

DOWNERS GROVE FIRE DEPARTMENT
FOREIGN FIRE INSURANCE (2%) BOARD

MEETING MINUTES

Meeting Date: 25 July 2013

Meeting Time: 0730 hrs.

Meeting Location: Fire Station #2 (5420 Main St., Downers Grove, IL.)

Meeting called to order at 0750 hrs.

2% Board Members in attendance: Chief Jackson, Lt. Mowery, PM Conway, PM S. Markowski, PM Jagger

Absent: Lt. Pajak, PM Meister

Guests: D/C Daly, FF Cipra, Marsha Geisler

Previous Meeting Minutes: Motion for the approval of "Draft" minutes sent from the June 27 meeting by PM S. Markowski, 2nd by PM Jagger. Motion approved by vote.

Treasurer Report: Lt. Pajak is on vacation, however forwarded a current copy of the treasurer report to President PM Conway. (Attached report.)

Checking Account: \$174,363.53

Widows Fund: Checking Account: \$25,033.33

 C.D. Account: \$26,054.16

Old Business: Station #3 grill was purchased however the grill was changed from the style approved due to an obsolete model. A similar one was purchased at a lower cost than requested.

Remotes for Sleep Number Beds: Lt. Mowery advised that he has had PM Triplett working on these and should have them by the next meeting and paperwork to give to Lt. Pajak. Will follow up at the next meeting.

Station #5 Kitchen Project Update: D/C Daly advised that the pre-bid was moved to the end of August. He should have more information as this date approaches. As of right now we are on hold with the project, but should resume after the pre-bid meeting.

Rehab Supplies: Lt. Mowery has been in discussion with PM Liaromatis regarding the B/C buggy supplies. He has talked with B/C Beyer about what type of room they have available. Lt. Mowery and PM Liaromatis will get a check from Lt. Pajak and purchase the items hopefully before the next meeting.

Patio Furniture Station #1: PM Conway was confused as to why this was still on the agenda, this has been purchased and paperwork turned in and the books

closed on this. Lt. Mowery advised he did not recall this being noted in the minutes. This will no longer be listed on the agenda.

New 2% Request Forms: PM Jagger relayed that PM Meister was unable to attend today, however PM Meister advised he has been working with Chief Jackson on unlocking the PDF forms so they could be updated. This process is in progress.

Past Meeting Minutes for Village (by request): Lt. Mowery advised that we are trying to systematically go through the meetings requested by the village. They go back to 2010. We have given them all of 2012 they requested, we have two meetings outstanding from 2011 (February and July). PM S. Markowski will look into this and try to have an answer for the board at the next meeting. Once those are completed, we will try to get 2010 outstanding minutes to the village.

The smoker for station #2 has been purchased and paperwork completed and turned in. This item is complete.

Public Education Laptop and I-Pad: Lt. Mowery brought this up and Marsha Geisler came to the meeting to explain the request and answer any questions. PM Dale Smith is on vacation. Chief Jackson said he has not seen the paperwork for this yet. Lt. Mowery advised that these are on old forms and really has nowhere to have him sign off. He asked to look these items over for approval prior to purchase. He will discuss with Marsha after he looks over the proposal. We will list as an agenda items next time.

Heartscan Update: Lt. Mowery advised that our contact had left Elmhurst Hospital and that is why no phone calls or e-mails were returned. He talked to Chris at the Care Center and discussed the issue. She was able to read off who had taken the test and noted that there were 7 outstanding tests. She also advised that these were put on last year's budget (that ended in June). They will honor the 7 requests but wants them to be scheduled A.S.A.P. Lt. Mowery will follow up with those who still have not used their Heart Scan spot and ask if they can schedule them. Otherwise they can forfeit spots for those currently requesting a scan.

Budget: PM Conway asked why the budget was not listed on the agenda? Lt. Mowery stated he thought that the budget was finalized and approved already. PM Conway said this was a first reading but it needed to be finalized. Chief Jackson advised something as significant as the budget would be need to be noticed and discussed under the appropriate agenda item. All agreed and Lt. Mowery advised he could send a notice out today and have this noticed for July 30. The board would have a tentative quorum from those who indicated they could attend on this date.

New Business:

Public Education Laptop and I-Pad. This will be tabled until the Chief can review and discuss with Marsha.

Some discussion on equipment for the new fire engine was held. A board member was approached and asked if they could use \$15,000 for new equipment. PM Conway and Lt. Mowery discussed the issue at length, specifically indicating buy in from all the officers from the Chief to the Lieutenants on keeping the equipment where it is assigned. Lt. Mowery advised we purchased \$10,000 to update Engine 4 several years ago, and it is stripped again. He does not want to keep pumping money into a vehicle where equipment is continually coming up missing. PM Conway concluded with stating that the money is NOT for new equipment for the new Engine 5. D/C Daly asked if we purchased for example a new saw, could it go on the new engine and the old saw go on the reserve. All agreed that would be the best way to best use the money for equipment. PM Conway said he was okay with that for items that would be needed for the reserve, but not for equipment that was not needed for the reserve engine. Lt. Mowery will be working on this project.

B/C Hardy asked if \$4,000 was for equipment only or could they use that for T.R.S. classes? After a short discussion it was noted that the line item stated "equipment" so it would definitely only be for equipment.

Station #1: None

Station #2: None

Station #3: None

Station #5: Electric Smoker purchase as the same one that Station #2 just purchased. Priced the same. All paperwork is in, approved by the Chief, and has appropriate votes. Motion to purchase by PM Jagger, 2nd by Chief Jackson. Motion passed by vote.

Craftsman Shop Vac (16 gallon) request not to exceed \$100 for purchase. Paperwork completed appropriately, Chief signature, and proper votes noted. Motion to purchase by PM Conway, 2nd by PM S. Markowski. Motion passed by vote.

Administration: None

Good of the 2% Fund: None

Next Meeting: July 30 (for Budget approval) @ 0730 hrs. Station #2.

Next Regular Meeting: August 22, 2013 @ 0730 hrs. at Fire Station #2.

Motion to adjourn made by PM Conway, 2nd by PM Jagger. Motion passed by vote.

Meeting adjourned at 0829 hrs.