

DOWNERS GROVE FIRE DEPARTMENT

FOREIGN FIRE (2%) TAX BOARD

MEETING MINUTES

Meeting Date: 23 May 2013

Meeting Time: 0730 hrs.

Meeting Location: Fire Station #2 (5420 Main St., Downers Grove, IL)

CALL TO ORDER: @ 0740 hrs.

ROLL CALL - Present: PM Conway, PM Mowery, PM Jagger, PM Meister,

Absent: Chief Jackson

Guest(s): D/C Daly for Chief Jackson, FF Cipra

LAST MEETING MINUTES: No minutes due to an oversight and short meeting time frame (budget meeting). Minutes will be sent out for both May 2013 meetings shortly and will be approved at the June meeting.

TREASURER REPORT: No current treasurer report as Lt. Pajak is on vacation. Nothing to report.

- a. General Fund: N/A (Not Available)
- b. Widows Fund: N/A (Not Available)

OLD BUSINESS: Leaf blower for station #3 was approved last year and has not been purchased yet. PM Conway advised PM Reitveld to work on purchasing, he will follow up with him. NOTE: This has been approved, it just needs to be purchased.

PM Mowery has the dollar amount for the sleep number beds. They are roughly \$23 each. We will order 4 and have them at each station as back up for broken/missing remotes.

D/C Daly gave an update on the station #5 kitchen projects. The contractors are getting exact details on what will be required for the project, and bids should start soon.

PM Mowery has been in contact with PM Smith and Marsha on the Public Education laptop. They are currently working on getting details on purchase of an apple laptop to work with the school systems. PM Smith advised that the school funding appears to be mostly for college level programs, and probably little if any discount will be available. PM Mowery asked to have a number presented for what they need even if they can't tag onto the education discount. PM Mowery will try to have an update for the next meeting. He also stated that although they are not in too big of a hurry due to the summer break, he would like to have it in place by August for the next school year.

D/C Daly filled the board in on the gear washer. Station #5 washer has been purchased and should be here shortly. He advised that the washers get built in batches and they are not built one at a time. Orders are placed, and when the batch for that order gets run, the unit becomes available. The machine for station #5 should be here within the month. Next year we are planning on purchasing the machine for station #3. The plumber was out to work on the plumbing for Station #5 and everything is in place to have the unit hooked up when it arrives.

Station #1 grill was purchased and hooked up. This is complete. The timer was installed. PM Conway asked that all the timers get installed. He noted that station #1 already got saved by the timer as he checked the grill for lunch and noted the burners had been left on, but the timer timed out and prevented the grill from running for 24 hours. All have been installed except for station #5. PM Mowery will follow-up on getting this installed.

PM Jagger still needs to complete his economic interest form and file it with Gary King's office at the DuPage County office. PM Conway advised he needed to also complete the open meetings act on-line course and complete the test and file the certificate with Enza at the village attorney office. PM Jagger stated he will have these two items completed by the next meeting.

NEW BUSINESS: Discussion on the budget. Feedback from the membership was discussed. PM Mowery brought up the newspapers, indicating that there was a lot of requests to keep the newspapers. PM Meister and PM S. Markowski both agreed. Some discussion on possibly keeping one paper vs. two. It was agreed to cut money from the capital project fund and keep the newspapers. (5700 [Capital] will lose \$2,400, and 5420 will be beefed up \$2,400). Motion to make this change by PM Conway, 2nd by PM Meister. Motion passed by vote.

REQUEST FOR PURCHASE:

Request from the General Fund was made by PM Conway. He is requesting \$433 (Not to Exceed \$500) for mounting hardware for tools on Engine #1. He advised that engine #3 also appears to have some mounting issues that may need to be addressed. Motion to approve this purchase by PM Mowery, 2nd by PM Jagger. Motion passed by vote.

A training request of \$2,667 for 1/2 of the tuition for technical rescue classes for some of the newer members assigned to station #2 was made by T.S.O. Tasso. Some discussion ensued and found that some of the people on the list would be eligible for reimbursement cost through the state task force. PM Conway and PM Mowery brought up that the 2% fund is not designed for a training supplement. The board may keep money earmarked for use at the end of October if there is money left in the education account. PM Mowery reiterated that this fund was for the classes that were not provided by the department, but an individual paid for out of pocket. The class had to be Fire or EMS along with a receipt and a completion certificate (or state certification if one is available). PM Meister asked that PM Mowery send an e-mail out to everyone to see if anyone had classes they would probably be taking in this fashion so the board could get an idea of the dollars needed. The board was in agreement that they did not want someone not to recoup their 1/2 cost reimbursement due to lack of funds because they were unaware of members intent. By October the board should have a good idea of the funds that will be available for training, and can better give T.S.O. Tasso an answer on use of these monies.

T.S.O. Tasso requested elevator training on elevator operations from Thompson Elevator. This would come from the training account #5630. PM Mowery made a motion to approve three classes at a total of \$1050. 2nd by PM Jagger. Motion passed by vote.

Station #3 request a new grill to replace the current one. Chief okayed this request and vote sheet was presented with appropriate voting. Cost would be for \$721.99 for a stainless steel grill (6 burner). A motion to purchase was made by PM Meister and 2nd by PM Conway. Motion passed by vote.

Station #1 requested a cast iron patio set (N.T.E.) \$1,000. Vote sheet was presented and had Chief Jackson approval. Motion made by PM Jagger, and 2nd by PM Meister. Motion passed by vote.

Station #3 request for a 60" flat screen television for the workout room. D/C Daly advised that there is currently plans to remodel the workout room. He asked if the board would table this request until further plans are decided for the workout area. PM Mowery advised that there should be no hurry as the current television is working there. This request will be held until further information is obtained about the workout room remodel.

Administration requested radio straps for the new starcom radios. B/C Mejdrech wanted to get the proper straps/holders for the radios. D/C Daly asked to table this request until the next meeting. He was advised by the Chief's to discuss this operation before committing funds to purchasing radio straps. He advised they don't have definite operational plans regarding the radio use/carrying at this time, so the straps may be authorized, but he would like to wait until they meet to discuss this topic. He stated most likely by the next meeting they would have an answer and can move forward with approval or denial of this request. The board approved his request and will place on the agenda for the June meeting.

GOOD OF THE FUND: None

NEXT MEETING: June 27 @ 0730 hrs. Location: Station #2 (5420 Main St., Downers Grove, IL)

Motion to Adjourn made by PM Meister, 2nd by PM Jagger. Motion approved by vote.

Meeting adjourned at 0833 hrs.

DRAFT