrives, even for air travel.
- C) Your information will be sent to a central unit in Illinois, where background checks will be run and the new license created.
- D) The new license should be mailed to you within 15 business days.



Example of a temporary license.

Source: Illinois Secretary of State

## DRIVER SERVICES

### Driver's License/State ID Card Central Issuance



A significant change will soon take place at the Secretary of State's office. The change will improve upon the design and issuing process of Illinois' driver's licenses/ID cards.

Applicants visiting Driver Services facilities will no longer be issued a new permanent DL/ID card at the end of the application process. Instead, they will leave the facility with a temporary secure paper driver's license, which is valid for 45 days and will serve as their DL/ID for driving purposes and proof of identification. For air travel, the U.S. Department of Homeland Security (DHS) states that it will accept the temporary document in conjunction with the old DL/ID to board an aircraft until the permanent card arrives in the mail. Therefore, the facility employee will return the old DL/ID card back to the applicant after punching a hole in it.

Meanwhile, the applicant's information will be sent to a centralized, secure facility in Illinois. After fraud checks

have been conducted to ensure the applicant's identity, a higher quality, more secure DL/ID will be printed and sent via U.S. mail within 15 business days to the applicant's address.

This new process, central issuance, meets REAL ID requirements mandated by DHS. As a result, these changes are necessary for Illinois to move closer to achieving full REAL ID compliance. Illinois is not the first state to transition to central issuance. In fact, 39 other states have already done so. This includes heavily populated states like California, Texas, New York and Florida – as well as Illinois' neighboring states.

Also, central issuance allows better identity theft prevention by allowing the office to investigate possible fraud before applicants receive their DL/ID. In addition, the design of the DL/ID card has been upgraded with important features that over-the-counter technology simply cannot produce.

The transition to central issuance will take place in phases. Beginning May 17, 2016, Safe Driver Renewal applicants will receive by mail their new driver's license with the upgraded security features. Beginning in late June 2016, through a gradual rollout, Driver Services facilities throughout the state will implement central issuance with the new card design. By the end of July 2016, all Driver Services facilities will have transitioned to central issuance.

**NOTE:** The temporary DL/ID is not acceptable as proof of identity for a Social Security Number replacement card. If you plan to request a Social Security Number replacement card, please wait for your permanent driver license or ID card to arrive in the mail before visiting a Social Security office.

### THE NEW PROCESS:

#### STEP 1

When it is time to renew your driver's license or if you are a new driver in Illinois, visit a Secretary of State Driver Services facility.



#### STEP 2

Take the vision, written and road tests (if necessary).



#### STEP 3

Take your photo at the facility.



#### STEP 4

Receive your temporary, secure paper driver's license at the facility and your old driver's license/ID card will be returned to you after a hole has been punched in it.



#### STEP 5

After fraud checks have been conducted, your new permanent driver's license/ID card will be mailed to you within 15 business days.

#### Quick Links

- [Address Change](#)
- [Central Issuance Brochure](#)
- [Central Issuance Brochure - Spanish](#)
- [Check Status of Your Permanent DL/State ID](#)
- [Driver's License/State ID Card Information](#)
- [FAQs](#)
- [Jesse White Announces Security Upgrades to Driver's License/ID Card - video](#)
- [News Release](#)

#### Video



You may download a copy of the above video by right-clicking on [this link](#) and selecting the "Save Link/Target As" option.



# Incident Report Form For SaveMax

See completed sample for some illustration

Date:

Day of the week:

Time:

AM/PM

Cashier involved:

Manger on duty:

Name/Description of Customer:

## Description of Incident

## How did you handle it, in some detail?

Witness if any,  
customers, employees  
or vendors.

Filled Out by:

Position:

Date

**Keep in mind the \$250 reward money that may come your way from a completed report.  
NO REPORT NO REWARD**

**Incident Report Monthly Log for SaveMax for the month of :**

**Every Incident** must be recorded as soon as possible after it happens, otherwise cashier **must** do so today before punching out.

Every shift must sign off on this monthly sheet before punching out the time card. If yes is checked the relevant **completed** incident report must follow. If more than one incident occur in a single day all must be reported.

When a report must be completed ? 1) An incident that involved a potential for violence 2) Any time you have to call for assistance relevant to possible a sale refusal 3) Any time you refused the sale to a customer 4) Incase of shoplifting or grab and run.

**Keep in mind the \$250 reward money that may come your way from a completed report. NO REPORT NO REWARD.**

Date	Day of the week	Signed off by ( Cashier or manager of the shift )	Any Incidents Today?		Time Signed Off	AM PM
			Yes	No		
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
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31						

**ACKNOWLEDGMENT FORM**

Employee Name SANKET SHAH

Address 1870 APPALOOSA DR. NAPERVILLE, IL. 60565

Telephone Number 630-709-7427

Date of Birth 04/05/1978 Place of Birth INDIA

Employee Classification \_\_\_\_\_

I, the undersigned, have read my employers Liquor License Guidelines and acknowledge being advised of the Downers Grove Municipal Code, Chapter 3, specifically Section 3-25, which deals with the sale of alcoholic beverages to minors, etc., and agree to comply with its specifications.

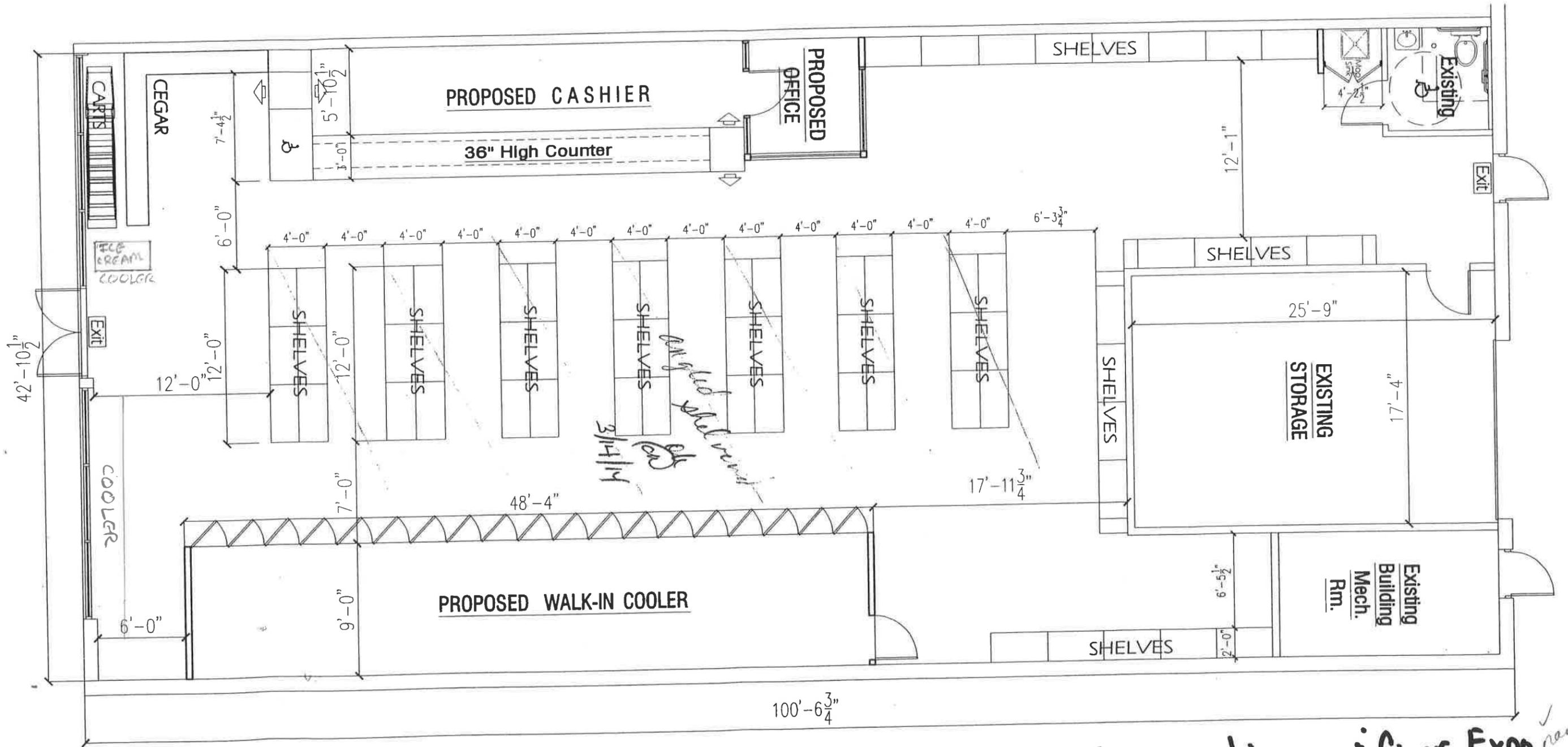
I acknowledge that I personally have the discretionary right to refuse sales of alcoholic beverages to anyone I feel is underage or intoxicated, and I, therefore, accept full responsibility for my actions.

