

DOWNERS GROVE FIRE DEPARTMENT

FOREIGN FIRE (2%) TAX BOARD

MEETING MINUTES

Meeting Date: 22 August 2013

Meeting Time: 0730 hrs.

Meeting Location: Fire Station #2 (5420 Main St., Downers Grove, IL)

CALL TO ORDER: @ 0735 hrs.

ROLL CALL - Present: Chief Jackson, Lt. Pajak, Lt. Mowery, PM Conway, PM Meister, PM S. Markowski, PM Jagger

Absent: None

Guest(s): D/C Daly, PM Hills, FF Cipra, PM Liaromatis, PM Brainard,

LAST MEETING MINUTES: Motion to approve August 19th minutes by PM Meister, 2nd by Chief Jackson. No discussion. Motion passed by vote.

TREASURER REPORT:

a. General Fund: \$173,169.38

b. Widows Fund: \$25,035.46 (We do not have exact dollar amount from C.D., however it is currently \$25,000 +. This will be available at the next meeting.)

Motion to approve the treasurer report by PM S. Markowski, 2nd by Chief Jackson. No discussion and motion passed by vote.

OLD BUSINESS: Sleep number bed remote spares completed. D/C Daly entered the 4 remotes into the system and send one to each station. Paperwork given to Lt. Pajak.

Station #5 remodel tabled until later in this meeting.

Rehab supplies for the B/C Buggy has been completed. Bin, water, and nutrition rehab have been placed in their vehicle.

New (revamped) Foreign Fire Tax form was discussed. Lt. Mowery advised that as much as we would like to get this down to one form, it will probably not be possible. We will need to have two portions. All agreed, however they both need to be updated to how we do business currently. PM Meister has a draft copy for everyone to review and comment on. This will be discussed again at the next meeting.

We are still trying to locate meeting minutes from February and July 2011. PM S. Markowski has been working on this, and has a couple of other avenues to look at. Chief Jackson asked how do we track the status of meetings. There have been meetings cancelled in the past due to a lack of quorum. Is that noted anywhere? Lt. Mowery noted that we have been very good about making sure the meetings are noticed properly and that Pat is notified to place into firehouse, but in the past this could have easily happened. We need to have a better system of notifying the proper people if meetings do not happen. Lt. Mowery also noted that in the past, at the next board meeting it would be noted that the previous meeting was cancelled.

The I-Pad and Apple Laptop has been approved. Lt. Mowery will follow up with Dale Smith and let him know he can go ahead with the purchase. We will follow up at the next meeting. Lt. Pajak should be getting a request for a check for this.

Heartscan update. Lt. Mowery advised that he has gotten the program back up and running after the woman handling this left Elmhurst Hospital. He also is trying to get the remaining 7 spots used prior to Sept. 13. He has contacted them to advise the first 7 to sign up will get the spot and the remaining 2 will be added to the initial 5 spots for 2014.

Marsha was going to do a demonstration on the new interactive educational program that was purchased. She is not available for this meeting, so this will be tabled and put on the next meeting agenda.

The smoker and shop vac. have been purchased for Station #5. The appropriate paperwork has been forwarded to D/C Daly and the units have been marked appropriately.

PM Meister and B/C Tasso will be working with the other members of the 2% training committee to look at the past practice of utilizing funds and how we will do so going forward. All want to use this money in the best way possible.

D/C Daly presented the proposal for the Station #5 remodel project. He wanted to make sure that the board was still on the same page to match \$25,000 to make the \$50,000 project work. Everyone on the board was in agreement that the past commitment is still in place, and they will have \$25,000 from the board for this project. They had 2 contractors bid, and this bid will come in at \$44,900 plus the appliances.

Guest PM Cal Brainard asked about the village 5 year plan and how this will make future decisions on capital improvements. Chief Jackson and D/C Daly discussed the priorities, gave some examples, and how the plan will be implemented in the next several years.

NEW BUSINESS: Discussion on fitness equipment bids. Are these sole provider items? Alternatives are available depending on if we want to keep the same equipment at all the stations. The fitness committee will follow up on this at the September 26 meeting. Station #1 will need a replacement treadmill this year also. PM Hills will follow up on this.

REQUEST FOR PURCHASE:

Station #2 request for 5 kitchen chairs not to exceed \$1000. Motion by PM Meister, and 2nd by Chief Jackson to approve the purchase. No discussion and motion approved.

No other requests brought forward.

GOOD OF THE FUND: No items to discuss.

NEXT MEETING: September 26 @ 0730 hrs. Location: Station #2 (5420 Main St., Downers Grove, IL)

Motion to Adjourn made by PM S. Markowski, 2nd by PM Jagger. Motion approved by vote.

Meeting adjourned 0844 at hrs.