

## **DOWNERS GROVE FIRE DEPARTMENT**

### **FOREIGN FIRE INSURANCE (2%) BOARD MEETING MINUTES**

For Meeting Held on 24 September 2020

Meeting called to order at 0810 hrs.

2% Board Members in attendance: Lt. Mowery, PM Meister, PM S. Markowski, PM Nowak, PM Kairis

Members Absent: Chief Pindelski, PM Kinney

Guests: D/C Tasso, D/C Spinazola, TSO Werner, Lt. Cipra, PM Cavenaile, PM Hills, PM Covelli

Approval of Last Meeting Minutes: Motion to approve minutes from regular meeting on August 27 and Budget Meeting on September 3 made by PM Kairis, 2<sup>nd</sup> by Nowak. Motion passed by vote.

Treasurer Report:   General Fund:           \$169,031.71 (ending balance \$157,063.94)  
                                  Widows Fund:           \$ 11,967.77 (unchanged)

Discussion was held regarding asking Ashley to put a link on the home page to direct members to the page that shows the current stations balances. PM Nowak will handle.

A motion to approve the treasurer report was made by PM S. Markowski, 2<sup>nd</sup> by Lt. Mowery. Motion passed by vote.

#### Old Business:

Scanner update report. Lt. Cipra is requesting a replacement scanner (Pulse Tek optic book A300) which is approximately \$500 higher than credit for old scanner. A motion to approve the purchase NTE (Not To Exceed) \$1600 from Amazon by PM S. Markowski, 2<sup>nd</sup> by PM Nowak. Motion passed by vote.

Woodway treadmill has been paid for and will be delivered shortly. There was a delay in getting parts to rebuild this unit.

Entry cards have been ordered. There was some difficulty in getting cards for some reason, but they have been purchased and will arrive shortly.

The boat has been purchased and is currently at station #101. We are waiting for an air pump that goes with it and the PM Hoff will find a home for it on S101. After it is in service, the old aluminum boat will be surplus.

Gear washer for station #105 review by Lt. Mowery. D/C Tasso has been working with service technicians and plumbing contractors on what it will cost to complete an install of a new machine. Lt. Mowery summarized as it is approximately \$5000 to saw cut floor and make connections for sewer drain, and \$5000 for the new machine. D/C Tasso said for all intents and purposes, he has no money in the budget

to spend on this for this year. Lt. Mowery said he is not assigned to that station but suggests we move forward. After some discussion it was decided to try a soap recommended by the manufacturer specific to gear washing and see if this works. If it does not we will revisit a possible purchase.

Fitness equipment for station #103 is still on hold. PM Meister stated he is waiting for the additional fitness items to be ready to ship so we are not paying twice for shipping.

The bay floor sound system for station #103 is still on hold waiting for PM Otake to submit replacement paperwork for a different unit. The unit that was originally requested is no longer available as a new unit, and the board did not want to purchase a used unit.

The Honor Guard pins have been purchased and ready for use.

The plymovent upgrade was discussed by the board. D/C Tasso brought paperwork on cost associated with replacement and upgrade to new magnetic boot system. Again budget is extremely tight. This item is being considered under old business because it was given by D/C Tasso at the last meeting as an F.Y.I. item under good of the fund. The board felt the safety of the members was most important and rather than waiting for availability of funds, the board wishes to get the project started. A motion by PM Meister to approve funds NTE \$13,000 for the remaining front-line apparatus only to be upgraded to the magnetic exhaust system drops as well as all tail pipe retrofitting including reserve apparatus. 2<sup>nd</sup> by PM Kairis. Motion approved with agreement the administration budget will complete the drops for the reserve apparatus as funds become available.

New Business: A motion to entertain approval of items not currently approved by the Fire Chief pending his approval upon his return from vacation by PM S. Markowski, 2<sup>nd</sup> by PM Meister.

Station #101:

A request by PM Kinney for bath towels, hand towels, and washcloths to be purchased from Amazon. A motion to purchase requested linens at a cost NTE \$300 was made by PM Nowak, 2<sup>nd</sup> by PM S. Markowski. Motion approved by vote.

A request by PM Meister for replacement aluminum carabiners, 2 additional helmets, and 2 appropriate class III harnesses to be considered from the special operation budget at a cost NTE \$4000. A motion to purchase at the requested amount was made by PM Kairis, 2<sup>nd</sup> by Lt. Mowery. Motion passed by vote.

Lt. Cipra asked that the board consider a purchase for the awards committee regarding requesting replacement stock items from a sole source provider. He advised the cost is \$1200. Lt. Mowery asked PM Nowak to look at what the line item availability was. The awards line item is \$1100. Lt. Mowery asked Lt. Cipra to see what was a priority, and request those up to the \$1100 and a new budget would be available in January. Subsequent to this discussion, a motion was

made by PM S. Markowski to spend up to \$1,100 to replace items requested from the awards line item to replace stock items. 2<sup>nd</sup> by PM Meister. Request approved by vote.

There was an update discussion on lap top computers for the board. A cost to upgrade the current computer is estimated at approximately \$400. A motion to upgrade both 2% computers at a cost NTE \$600 by PM Nowak, 2<sup>nd</sup> by PM Meister. Motion passed by vote.

Good of the 2% Fund: Re-read the proposed 2021 budget by PM Nowak. No changes noted or suggested.

PM S. Markowski discussed replacing some of the older Honor Guard uniforms. Some uniforms are very old and need to be replaced. The board will entertain request in the coming year as needed up to the line item approved.

D/C Spinazola requested to make sure the Chief can attend the next meeting as this will be the last meeting to approve purchases.

Next Meeting: 22 October 2020, tentative pending Fire Chief availability.

Motion to adjourn made by PM Kairis, 2<sup>nd</sup> by PM Markowski.

Meeting adjourned at 0912 hrs.