As of today, **I am at least 21 years of age** and understand that I may ring up alcohol sales for off-premise consumption, only after determining that person placing the order is of legal drinking age - 21 years of age or older. I have read and understand the I.D. guidelines as outlined in the Downers Grove Liquor License Guidelines.

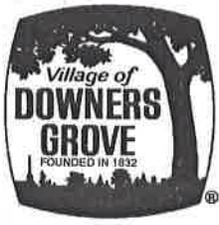
Sanket Shah  
Signature

7/21/17  
Date

Ogden Avenue —



Save max Liquor & Cigar Expo <sup>name</sup>  
1728 Ogden Avenue



VILLAGE OF DOWNERS GROVE  
REPORT FOR THE LIQUOR COMMISSION  
AUGUST 3, 2017 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
Licensee: JMMP Liquors, Inc. D/B/A: Liquor 2 Go Address: 6234 S. Main Street	Application for Class P-1 liquor license	Carol Kuchynka Liaison to the Liquor Commission

**REQUEST**

The applicant is requesting a Class P-1, off-premise, full alcohol liquor license for Liquor 2 Go located at 6234 S. Main Street.

**NOTICE**

The request has been filed in conformance with applicable procedural and public hearing requirements.

**GENERAL INFORMATION**

Officer(s): Mansukhlal Ankola, President  
Pankaj Kalaria, Secretary

Stockholder(s): Mansukhlal Ankola - 50%  
Pankaj Kalaria - 50%

Manager: Mr. Jayant Gopani

Licensee: JMMP Liquors, Inc. d/b/a Liquor 2 Go  
6234 S. Main Street  
Downers Grove, IL 60516

**PROPERTY INFORMATION**

**EXISTING LAND USE:** Commercial  
**PROPERTY SIZE:** (4,222 square feet)

**ANALYSIS**

**Submittals**

This report is based on the following documents, which are on file with the Legal Department:

1. Application for Liquor License
2. Lease
3. Liquor Handling Manual
4. Floor Plan

### **Project Description**

The applicant is requesting a Class P-1 liquor license for the operation of a liquor store located at 6234 S. Main Street.

### **Compliance with the liquor ordinance**

#### **Class "P" Off Premise Consumption Licenses**

"P-1" Packaged liquor licenses shall authorize the retail sale on the premises specified, which shall not include premises of less than three thousand six hundred (3,600) square feet, of alcoholic liquor in packages with the seals unbroken, only, and not for consumption on the premises, except that tastings shall be permitted on such premises in accordance with State law. Such licenses shall be only authorized in locations where the sale of packaged liquor is the primary business and/or in locations where the primary business is that of a drug store, grocery store or convenience store as defined herein.

### **Public Safety Requirements**

Fire Prevention and Community Development Department will need to conduct a walkthrough of the facility. A Certificate of Occupancy for change in ownership has been applied for and is pending. Health Department approval is not required.

### **Factors Affecting Finding or Recommendation**

Satisfactory background checks, annual fee, signed lease, certificate of occupancy, store phone #, insurance, employee certifications.

### **Recommendation**

---

Based upon testimony presented at the August 3, 2017 application hearing, if said application is consistent with the Liquor Code and meets the criteria of the classification, staff requests the following:

A recommendation from the Commission concerning its finding of "qualified" or "not qualified" with regard to their Class P-1 liquor license application, along with any conditions and/or restrictions with respect to this applicant.



www.downers.us

July 21, 2017

**COMMUNITY RESPONSE  
CENTER**

630.434.CALL (2255)

**CIVIC CENTER**

801 Burlington Avenue

Downers Grove

Illinois 60515-4782

630.434.5500

TDD 630.434.5511

FAX 630.434.5571

**FIRE DEPARTMENT**

**ADMINISTRATION**

5420 Main Street

Downers Grove

Illinois 60515-4834

630.434.5980

FAX 630.434.5998

**POLICE DEPARTMENT**

825 Burlington Avenue

Downers Grove

Illinois 60515-4783

630.434.5600

FAX 630.434.5690

**PUBLIC WORKS**

**DEPARTMENT**

5101 Walnut Avenue

Downers Grove

Illinois 60515-4046

630.434.5460

FAX 630.434.5495

Mr. Ankola  
JMMP Liquors, Inc.  
6234 S. Main Street  
Downers Grove, IL 60516

*RE: Application for Class P-1 Liquor License  
Liquor 2 Go  
6234 S. Main Street, Downers Grove, IL 60516*

Dear Mr. Ankola:

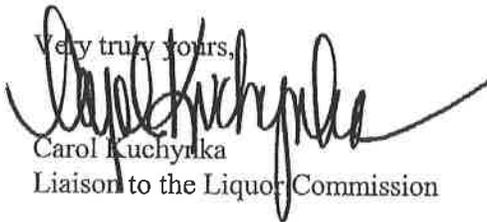
The Liquor Commission of the Village of Downers Grove will meet on Thursday, August 3, 2017, at 6:30 p.m. in the Village Hall Council Chambers to consider applications for liquor licenses. A public hearing will be held on your application as a part of this meeting.

I encourage you to attend this public hearing at which time you will have an opportunity to comment in support of your application. In addition, the Liquor Commission will be particularly interested in examining your liquor handling manual and in hearing about your floor plan and training procedures as they relate to the sale of alcoholic beverages.

You may withdraw your application at any time prior to the public hearing.

If you have any questions, please contact me at (630) 434-5542.

Very truly yours,



Carol Kuchynka  
Liaison to the Liquor Commission

VILLAGE OF DOWNERS GROVE

a\Liquor2Go\app-hrg.nts



# VILLAGE OF DOWNERS GROVE, ILLINOIS APPLICATION FOR LIQUOR LICENSE

Date: 6/30/2017

Application is hereby made to the Local Liquor Commissioner of the Village of Downers Grove for issuance of a Class P-1 liquor license, pursuant to the ordinances of the Village and laws of the State of Illinois. In support of said application the following is submitted:

## 1. GENERAL INFORMATION

### 1.1 Applicant:

Name: JMMP LIQUORS INC Phone: 1-630-696-5404  
MAIN ST.  
Address: 6234 S. Cassiana, Downers Grove, IL 60516

### 1.2 Status:

- Individual(s) or Sole Proprietorship
- Corporation
- Limited Liability Corporation
- Partnership
- Club
- Other (explain) \_\_\_\_\_

### 1.3 Liquor Manager:

Name: JAYANT V. KRUPANT Phone: [REDACTED]  
Address: [REDACTED]  
Driver's License No. [REDACTED] Social Sec. No. [REDACTED]  
Date of Birth: [REDACTED] 1991 Place of Birth: GUJARAT - INDIA

## 2. PREMISES

Doing Business As LIQUOR 2 GO Phone: \_\_\_\_\_  
Address: 6234 S. Main St. Downers Grove, IL 60516

2.2 Does Applicant beneficially own the premises for which a license is sought?  Yes  No

a. If yes, Applicant must attach proof of ownership. (i.e. title policy)

b. If Applicant is not the beneficial owner of the premises, does Applicant have a lease thereon for the full period for which the license is to be issued?  Yes  No - If yes:

- i. A copy of lease must be attached; and,
- ii. Identify the owner or rental agent for the property:

Name: GREEN KNOLLS LLC. Phone: \_\_\_\_\_

Address: 8711 E. PINNACLE PEAK RD. PM.B # 282 SCOTTSDALE AZ. 85255

2.3 Are the premises located within one hundred feet of any church, school, hospital, home for aged or indigent persons or for veterans, their spouses or children or any military or naval stations.  Yes  No

2.4 State the anticipated date of occupancy. JUN 1<sup>ST</sup> 2017

### 3. CORPORATION

This section must be completed by authorized agent of any corporate Applicant. If Applicant is a partnership, skip section 3 and go to section 4. If Applicant is neither a corporation nor a partnership, skip sections 3 and 4 and go to section 5.

