

DOWNERS GROVE FIRE DEPARTMENT

FOREIGN FIRE (2%) TAX BOARD

MEETING MINUTES

Meeting Date: 21 February 2013

Meeting Time: 0730 hrs.

Meeting Location: Fire Station #2 (5420 Main St., Downers Grove, IL)

CALL TO ORDER: @ 0742

ROLL CALL - Present: Chief Jackson, Lt. Pajak, PM Conway, PM Meister, PM Mowery, PM Brainard

Absent: PM S. Markowski, PM Jagger

Guest(s): FF Cipra, PM Sohn, T.S.O. Tasso

LAST MEETING MINUTES: Motion to approve by Lt. Pajak, 2nd by PM Meister. Motion passed by vote.

TREASURER REPORT:

a. General Fund: \$207,816.52 (2013 Budget total: \$150,000.00)

b. Widows Fund: \$51,075.00 (Account and C.D.)

Review 2012 purchases. Budget review for 2013.

Motion to approve treasurer report by PM Conway, 2nd by Chief Jackson. Motion passed.

OLD BUSINESS: PM Scott Sohn discussed coverage to all areas of each fire station and presented a report to Chief Jackson. PM Sohn, Brian Bigelow, and Chief Jackson will work on this project together at a later date.

PM Mowery brought up the issue that FF Kaski was to purchase a leaf blower for fire station #3. He will not be able to follow-up on this, so PM Conway advised he would take the paperwork and see about getting this purchased.

PM Mowery brought up the issue of Sleep Number remotes. We have a significant number of beds now, and more to be purchased this year. There is a possibility of the non-wired remotes getting misplaced/lost and we should have spares. Some discussion was held on the need for replacements. It was finally decided that each station would have one spare on hand if one gets lost or damaged. PM Mowery will follow up with a cost associated at the next meeting.

Board discussed the station #2 fitness proposal. All the items were approved by the fitness committee, so the board is authorized to purchase per the Chief. Chief Jackson noted that he needs to look into the sole source clause and direction we may need to take because the invoice is for more than \$15,000. He will follow up and possibly have some direction for the board at the next meeting.

PM Conway asked about the money spent for the dive school to get the dive team up and running. The first part of the school has been completed and this was a split cost with the training division. The next phase of completion of rescue diver has been scheduled and will again be a split cost.

Sound bars have been purchased for station #2 and also the same for the Chief meeting television.

The forcible entry door prop was purchased for \$2,700.25. Paperwork was given to Lt. Pajak. This should complete the board involvement in this training item, and is now property of the village.

Station #5 tools and toolbox from last meeting was approved and paperwork and check was given to PM Mowery. He will follow up on purchasing the items.

PM O'Leary was paid on his class request. All fire related classes were paid for. General education classes were denied.

NEW BUSINESS:

Follow up discussion on the gear washers not to exceed (N.T.E.) \$9,000 will be purchased. Station #5 will get theirs installed downstairs which will be done in conjunction with the laundry room move to the second floor. Station #3 gear washer will be purchased and left at the station for install at a later time due to the on-going maintenance there.

Chief Jackson requested a confirmation on the split cost amount for use on the station #5 kitchen remodel project. PM Mowery advised Chief Jackson that at the budget meetings after some lengthy discussion among the board members we had budgeted a total of \$30,000 for capital improvements. \$5,000 was earmarked for the laundry room at station #5, however up to \$30,000 was available for whatever projects the administration wanted to work with the board on. Chief Jackson stated based on that he would advise D/C Daly we would match funds for \$50,000 total for the kitchen project.

PM Conway asked that an architect be brought in to design the space prior to going to bids to keep it consistent and make sure it was done to specs/code. All agreed this was probably a good idea, and the administration will split the cost of an architect to draw the plans. PM Conway reminded the board that we previously approved the costs up to \$2,000 to have drawings done and we never spent the money approved.

PM Meister made a motion N.T.E. \$25,000 for remodeling the kitchen area at station #5 to match funds made available by the village. 2nd by PM Mowery. Vote passed by vote.

PM Mowery brought up for discussion a new lap top computer for Marsha Geisler's learn not to burn program. He advised he was approached by PM Smith regarding this program and not having the proper programs/computers to put on a quality program out in the field. PM Mowery talked with Marsha on her needs and thoughts. PM Mowery brought up this idea for discussion with the board and the board was receptive. PM Mowery did not want to take up a lot of time with discussion at this point, but would contact Marsha to advise her to get some costs associated back to the board. He will follow-up with this at the next meeting.

PM Mowery thanked PM Brainard for his years of service on the 2% board. He had served the past two years and terms prior to that. All the board joined in thanking Cal.

REQUEST FOR PURCHASE:

Station #1 request: None

Station #2 request: Fitness equipment listed above (pending).

Station #3 request: None

Station #5 request: None

Administration: Training mannequin requested through the training division. Training would like to split the total cost of \$1488 (each pay \$744). Motion to pay by PM Mowery, 2nd by PM Conway. Motion passed by vote.

GOOD OF THE FUND: Set the next meeting schedules through June as follows:

March 28 @ 0730 hrs. to be held at Fire Station #2

April 25 @ 0730 hrs. to be held at Fire Station #2.

May 23 @ 0730 hrs. to be held at Fire Station #2.

June 27 @ 0730 hrs. to be held at Fire Station #2.

FF Cipra asked about dive reimbursement and how that was being done. The board explained that this split cost was being done for convenience as a group instead of each individual with the 1/2 cost reimbursement.

NEXT MEETING: @ 0730 hrs. Location:

Motion to Adjourn made by PM Conway, 2nd by Lt. Pajak. Motion approved by vote.

Meeting adjourned at 0840 hrs.