

# DOWNERS GROVE FIRE DEPARTMENT

## FOREIGN FIRE INSURANCE (2%) BOARD MEETING MINUTES

For Meeting Held on 22 April 2021

Meeting called to order at 0803 hrs.

2% Board Members in attendance: Lt. Mowery, PM Meister, PM S. Markowski, PM Nowak

Members Absent: Chief Pindelski, PM Kinney, PM Kairis,

Guests: D/C Tasso, B/C Werner, Lt. Cipra, PM Cavenaile

Approval of Last Meeting Minutes: Motion to approve the March meeting minutes as presented by PM Meister, 2<sup>nd</sup> by PM Nowak. Motion approved by unanimous vote.

<u>Treasurer Report:</u>	Beginning Balance:	\$221,212.32
	Ending Balance:	\$218,881.86
	Widow Fund 1 Balance:	\$ 25,000.00
	Widow Fund 2 Balance:	\$ 53,104.03

Motion to accept the treasurer report as presented by PM Meister, 2<sup>nd</sup> by Lt. Mowery. Motion passed by unanimous vote.

Old Business: Status of the following purchases discussed:

Pressure washers are in and delivered to the appropriate stations. (Station #101 had already purchased a pressure washer so they did not receive a new pressure washer.) D/C Tasso asked if these were 2 part washers. PM Meister clarified these were 2 separate purchases for each station, the pressure washer and the undercarriage cleaning attachment. All parts of the order have been delivered.

A discussion on the cell phone reimbursement policy was held. Lt. Mowery asked if there was any further discussion or changes needed. All were in agreement to keep the draft as policy. Lt. Mowery advised this was still a word document that was just language he wrote as a suggestion, and asked if we can copy and paste into our policy template. PM S. Markowski advised he could have Ashley do that and should be pretty easy. D/C Tasso advised that he had a concern of getting fire department policies confused with Foreign Fire Tax board policies. PM S. Markowski advised it was just a format to be consistent with the fire department, but the headings all said "Foreign Fire Tax Policy" on them. He seemed to be satisfied with that and a motion was then made by S. Markowski to accept the draft as policy to be formatted to match other policies. 2<sup>nd</sup> by PM Nowak. Motion passed by unanimous vote.

New Business:

**General Fund:** Thermometers, temporal scan thermometers put in by EMS Coordinator Rietfeld. Discussion held on this purchase. Coordinator Rietfeld is requesting a better option than the original request due to quality. He doesn't want to continue

to replace cheaper ones that are continually broken. PM Nowak did not like the idea of actually touching someone with the thermometers Coordinator Rietfeld is asking for. PM Kairis asked how many thermometers could we buy of the original request vs. the current request. A motion was made to purchase the thermometers as the EMS Coordinator requested with the possibility of a split cost to the EMS budget for a cost not to exceed (NTE) of \$3500. These thermometers are PT.TAT5000 Thermometer Temporal by PM Meister, 2<sup>nd</sup> by S. Markowski. Motion passed by unanimous vote.

Station #102 requested \$500 for 72 #123 batteries for the right angle flashlights for each station. 24 per shift. A motion to approve this purchase was made by PM Meister, 2<sup>nd</sup> by Lt. Mowery.

### **Station Requests:**

Station #102 requesting 2 – 12 packs of 32 oz. restaurant grade tumblers NTE \$90. A motion to approve the request was made by PM Nowak, 2<sup>nd</sup> by Lt. Mowery. Motion passed by unanimous vote.

Station #102 request 3 cutting boards. Size is 24 x 18 x .5 to replace current cutting boards. Request 3 for \$150. PM Nowak made a motion to purchase at a cost NTE \$150. 2<sup>nd</sup> by PM S. Markowski. Motion passed by unanimous vote.

A discussion on what D/C Tasso needs for budget regarding the warranty of things the Foreign Fire Tax Board buys. Lt. Mowery advised that there is a policy in place that if a product we purchase has an extended warranty there is an obligation to purchase. D/C Tasso said he just needs to know if there is an extended warranty and where he would obtain that information in the case of repairing and item.

Good of the 2% Fund: Jr. is out for building the tower roof prop. The warranty is up on the tower this year. Jim Reed will look at the plans and may bid this addition. PM Kinney wanted to make sure that everyone was aware that Jr. will no be doing any work to the training tower moving forward.

PM Nowak asked if the board would be interested in covering meals for the days we are doing all day training at the training tower? Lt. Mowery suggested using the fund set aside for emergency purchases. Meals, Gatorade, water, etc. would be included, but has not been utilized. If needed the budget could be adjusted at a later time. All were in agreement. We will just use this fund until it is depleted, then the board will make a plan to replenish as needed.

Next Meeting: May 13<sup>th</sup> 0800 @ Station #102 (Later changed to 20 May)  
June 24<sup>th</sup> 0800 @ Station #102  
July Off (vacations).

Motion to adjourn made by Lt. Mowery, 2<sup>nd</sup> by PM Meister.

Meeting adjourned at 0849 hrs.