- 3.1 Applicant was incorporated under the laws of the State of Illinois on the 25<sup>th</sup> day of May 2017, A.D., \_\_\_\_\_.
- 3.2 If Applicant was not incorporated under the laws of the State of Illinois, is Applicant a foreign corporation qualified under the "Business Corporation Act of 1983" to transact business in the State of Illinois? Yes \_\_\_ No \_\_\_
- 3.3 **Registered Agent:**  
Name: JAYANT GOPANI Phone: 1-630-696-5404  
Address: 310 W. Ogden Ave. WESTMONT, IL. 60559
- 3.4 Corporate Applicants must complete and attach DG LIQ-FORM 2/OFFICERS and DG LIQ-FORM 3/SHAREHOLDERS.

### 4. PARTNERSHIP/LIMITED LIABILITY CORPORATION

This section must be completed by authorized agent of any partnership or limited liability corporation Applicant. If Applicant is not a partnership or limited liability corporation, skip to Section 5.

- 4.1 Applicant was formed under the laws of the State of \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, A.D., \_\_\_\_\_.
- 4.2 Is Applicant a limited partnership pursuant to the Illinois Revised Uniform Limited Partnership Act? Yes\_ No\_
- 4.3 If Applicant was not formed under the laws of the State of Illinois, is Applicant a foreign partnership qualified under the Illinois Uniform Partnership Act or the Illinois Uniform Limited Partnership Act, as now or hereafter amended, to transact business in the State of Illinois? Yes \_\_\_ No \_\_\_
- 4.4 Registered Agent: Not Applicable \_\_\_  
Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_
- 4.5 **General Partner:** Not Applicable \_\_\_ (Note: if there is more than one general partner, include that general partner who is to be primarily responsible for operation of the licensed premises.)  
Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_
- 4.6 **Managing Partner:** Not Applicable \_\_\_ (Note: if there is more than one managing partner, include that managing partner who is to be primarily responsible for operation of the licensed premises.)  
Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_
- 4.7 Partnership Applicants must complete and attach DG LIQ-FORM 3/SHAREHOLDERS and DG LIQ-FORM 4/PARTNERSHIP/LIMITED LIABILITY CORPORATION.

### 5. SOLE PROPRIETORSHIP *Skip to Section 6.*

*NOTE: Pursuant to 235 ILCS 5/6-2 (1) Sole proprietor must be resident of the Village in which the premises covered by the license is located. Pursuant to 235 ILCS 5/6-2 (3) Sole proprietor must be a citizen of the United States.*

**6. QUALIFICATIONS (This section to be completed by all applicants.)**

**6.1** Has any liquor license issued to the applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS, or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION ever been fined, revoked or suspended?

No

If yes, identify the following: (Attach additional information as desired or as space limitations on this form require)

Yes

- a. Jurisdiction revoking or suspending license: \_\_\_\_\_
- b. Date of revocation or suspension: \_\_\_\_\_
- c. Reason given by revoking jurisdiction for revocation or suspension: \_\_\_\_\_  
\_\_\_\_\_
- d. Additional explanatory information, if desired: \_\_\_\_\_  
\_\_\_\_\_

**6.2** Has Applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION, ever been convicted of violating any Federal or State law concerning the manufacture, possession or sale of alcoholic liquor, or forfeited their bond for failure to appear in court to answer charges for any such violation?

No

If yes, identify the following: (Attach additional information as desired or as space limitations on this form require)

Yes

- a. Jurisdiction revoking or suspending license: \_\_\_\_\_
- b. Date of revocation or suspension: \_\_\_\_\_
- c. Reason given by revoking jurisdiction for revocation or suspension: \_\_\_\_\_  
\_\_\_\_\_
- d. Additional explanatory information, if desired: \_\_\_\_\_  
\_\_\_\_\_

**6.3** Has Applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION, ever been convicted of a felony under Federal or State law?

No

If yes, identify the following: (Attach additional information as desired or as space limitations on this form require)

Yes

- a. Jurisdiction revoking or suspending license: \_\_\_\_\_
- b. Date of revocation or suspension: \_\_\_\_\_
- c. Reason given by revoking jurisdiction for revocation or suspension: \_\_\_\_\_  
\_\_\_\_\_
- d. Additional explanatory information, if desired: \_\_\_\_\_  
\_\_\_\_\_

6.4 Is Applicant the beneficial owner of the business to be operated?

Yes  No

6.5 Has Applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION, been convicted of a gambling offense in violation of Sections 28-1(a)(3) through (a)(10), or Section 28-3, of the Illinois Criminal Code (ILL. REV. STAT., ch. 38), as heretofore or hereafter amended.

No

If yes, identify the following: (Attach additional information as desired or as space limitations on this form require)

Yes

a. Jurisdiction revoking or suspending license: \_\_\_\_\_

b. Date of revocation or suspension: \_\_\_\_\_

c. Reason given by revoking jurisdiction for revocation or suspension: \_\_\_\_\_

d. Additional explanatory information, if desired: \_\_\_\_\_

6.6 Has Applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION, been issued a federal wagering stamp by the federal government for the current tax period?  Yes  No If yes, provide details:

6.7 Has a federal wagering stamp has been issued by the federal government for the current tax period for the premises for which a license is sought?  Yes  No If yes, provide details:

6.8 Is applicant a citizen of the United States?

Yes  No  Not Applicable - Applicant is a corporation or partnership

6.9 Is applicant a resident of Downers Grove?

Yes  No  Not Applicable - Applicant is a corporation or partnership

7. SUBMITTALS

7.1 In addition to this application form the following are submitted as applicable:

- DG LIQ-FORM 1/Liquor Manager
- DG LIQ-FORM 2/Officers & Directors (for each Officer/Director, a Background Check Waiver form must be submitted)
- DG LIQ-FORM 3/Stockholders (for each Stockholder, a Background Check Waiver form must be submitted)
- DG LIQ-FORM 4/Partnership/Limited Liability Corporation (for each Partner, a Background Check Waiver form must be submitted)
- DG LIQ-FORM 5/Declaration
- DG LIQ-FORM 6/Outdoor Sales Application (If applicable)
- DG LIQ-FORM 7/Certifications
- Articles of Incorporation (If applicable)
- Proof of ownership of premises (i.e. title report)
- Lease-If premises not beneficially owned by Applicant (for the full period for which the license is to be issued)
- Floor Plan, as required for any premises to be licensed for sale of alcoholic liquor for consumption on the premises, drawn to scale, and with sufficient detail to depict types of seating, location of bars and other design features.
- Employee liquor handling training manual
- Application fee ✓
- Certificate of Insurance
- Menu (If applicable) **NA**
- Reduced Menu -after regular menu hours (If applicable)

7.2 Applicant understands and agrees that additional information and material may be required during the processing of this application related to applicant's qualifications, the information provided herein, including attachments, and the class of license involved. Applicant agrees to provide such additional information and material and that failure to do so may delay the processing of this application or result in its denial.

7.3 In the event Applicant is made aware that any information or document submitted as part of this application process is inaccurate or incomplete, Applicant agrees to immediately notify the Village and provide appropriate corrections. Applicant understands and agrees to provide such additional information and material, and that failure to do so may delay the processing of this application or result in its denial.

THE UNDERSIGNED, BEING DULY SWORN, DOES STATE AS FOLLOWS:

- A. THAT THE UNDERSIGNED IS EMPOWERED TO PREPARE AND SIGN THIS APPLICATION ON BEHALF OF THE APPLICANT.
- B. THAT THE UNDERSIGNED HAS REVIEWED THIS APPLICATION, AND ALL ATTACHMENTS AND SUBMITTALS, AND THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND ACCURATE.

APPLICANT:

JMMP LIQUORS INC.

Name of Corporation/Partnership/LLC/Sole Proprietorship

BY: MANSUKHLAL ANKOLA

Print Name

  
Sign Name

TITLE: PRESIDENT

Subscribed and sworn to before me this 11 day of July, 2017.

