

2 % Foreign Fire Insurance Fund

Meeting Minutes from December 11, 2007 meeting
held at Downers Grove Fire Station #3 @ 0745 hours

PRESENT: Lt. J. Difatta, Lt. D. Gilbert, FF/PM C. Brainard, Lt. F. Pajak

**GUESTS: Fire Chief Ruscetti, Deputy Fire Chief Tutko, Batt. Chief Pindelski,
FF/ PM Hoff, FF Meiser, FF Picha, FF Kaski, FF Rauch**

Call To Order @ 0800 hours

President Brainard requested a motion to approve the previous meeting minutes as e-mailed to all. MOTION by Gilbert. SECOND by Pajak. MOTION PASSED.

Treasurer's Report

Treasurer Pajak related the current status of all accounts and stated their balances. Copy of Accounts and balances attached.

Old Business

Secretary Difatta discussed the 2008 Election results of the 2 % Fund.

FF/PM Sig Markowski was nominated by Lt. C. Tatroe for the position of Station #2 Representative. No other nominations for Station #2 were received.

Lt. F. Pajak was nominated by FF/PM J. Markowski for the position of Station #5 Representative. No other nominations for Station #5 were received.

President Brainard announced Pajak and Sig Markowski as 2008 Station Representatives. The newly elected personnel will take effect at the January 2008 meeting.

President Brainard discussed the TeleStaff software status. He related that upload issues needed to be worked out with the provided. Projected on air date is February 2008.

Secretary Difatta discussed the need for budgetary realignments due to the transfer of personnel with Stations 1 & 2. The Board agreed to review this matter.

Old Business

Station #3 requested approval for \$500 from Station Fund line item for supplies. MOTION made by Brainard. SECOND made by Gilbert. MOTION PASSED.

Secretary Difatta presented a request for purchase for a log splitter to be used for Station # 1 and new Station #2. Fire Chief Ruscetti stated he recommends buying split firewood from a vendor. Fire Chief Ruscetti stated he would reject approval for a log splitter due to safety concerns. Request for purchase was handed back to Secretary Difatta.

FF/Collins requested to modify his previous approved purchase of one GPS unit for Squad #1. He requested two GPS's for the same amount approved. Discussion was held and request to modify quantity was denied.

Batt. Chief Pindelski requested on behalf of Fire Administration the purchase of eight leather fire helmets. Discussion was held on the need to ½ cost share protective equipment with the Village. President Brainard will bring a proposed purchase policy To the next 2 % Fund meeting. Treasurer Pajak related that the Administration line item monies available were at \$3705. MOTION made by Gilbert. SECOND made by Pajak. MOTION PASSED.

The Fund Board discussed the recently purchased television for Station #2 with Fire Chief Ruscetti.

Good Of The Fund

The Board members present thanked Lt. Dan Gilbert for his years of service on the @5 Fund Board.

Next meeting was set for January 16, 2008 @ Station #3 at 8 A.M.

MOTION for adjournment made by President Brainard. SECOND made by Difatta. MOTION PASSED.

Meeting adjourned at 0850 hours.

Respectfully submitted by:

Lieutenant Joe Difatta

The regular scheduled meeting of the Downers Grove Foreign Fire Tax Board was called to order by President Gilbert on August 31, 2007 at 8:15am. In attendance were President Gilbert, V.P. Brainard, Treasurer Pajak, and PM/FF Hoff.

Pres. Gilbert motioned to approve previous meeting minutes as sent through Village e-mail. Second by Treas. Pajak. Motion passed.

Current balances are checking \$67,371.33 and Widow's fund \$37,807.04. Also distributed to members in attendance were the account balances. President Gilbert thanked Fred for the diligent work performed for the board. Motion to accept the report was made by V.P. Brainard with a second by Pres. Gilbert. Motion passed.

Discussion was lead by Treas. Pajak on the 2008 budget. The tentative budget was approved by the board

A discussion was held on the status of the current board members terms. Cal Brainard motioned to amend the bylaws as follows:

Terms will expire and the end of the fiscal year (December 31) with Station 2 and Stations 5 terms expiring this year (2007). The motion was seconded by Fred Pajak. Motion carried.

This being the second term for Dan Gilbert, he will not be eligible to run for another term. Fred Pajak is eligible for another term. Nominations will be taken in November with the election to be held in December.

A discussion was held about the purchase of station supplies or station one. The board has no record of a vote sheet being presented. Minutes of previous meetings will be checked, and if the motion was approved, Fred will issue the check. If no record is found, a request sheet will be required.

Request by station 3 to purchase new blinds for the day room on a split purchase with the administration at a cost not to exceed a total of \$800.00. Request approved.

Request by station 3 to purchase a Dyson vacuum at a cost not to exceed \$450.00. Motion passed.

A discussion was held on the status of the television at station 5. A repair company was contacted to repair the television, but has not made an appearance as of this meeting. If the repair company does not repair the television by the October meeting, the television will be replaced.

Cal will check on the purchase of 2008 shift calendars.

There being no other business before the board, a motion was made by Pres. Gilbert to adjourn the meeting. The motion was seconded by V.P. Brainard. Motion passed and the meeting was adjourned at 9:00am.

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**DOWNERS GROVE FIRE DEPARTMENT
FOREIGN FIRE INSURANCE (2%) BOARD MEETING MINUTES**

The Meeting of the Foreign Fire Board was called to order at Station 1 on April 3, 2007 at 8:15am. Members in attendance were Fred Pajak, Joe Difatta, and Cal Brainard. Also in attendance were D/C Jackson, D/C Tutko, Chief Ruscetti, Tom Frank and Dan Tasso.

Minutes of the previous meeting were approved as read.

Treasurers' report showed a balance in the Widows fund of \$37,310 and \$91276.47 in the checking account.

Old Business –

The purchase of the Telestaff program was discussed. Since the original package was put together, Telestaff no longer supplies the server need for the system. This will be deducted from the bid and purchased at a future date. On a motion by Cal Brainard and second by Fred Pajak the board authorized \$15,850.00 for the purchase of the Telestaff software.

At 8:55am the board lost its quorum and the meeting was adjourned to a future date.

Cal Brainard
Board V.P.