

**Village of Downers Grove
Community Events Commission
Committee Room
Downers Grove Village Hall
March 9, 2017**

PRESENT: Mr. Dave Humphreys, Mr. Mike Kubes, Ms. Andrea Knudsen, Mr. Scott Jacaway, Ms. Linda Kunze, Mr. John Aguzino

STAFF: Ms. Mary Pratt, Ms. Marcia Schirdewahn

ABSENT: Ms. Susan Carroll, Ms. AnnMarie Williams

GUESTS: Lisa Rasin, Rotary Club

Mr. Humphreys called the meeting to order at 5:35 p.m. and introduced the new member of the Community Events Commission, John Aguzino.

I. APPROVAL OF JANUARY 19, 2017, MEETING MINUTES

Mr. Kubes moved to approve the minutes from the January 19, 2017, meeting. Ms. Knudsen seconded, and the minutes were approved unanimously.

II. PUBLIC COMMENT

None

III. DIRECTOR'S REPORT

None

IV. NEW BUSINESS

A. GroveFest Temporary Use Application

Ms. Pratt gave a quick overview of the application received for GroveFest. It would be held June 22-25, 2017, in the same area as last year. There will not be a craft fair in Fishel Park this year. The Junior Woman's Club has decided not to sponsor it.

The Rotary Club would like to hold the Craft Beer Festival in Fishel Park. They have verbal approval from the Park District and have been told one liquor license would cover both beer areas. Village staff will need more information on loading/unloading procedures if it is held in the park.

Ms. Rasin said this will be the third year for the Craft Beer Festival and it will take place from noon to four on Saturday during GroveFest. They are hoping to use the nearby church parking lot. There was discussion on whether the park would need to be fenced. It was thought to be a liquor commission decision.

Mr. Humphreys stated that he is a member of the Rotary Club, but is allowed to vote on this application because the role of the Community Events Commission is advisory.

Ms. Pratt also mentioned that all temporary use agreements will now include a \$250/hour penalty if public spaces are not cleaned up by 5:00 a.m. the morning after the event.

Mr. Jacaway moved to recommend approval of the Rotary Club's GroveFest application. Mr. Kubes seconded, and the motion was approved unanimously.

B. Downtown Management Corporation Car Show Temporary Use Application

Ms. Pratt listed the dates that the car show would be held. It would be from 6 p.m. to 9 p.m. Friday nights as in years past. Parking for participants would start at 5 p.m. Ms. Kunze said she and the downtown businesses addressed concerns about parking before 5 p.m. There will be volunteers working shifts during the afternoon to guide any car show participants that arrive early to the Village Hall lot where they can wait until 5 p.m. Ms. Kunze also mentioned that featured cars will again be on Curtiss. The last car show will be at the end of August, not Labor Day weekend as in the past.

Mr. Jacaway asked about entertainment. Ms. Kunze said they will continue to have bands at the train station and if the budget permits they may have some entertainment geared toward children, i.e., jugglers.

Ms. Knudsen asked if Ms. Kunze can contact car show participants before the first event to explain the rules, especially about parking. Ms. Kunze said they have access through car magazines and will have a pamphlet prepared with rules, a list of entertainment, etc.

Mr. Kubes moved to recommend approval of the Downtown Management Corporation's Car Show application. Mr. Aguzino seconded, and the motion passed unanimously.

V. OLD BUSINESS

A. July 4 Parade Update

Ms. Pratt suggested that the commission dedicate their next meeting to the parade logistics. She said because the Village increased the parade budget for 2017, she will be able to get more bands and entertainment. District 99, Oseola High School, and Proviso East High School marching bands are in the line-up. Also a pipe & drum group, clowns, Uncle Sam on stilts, Funny Little People, and the BMX bike group will be in the parade. The Brookenridge pilots and the Great Lakes Naval Base were suggested as possible groups to contact.

Mr. Humphreys suggested there be some kind of promotion to let residents know that the parade will be bigger and better this year. Ms. Pratt said she has met with Doug Kozlowski, the Communications Director for the Village, and there were promotional fliers at the Ice Festival. They also plan to do more in the coming months to promote safety at the parade and to let people know there will be more content this year.

VI. ADJOURNMENT

Mr. Humphreys adjourned the meeting at 6:10 p.m.