  
Notary Public





# VILLAGE OF DOWNERS GROVE, ILLINOIS LIQUOR MANAGER APPLICATION

1. Name of Liquor License Applicant/Holder: JMMP LIQUORS INC.  
 Doing Business As: LIQUORS TO GO  
 Address: 6234 S. MAIN ST. DOWNERS GROVE, IL. 60516  
 Phone: ( ) \_\_\_\_\_ Liquor License Number: \_\_\_\_\_

2. Manager: JAYANT V. GOPANI Phone: [REDACTED]  
 (First) (Middle) (Last)  
 Residence Address: [REDACTED]  
 (Street Address) (City) (State) (Zip)  
 If less than one year, previous residence: \_\_\_\_\_  
 Citizenship: INDIAN If naturalized, date/place of naturalization: \_\_\_\_\_  
 Date of Birth: [REDACTED] 1991 Place of Birth: GUJARAT, INDIA  
 Social Security #: [REDACTED] Driver's License # and State: [REDACTED] IL.  
 Number of hours per week of employment (35 minimum) 40+

3. **Liquor Handling Experience**  
*Name and address (city, state) of any other liquor establishment in which you have been employed, position held and dates of employment experience:*  
ANKOLA INC. D/B/A WESTMONT LIQUOR  
310 W. Ogden Ave. WESTMONT, IL. 60559  
MANAGER - May 2014 to present

I certify I have never been convicted of a felony, misdemeanor or licensing ordinance violation.

SIGNATURE OF MANAGER J.V. GOPANI Date 07/12/17

Return to: Liaison to the Liquor Commission  
VILLAGE OF DOWNERS GROVE  
801 Burlington Avenue  
Downers Grove, IL 60515



VILLAGE OF DOWNERS GROVE, ILLINOIS  
LIQUOR LICENSE APPLICATION  
CORPORATE OFFICERS AND DIRECTORS

Applicant: JMMP LIQUORS INC.

The following is a listing of all officers and directors of the Applicant corporation: (Note: include the persons full name, address and corporate title; use additional pages if necessary)

Applicant: JMMP LIQUORS INC.  
By: MANSUKHLAL ANKOLA  
Corporate Title: PRESIDENT  
Date: 7/11/17

Name: MANSUKHLAL D. ANKOLA

Address: [REDACTED]

Social Sec. # [REDACTED] Driver's License # [REDACTED] Date of Birth: [REDACTED] 1977

Corporate Title: PRESIDENT

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

See Attached

(Attach completed Background Check Waiver)

Name: PANKAJ M. KALARIA

Address: [REDACTED]

Social Sec. # [REDACTED] Driver's License # [REDACTED] Date of Birth: [REDACTED] 1972

Corporate Title: SECRETARY

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

See attached

(Attach completed Background Check Waiver)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Social Sec. # \_\_\_\_\_ Driver's License # \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Corporate Title: \_\_\_\_\_

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

\_\_\_\_\_

(Attach completed Background Check Waiver)

⇒ List stores own by MANSUKHLAL ANKOLA

(1) ANKOLA INC.  
D/B/A WESTMONT LIQUOR  
310 W. OGDEN AVE.  
WESTMONT, IL. 60559  
DUPAGE COUNTY LIQ. LIC. # A-19  
State LIQ. LIC. # 1A-0052403  
7/1/17 through 6/30/2018

(2) MMP LIQUORS INC.  
D/B/A DARIEN LIQUOR  
8125 S. CASS AVE.  
DARIEN, IL. 60561  
State LIQ LIC # 1A-0111371  
6/1/2017 to 5/31/2018

(3) SRI OHM INC.  
D/B/A MIDTOWN WINE & SPIRITS  
83 W. FIRST ST.  
MANTENO, IL. 60950  
State LIQ. LIC # 1A-0099214  
5/1/2017 through 4/30/2018

⇒ List stores own by PANKAJ M. KALARIA

(1) TRIANGLE III INC.  
D/B/A MONEE LIQUOR DEPOT  
25655 S. GOVERNOR HWY  
MONEE, IL. 60449  
State LIQ. LIC # 1A-0076365  
4/1/2017 through 3/31/2018

(2) MMP LIQUORS INC. (INFO AS ABOVE)

(3) SRI OHM INC. (INFO AS ABOVE)



VILLAGE OF DOWNERS GROVE, ILLINOIS  
LIQUOR LICENSE APPLICATION  
CORPORATE STOCKHOLDER

Applicant: JMMP LIQUORS INC.

The following is a listing of all shareholders owning in the aggregate more than five (5%) of the outstanding shares of any class of capital stock of the Applicant Corporation as of the date of application. This listing also identifies any shareholders owning twenty percent (20%) or more of the outstanding shares of any class of capital stock of the Applicant Corporation. (use additional pages if necessary)

Applicant: JMMP LIQUORS INC.

By: MANSUKHLAL ANKOLA

Corporate Title: PRESIDENT

Date: 7/11/17

Name: MANSUKHLAL D. ANKOLA

Address: [REDACTED]

Social Sec. # [REDACTED] Driver's License # [REDACTED] Date of Birth: [REDACTED]

Percent of Stock Ownership: 50%

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

See attached

(Attach completed Background Check Waiver)

Name: PANKAJ M. KALARIA

Address: [REDACTED]

Social Sec. # [REDACTED] Driver's License # [REDACTED] Date of Birth: [REDACTED] 1972

Percent of Stock Ownership: 50%

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

see attached

(Attach completed Background Check Waiver)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Social Sec. # \_\_\_\_\_ Driver's License # \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Percent of Stock Ownership: \_\_\_\_\_

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

\_\_\_\_\_

(Attach completed Background Check Waiver)

⇒ List Store own. by MANSUKHLAL ANKOLA

(1) ANKOLA INC.

D/B/A WESTMONT LIQUOR  
310 W. OGDEN AVE.  
WESTMONT, IL. 60559  
DUPAGE COUNTY LIQ. LIC. # A-19  
State LIQ. LIC. # 1A-0052403  
7/1/17 through 6/30/2018

(2) MMP LIQUORS INC.

D/B/A DARIEN LIQUOR  
8125 S. CASS AVE.  
DARIEN, IL. 60561  
State LIQ LIC # 1A-0111371  
6/1/2017 to 5/31/2018

(3) SRI OHM INC.

D/B/A MIDTOWN WINE & SPIRITS  
83 W. FIRST ST.  
MANTENO, IL. 60950  
State LIQ. LIC # 1A-0099214  
5/1/2017 through 4/30/2018

⇒ List Store own by PANKAJ M. KALARIA

(1) TRIANGLE III INC.

D/B/A MONEE LIQUOR DEPOT  
25655 S. GOVERNOR HWY  
MONEE, IL. 60449  
State LIQ. LIC # 1A-0076365  
4/1/2017 through 3/31/2018

(2) MMP LIQUORS INC. (INFO as above)

(3) SRI OHM INC. (INFO as above)



### VILLAGE OF DOWNERS GROVE, ILLINOIS BUSINESS ACTIVITY DECLARATION

1. Name of Liquor License Applicant/Holder: JMMP LIQUORS INC.

Doing Business As: LIQUOR 2 GO

Address: 6234 S. MAIN ST. DOWNERS GROVE, IL. 60516

Phone: 1-630-696-5404

License Class: P-1

2. Main or Principal Business to be conducted by the Applicant on the premises stated above:

RETAIL LIQUOR / BEER / WINE

wherein the following of the business is devoted to the sale/service of:

\_\_\_\_\_ ( \_\_\_\_\_ %) Food

LIQUOR/BEER/WINE ( 95 %) Alcohol

POP / JUICE ( 5 %) Non-alcoholic beverages

\_\_\_\_\_ ( \_\_\_\_\_ %) Other - List:

**THE UNDERSIGNED, BEING DULY SWORN, DOES STATE AS FOLLOWS:**

- A. THAT THE UNDERSIGNED IS EMPOWERED TO PREPARE AND SIGN THIS APPLICATION ON BEHALF OF THE APPLICANT.
- B. THAT THE UNDERSIGNED HAS REVIEWED THIS DECLARATION AND THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND ACCURATE.

**APPLICANT:**

JMMP LIQUORS INC.  
Name of Corporation/Partnership/LLC/Sole Proprietorship

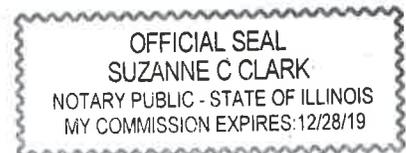
BY: P. [Signature]

NAME: MANSUKHLAL ANIKOLA

TITLE: PRESIDENT

Subscribed and sworn to before me this 11 day of July, 2017.

[Signature]  
Notary Public





# VILLAGE OF DOWNERS GROVE, ILLINOIS CERTIFIED EMPLOYEE DECLARATION

I, MANSUKHLAL D. ANKOLA, DO HEREBY CERTIFY THAT I am the  
*Print Name*

PRESIDENT of JMMP LIQUORS INC. and I DO  
*Corporate title/Position* *Corporation*

HEREBY FURTHER CERTIFY THAT the attached document is a true, correct and complete

list of current employees who serve, sell or distribute alcoholic liquor of LIQUOR 2 GO  
*d/b/a*

located at 6234 S. MAIN ST., Downers Grove, Illinois.  
*Business Address*

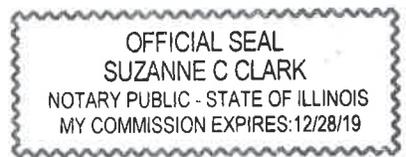
I DO HEREBY FURTHER CERTIFY THAT the attached copies of training certificates are true, correct and valid copies of the training certifications for each of the employees.

Date: 7/11/17

  
*Signature*

Subscribed and sworn to before me this 11 day of July, 20 17.

  
Notary Public



Attachments:  
*Employee list*  
*Certifications*

Illinois BASSET  
**SELLER / SERVER CERTIFICATION**

**Trainee Name:** Jayant Gopani  
**Date of Completion:** 07/20/2017

**School Name:**  
**360training.com dba Learn2Serve**

I, \_\_\_\_\_  
**certify that the above named person  
 successfully completed an approved  
 Learn2Serve Seller/Server course.**

This course provides necessary  
 knowledge and techniques for the  
 responsible serving of alcohol.

This is your temporary certificate of completion. You will receive your official card in the mail. Please forward all questions to



**Corporate Headquarters**  
 13801 Burnet Rd., Suite 100  
 Austin, Texas 78727  
 P: 877.881.2235

STANDARD COMMERCIAL REAL ESTATE LEASE.m

This Lease is entered into between Lessor and Lessee as of the 1<sup>st</sup> day of June, 2017

1. **Basic Terms.**

1.1. "Lessor" means GREEN KNOLLS, LLC

1.2. "Lessor's address for the purpose of notice and rent payments" means

GREEN KNOLLS, LLC  
8711 E. Pinnacle Peak Rd.  
P.M.B. #282  
Scottsdale, Az. 85255

1.3. "Lessee" means JMMP LIQUORS, INC.

1.4. "Lessee's address for the purpose of notice" means

310 W. Ogden Ave.  
Westmont, Ill. 60559

but upon occupancy by Lessee of the Premises, Lessee's address for the purpose of all notices shall be the Premises

1.5. "Lessee's Trade Name"  JMMP Liquors, Inc. d/b/a Liquor 2 Go

1.6. "Project" means that project, located at 6234 S. Main St., Downers Grove, Illinois, 60516,

1.7. "Premises" means that portion of the project commonly known as Suite(s) 6234, outlined on the site plan attached hereto as "Exhibit A".

1.8. "Rentable Floor Area" of the Premises means approximately 4,222  square feet.

1.9. "Rental Commencement Date" means June 1, 2017

1.10. "Term" means 72 months

1.11. "Lease Commencement Date" means June 1, 2017

1.12. "Expiration Date" means May 31, 2023

1.13. "Annual Rent" means as outlined on the Rental Schedule attached hereto as "Exhibit B".

1.14. "Rent" means the Annual Rent and all other sums owing hereunder, including Tenant Improvement Installments

1.15. "Security Deposit" means None

1.16. "Use" means Retail liquor store

1.17. "Broker" means None

1.18. "Tenant Improvements" means the improvements set forth on the attached Exhibit "D", if any.

*dm*

LIQUOR 2 GO

Alcohol Retail Policy and Procedure

---

# Employee Training Manual

ALCOHOL RETAIL POLICY AND PROCEDURE

# Employee Training Manual

---

**Liquor 2 Go**

6234 S Main Street  
Downers Grove, IL 60516  
Phone 630-696-5404

**Store Hours**

Monday – Thursday	10:00 AM to 10:00 PM
Friday – Saturday	10:00 AM to 11:00 PM
Sunday	12:00 PM to 8:00 PM

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Acknowledgement Form	7

## General Guidelines

- \* In Illinois customers buying alcohol must be 21
- \* Employees selling alcohol must be 21
- \* An employee of legal age(over 21) must always be available to ring up sales of alcoholic beverages
- \* If in doubt about customer being over 21, proof-of-age identification must be requested.
- \* Keep perpetual calendars at appropriate locations to aid personnel in confirming legal age.
- \* Keep state identification guide on premises for employees to check validity of out-of-state licenses/identification card.
- \* Hour restrictions and times when alcohol cannot be sold must be strictly enforced.
- \* Employees should be fully aware that have the legal right to refuse to sell alcoholic beverages to anyone unable to produce proper identification or who they feel is already intoxicated.
- \* Use signs to communicate with customers and employees. For example;
  - \* Persons buying beer, wine or liquor must be 21 or over.
  - \* Alcoholic beverages can only be purchased from (indicate hours).
  - \* We will not sell alcoholic beverages to minors or intoxicated individuals.
  - \* You must be over 21 to purchase liquor. Two valid form of I.D. are required.
  - \* We care, we card

Advise employees they are subject to fines should they violate provisions of the Ordinance.

## State Law - Sale of Alcohol

- \* It is unlawful to sell, give or deliver alcoholic beverages to a person under 21 years of age or to any intoxicated person.

Violation of this provision is a Class A Misdemeanor.

Penalty: Minimum \$500.00 fine (maximum \$2,500.00); jail sentence of up to one year. Liquor licenses can also be fined, suspended, or revoked.

- \* It is unlawful to sell, give or deliver alcohol to an intoxicated person.

Violation of this provision is a Class A Misdemeanor.

Penalty: Minimum \$500.00 fine (maximum \$2,500.00); jail sentence of up to one year. Liquor licenses can also be fined, suspended, or revoked.

- \* Illinois law prohibits any person, after purchasing or obtaining alcoholic beverages, from selling, giving or delivering those alcoholic beverages to any individual under the age of 21 years.

Violation of this provision is a Class A Misdemeanor.

Penalty: Minimum \$500.00 fine (maximum \$2,500.00); jail sentence of up to one year. Liquor licenses can also be fined, suspended, or revoked.

## State Law - Purchase/Possession/Consumption

- \* Illinois law prohibits the consumption of alcoholic liquor by any person under 21 years of age.

Violation of this provision is a Class C Misdemeanor.

Penalty: The person under 21 years of age may be fined up to \$500.00 and receive a jail sentence of up to 30 days.

- \* A person under the age of 21 is prohibited from possessing alcoholic beverages on the street, highway or any public place or in any place open to the public.

Violation of this provision is a Class C Misdemeanor.

Penalty: The person under 21 years of age may be fined up to \$500.00 and receive a jail sentence of up to 30 days

## **Store - Policy and Procedure**

\* Customer **MUST BE** at least 21 years old to purchase any alcoholic beverage from the store.

\* Cashier **MUST BE** at least 21 years old to ring-up sales of alcoholic beverages of any type.

\*1 If you, the cashier, have any doubt about a customer being over 21 years old, you **MUST** ask for valid proof-of-age identification to confirm.

\*2 Valid Proof-of-Age Identifications are as follow.

1. Current State ID/Driver License
2. Current Passport
3. Current US Military ID
4. Alien Registration Card (Green Card)

\*3 Any **EXPIRED** or **WITHOUT A PHOTO** Proof-of-Age

Identification **WILL NOT BE** considered as **VALID**.

### **5 . TRAFFIC TICKETS CANNOT BE ACCEPTED**

If any doubt, ask for another piece of identification!!

**What to Look for Determine that the identification given to you is legal and correct.**

check all following

\* Seal of state issuing identification

\*Utilize state identification guide to check authenticity of Out-of-State licenses

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**\*Date of birth**

**\*Picture**

**\* Expiration date**

**\* Has the I.D been altered or tampered with in any way?**

**\*Look at both the photos on the I.D. and the person presenting it.**

**\* Height**

**\*Weight**

**\*Eye and Hair color**

**If there is any doubt asked for another form of identification**

**\* sign name and compare with signature on the I.D.**

**WHEN IN DOUBT, DO NOT MAKE  
THE SALE.**

**It is against the law for a person to misrepresente their age. Using false identification is punishable by local and state law**

**\* Do you know what year a person would have to have been born in to be 21yr of age right now?**

**\* Do you accept vertical I.D card?**

**Yes , As long as person is 21 year old and I.D card is not expire.**

**\*4 Following tools will be provided to cashier to verify validity of**

---

In/Out-of-State ID/Driver License and calculate age.

1. State Identification Guide
2. Function in POS System to Calculate Age.
3. Signs Issued by Illinois Liquor Control Commission to quickly calculate age and warn customer.



- \*5 As a Cashier, you have a legal right and full authority refuse sale to anyone you feel is false proof-of-age, intoxicated, or purchasing for someone who is not of legal age.
  - \*6 You, the cashier, will be required to complete State/Downers Grove certified training.
  - \*7 You, the cashier, will be subject to fines if you violate Ordinance or State Law.
-

## **Village of Downers Grove – Alcohol Awareness Program**

**\*10** The Downers Grove Police Department periodically conducts tests on establishment to ensure that minors are not being served alcohol. An under 21 agent is send into each establishment to purchase liquor. In the event cashier sells alcohol to the minor, the individual involved in the sale is immediately issued an administrative citation (ticket) for selling the minor. In addition, the licensee will be required to attend a public hearing on the violation. A finding of guilty with regards to the violation will result in fines, penalties and/or suspension of liquor license and possible mandatory certified training for all employee

\* \$500 administrative citation to the individual involved in alcohol sales to a minor

\* Up to \$1,000 to cover costs of a disciplinary hearing

\* Up to \$15,000 in fines

\*Suspension and/ or revocation of liquor license

## **DUI Notification Program**

The Downers Grove Police Department will notify an establishment in the event and individual arrested for a DUI names their establishment as where they have purchased alcohol prior to the arrest. Any establishment receiving numerous notifications will be subject to a license renewal hearing where the establishment's alcohol selling policy will be reviewed.

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## **Keg Tag Registration**

**All kegs sold by a licensee in the Village of Downers Grove must be marked with a sticker containing unique identification numbers. At the time of keg purchase, the retailers are required to obtain the following information from the purchaser of the keg.**

- 1. Date of Purchase**
- 2. Name**
- 3. Address**
- 4. Phone Number**
- 5. Identification Used**
- 6. Date of Birth**
- 7. Signature of Customer**

**\*1 Above Information must be retained for record.**

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## **LOCAL ORDINANCES YOU SHOULD KNOW**

### **LEGAL SERVING HOURS**

Another area where disregard of the law may bring stiff penalties concerns the hours when liquor may or may not be sale.

<b>Day</b>	<b>Hours</b>
Monday through Thursday	8:00 a.m. to 1:00 a.m., the following day
Friday and Saturday	8:00 a.m. to 2:00 a.m., the following day
Sunday	9:00 a.m. to 1:00 a.m., the following day
New Year Eve	8:00 a.m. to 2:00 a.m., the following day
St. Patrick's Day	8;00 a.m. to 2:00 a.m., the following day
Thanksgiving Eve	8:00 a.m. to 2:00 a.m., the following day

### **ADULTS BUYING ALCOHOL FOR MINORS**

The Management will make it clear that adults buying alcohol for minors will not be tolerated.

Third party sales will be refused.

### **SERVING INTOXICATED INDIVIDUALS**

Sales to any intoxicated person is strictly a violation of policy and may lead to civil or criminal responsibility. If an obviously intoxicated person leaves the premises and gets into an accident, a civil suit or criminal proceeding may be brought against both the company and the individual employee(s) responsible. Our best protection will come from the exercise of common sense by both management and employees. Employees sales alcoholic beverages should be aware of their responsibilities AND their potential personal liability.

.08 is the Illinois Blood Alcohol Content(BAC) Limit. Any person driving in the State of Illinois with a BAC of .08 or more risks being charged with Driving Under the Influence (DUI)

## **MANDATORY CERTIFIED TRAINING**

Every employee who sells or distributes alcoholic liquor shall successfully complete a certified training program and maintain a current effective certification from said program. Seller will need to complete training every 3 years. Certificate(s) shall be made available upon the licensed premises for inspection by the village.

### **HANDLING INTOXICATED INDIVIDUALS**

All employee may not sell alcoholic beverages to intoxicated persons. There is an obligation to help prevent intoxicated persons from injuring themselves and others.

While any one given individual reacts differently to over-consumption of alcohol, the following are a few point to keep in mind that could indicate an individual is, indeed, intoxicated. Be on the alert for these signs of intoxication:

#### **CHANGES IN BEHAVIOR:**

- Loud speech
- Annoying other customers
- Argumentative
- Foul language
- Carelessness with money
- Irrational statements

#### **IMPAIRED COORDINATION:**

- Stumbling
- Drowsy
- Slurred speech

When these characteristics are observed, the suspected intoxicated person should be targeted as a potential problem.

# **INSTRUCTOR TRAINING PROGRAM DIRECTORY**

*(Beverage Alcohol Sellers and Servers Education and Training)*

## **COSAINT ALLIANCE\***

2405 Essington Rd. Unit B, Suite 97

Joliet, IL 60435

Office: [\(815\) 714-2450](tel:8157142450)

Fax: [\(815\) 714-2065](tel:8157142065)

Email: [info@cosaintalliance.com](mailto:info@cosaintalliance.com)

Website: [www.cosaintalliance.com](http://www.cosaintalliance.com)

**ILBC** (*Illinois Licensed Basset Certification*)

*\* State Wide On Site Training*

*\* BASSET Training in Spanish*

## **CPB Consulting, Inc.**

904 S. Roselle Rd., Suite 135

Schaumburg, IL 60193

Charles Mormino

(877) 884-2277 (Office)

(815) 342-3851 (Cell)

[www.charliebar.com](http://www.charliebar.com)

[charliebar@ameritech.net](mailto:charliebar@ameritech.net)

## **Health Communications – Training for Intervention Procedures (TIPS) Program**

1400 Key Boulevard, Suite 700

Arlington, VA 22209

Nicole Seymour

(800) 438-8477

[www.gettips.com](http://www.gettips.com)

## **L.I.F.E. Training Programs, Inc.**

45 Banyan Drive

Canton, IL 61520

Jeff Fritz

(630) 897-5977

[www.lifetrainingprograms.com](http://www.lifetrainingprograms.com)

# Acknowledgement Form

**Employee Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

**Place of Birth:** \_\_\_\_\_

**Employee Classification:** \_\_\_\_\_

I, the undersigned, have read my employers Liquor License Guidelines and acknowledge being advised of the Downers Grove Municipal Code, Chapter 3, specifically Section 3-25, which deals with the sale of alcoholic beverages to minors, etc., and agree to comply with its specifications.

I acknowledge that I personally have the discretionary right to refuse sales of alcoholic beverages to anyone I feel is underage or intoxicated, and I, therefore, accept full responsibility for my actions.

As of today, I am at least 21 years of age and understand that I may ring up sales for off-premise consumption, only after determining that person placing the order is of legal drinking age – 21 years of age or older. I have read and understand the I.D. guidelines as outlined in Downers Grove Liquor License Guidelines.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

## INCIDENT REPORT

Date of incident: \_\_\_/\_\_\_/\_\_\_ Time of incident: \_\_\_pm (or) \_\_\_am Type: \_\_\_\_\_

Name(s) or description of person(s) involved in incident: (indicate telephone numbers if possible)

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Name(s) and telephone number(s) of staff on duty:

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Name(s) and telephone number(s) of witnesses:

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How many drinks had been served to the person(s) involved (if applicable)? \_\_\_\_\_

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Did they appear intoxicated?  Yes  No If yes, describe: \_\_\_\_\_

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Was anyone injured?  Yes  No If yes, describe: \_\_\_\_\_

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Explain, in detail, what occurred: (use back of this page if necessary)

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Name of person completing incident report: \_\_\_\_\_

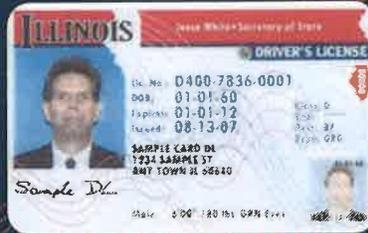
Date report completed: \_\_\_\_\_ Position: \_\_\_\_\_

# ILLINOIS

## NEW DRIVER'S LICENSE/ID CARD DESIGN



Under 21 Driver's License



Driver's License



Under 21 ID Card



ID Card



Under 21  
Temporary Visitor  
Driver's License (TVDL)



Under 21 Commercial  
Driver's License



Commercial Driver's License (CDL)

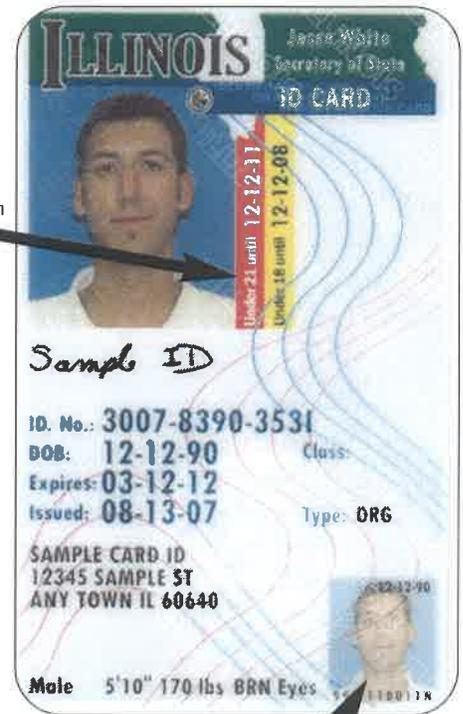


Temporary Visitor Driver's License (TVDL)

Illinois Secretary of State Jesse White



# Driver's License/ID Card Security Features



## Driver's License Features

- Card type indicator  
Red — Driver's License and CDL  
Green — ID Card  
Purple — TVDL
- Guilloche pattern in background
- Date of birth in two locations
- Ghost image of photo
- Organ/Tissue Donor indicator
- UV, hologram, microtext and more

## Additional Features — Under 21 Driver's License

- All security features listed above
- Under 21/18 dates
- Vertical design

# Valid Over 21 Driver's Licenses/ID Cards

**NEW**  
to be phased in Fall 2007



Driver's License, issuance phased in Fall 2007



ID card, issuance phased in Fall 2007



CDL, issuance phased in Fall 2007

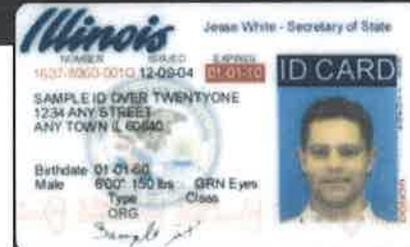


Temporary Visitor Driver's License (TVDL), issuance phased in Fall 2007

**OLD**  
to be phased out upon individual expiration dates



Driver's License



ID card



CDL



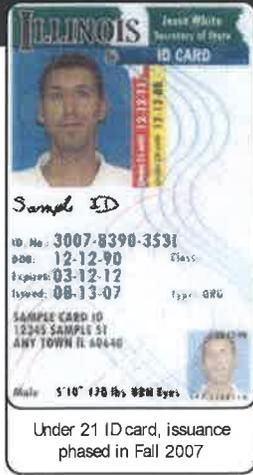
TVDL

# Valid Under 21 Driver's Licenses/ID Cards

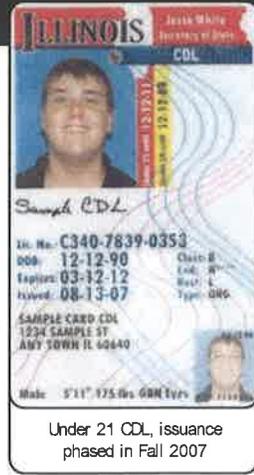
**NEW**  
to be phased in Fall 2007



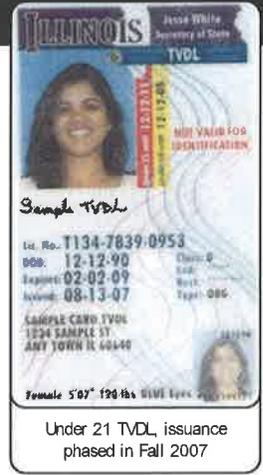
Under 21 Driver's License, issuance phased in Fall 2007



Under 21 ID card, issuance phased in Fall 2007



Under 21 CDL, issuance phased in Fall 2007

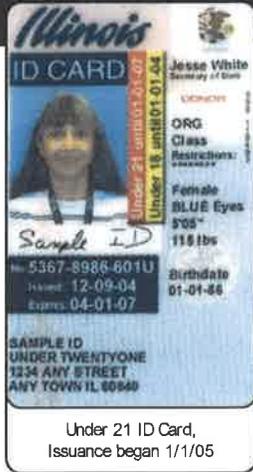


Under 21 TVDL, issuance phased in Fall 2007

**OLD**  
to be phased out upon individual expiration dates



Under 21 Driver's License, Issuance began 1/1/05



Under 21 ID Card, Issuance began 1/1/05



Under 21 CDL, Issuance began 1/1/05



Under 21 TVDL, Issuance began 1/1/05



# Features on Back of Driver's License/ID Card



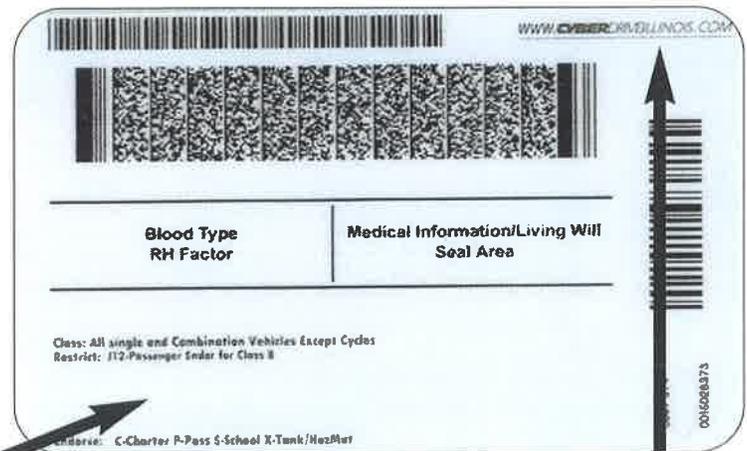
1D barcode with DL or ID number

Barcode used for inventory tracking

2D barcode with text from card front



Text on ID cards



Area for literal text (class, restrictions, endorsements)  
Area may be covered by safe driver renewal sticker

Web site address

## Features on Back of Driver's License and ID Cards

- Existing medical information areas relocated
- Existing 2D and 1D barcodes relocated
- New 1D barcode for internal materials tracking
- Web Site address — [www.cyberdriveillinois.com](http://www.cyberdriveillinois.com)
- New text on ID cards (Not for driving purposes)
- Organ Donor signature area no longer needed due to new Organ/Tissue Donor Registry (witnesses or family consent no longer necessary)



## Illinois Liquor Control Commission

**Be prepared to show PROOF OF AGE.**

To be sold or served alcoholic beverages on these premises,  
your birthday must be on or before today's date in

# 1996

TO BE DISPLAYED DURING 2017

It is **ILLEGAL** to provide alcohol to a person under age 21,  
or for a minor to use a fake ID.

ISSUED Pursuant to authority of the State of Illinois, 0178-16, 06/15, 3m

To order a new yearly sticker for placement on this sign, please visit [LCC.illinois.gov](http://LCC.illinois.gov). Published by the Illinois Liquor Control Commission.



Illinois Liquor Control  
Commission

# JUST THE FACTS

## Age requirements and ID laws for alcohol in Illinois

It is against Illinois law to sell or distribute alcoholic beverages to individuals under 21 years of age.

Liquor licenses may be revoked and criminal sanctions imposed on licensees and individuals for violating provisions of the law.

All alcohol sellers and servers have the right to refuse to sell or serve alcoholic beverages to anyone unable to produce adequate written proof of identity and age.

## Sales and Delivery:

- It is unlawful to sell, serve, deliver or give alcoholic beverages to a person under 21 years of age or to any intoxicated person. Violation of this provision is a Class A Misdemeanor.  
*Penalty: Minimum \$500.00 fine (maximum \$2,500.00); jail sentence of up to one year. Liquor licenses can also be fined, suspended, or revoked.*
- Illinois law prohibits any person, after purchasing or obtaining alcoholic beverages, from selling, giving or delivering those alcoholic beverages to any individual under the age of 21 years. Violation of this provision is a Class A Misdemeanor.  
*Penalty: Minimum \$500.00 fine (maximum \$2,500.00); jail sentence of up to one year. Liquor licenses can also be fined, suspended, or revoked.*
- It is unlawful to sell, give or deliver alcohol to an intoxicated person. Violation of this provision is a Class A Misdemeanor.  
*Penalty: Minimum \$500.00 fine (maximum \$2,500.00); jail sentence of up to one year. Liquor licenses can also be fined, suspended, or revoked.*

## Purchase/Possession/Consumption:

- Illinois law prohibits the consumption of alcoholic liquor by any person under 21 years of age, which is a Class C Misdemeanor.  
*Penalty: The person under 21 years of age may be fined up to \$500.00 and receive a jail sentence of up to 30 days.*
- A person under the age of 21 is prohibited from possessing alcoholic beverages on the street, highway or any public place or in any place open to the public. Violation of this provision is a Class B Misdemeanor.  
*Penalty: The underage person may be fined up to \$500.00 and sentenced up to six months in jail. Additional enhanced penalties exist for illegal transportation of open liquor for persons under 21 years of age.*
- Illinois law prohibits persons under 21 years of age from purchasing, possessing, consuming and/or accepting a gift of alcoholic beverages, except under the direct supervision and approval of the parent(s) in the privacy of a home or during a religious ceremony.  
*Penalty: The person under 21 years of age may be fined up to \$500.00 and receive a jail sentence of up to 30 days.*



Illinois Liquor Control  
Commission

100 West Randolph Street  
Suite 7-801  
Chicago, Illinois 60601

Phone: 312.814.2206  
Fax: 312.814.2241  
Email: [ilcc\\_mail.state.il.us](mailto:ilcc_mail.state.il.us)  
Web: [www.state.il.us/ilcc](http://www.state.il.us/ilcc)

## Social Host Law:

- It is unlawful for any person to knowingly authorize or permit his/her residence to be used by any person under the age of 21 to possess or consume any alcoholic beverage as prohibited by Illinois law. Violation of this provision is a Class A Misdemeanor.  
*Penalty: Minimum \$500.00 fine (maximum \$2,500.00); jail sentence of up to one year.*
- Where a violation of the "social host law" directly or indirectly results in great bodily harm or death to any person, the person shall be guilty of a Class 4 felony.  
*Penalty: The host may be fined up to \$25,000.00 and receive a prison sentence of up to three years.*

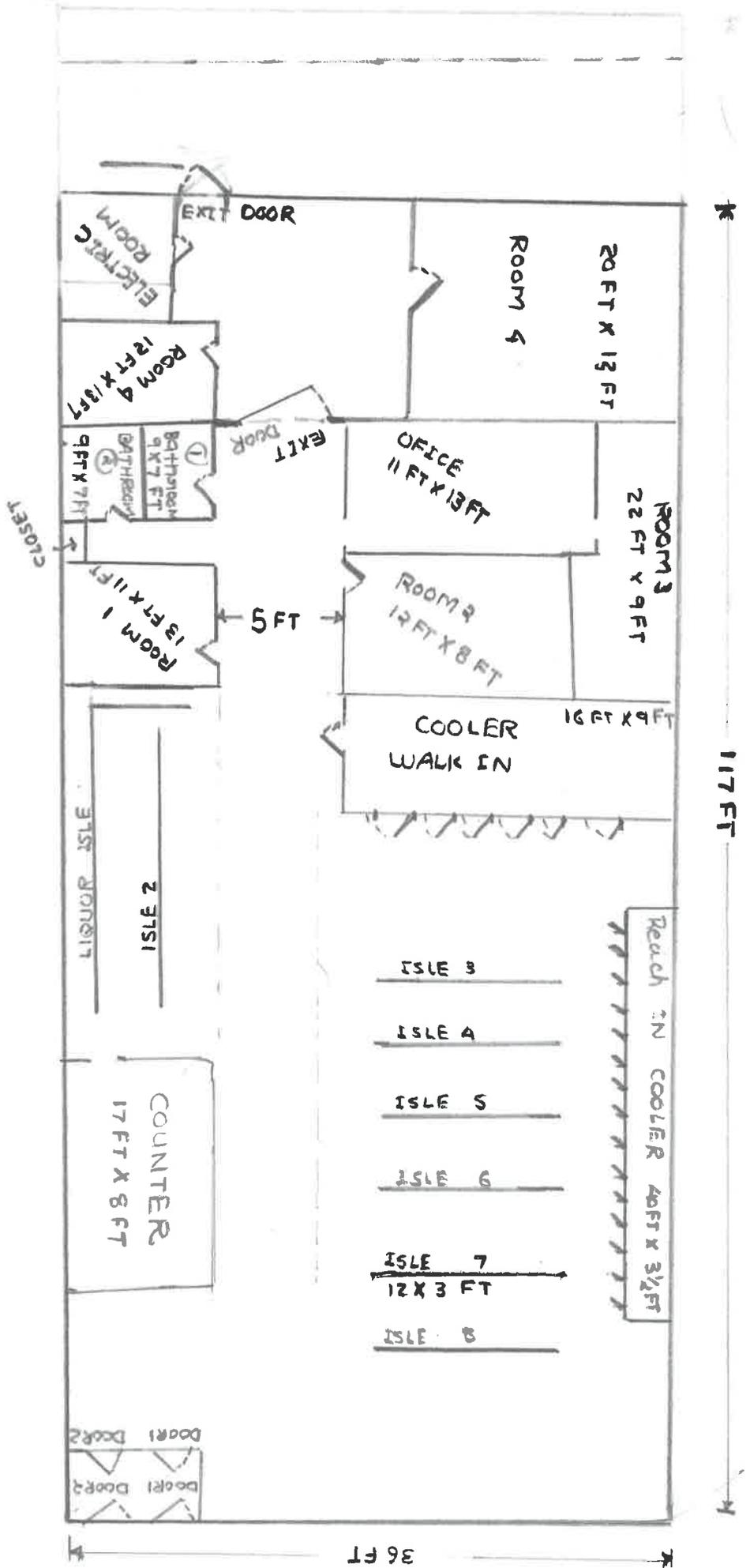
## False Identification:

- To prevent sales and/or service of alcoholic beverages to individuals under the age of 21, the licensee, its agent, or an employee has the **right to refuse to sell or serve alcoholic beverages** to anyone unable to produce adequate written proof of identity and age.
  - Adequate proof of age and identity of an individual in Illinois is a document issued by a federal, state, county or municipal government including, but not limited to, a driver's license, selective service card or an Armed Services identification card.  
*Note: All "Under 21" Illinois driver's licenses and identification cards are in a vertical design and include a red bar indicating the date of when the holder turns 21.*
  - Proof that written identification was demanded, shown and reasonably relied upon may be used as a defense in criminal and/or license revocation proceedings unless the identification shown was known by the licensee to be fraudulent when shown.
  - Illinois law prohibits any person under the age of 21 to possess, present or offer any written, printed or photostatic evidence of age and identity which is false, fraudulent or not actually his/her own for the purpose of ordering, purchasing, attempting to purchase or otherwise procure, or attempt to procure, the serving of any alcoholic beverage.  
*Penalty: Underage person's sentence includes at least a fine of \$250.00 or 25 hours of community service, preferably performed for an alcohol abuse prevention program.*
- Additional penalties exist for fraudulently obtaining an Illinois ID card or an Illinois driver's license, and for knowingly allowing another to use identification documents for an Illinois driver's license or ID card.

**Remember: When in doubt about a customer's age, carefully checking identification is the most direct way to prevent illegal underage sales of alcoholic beverages.**

*This Fact Sheet is distributed as a courtesy from the Illinois Liquor Control Commission and may be reproduced for your employees.*





Liquor 2 Go  
6234 Main St.