

**Village of Downers Grove**  
**Staff Report to the Human Service Ad Hoc Committee**  
**March 20, 2019**  
**Submitted by David Fieldman, Village Manager**

**Purpose of the HSAHC**

At their December 18, 2018 meeting, the Village Council created and appointed members to the Human Service Ad Hoc Committee (HSAHC). The Village Council has requested that the HSAHC make recommendations to the Village Council as to:

- What role an appointed Human Service Commission shall serve in the Village?
- What can and should an appointed standing Human Service Commission do to assist the Village Council in promoting the function and mission of the Village on an on-going basis?

The topics the HSAHC may consider include but are not limited matters of social concern within the Village including issues related to youth, senior citizens, families and other social groups.

**Review and Discussion of Draft Key Points from February 26, 2019 Meeting**

Based on the discussion at the February 26, 2019 meeting, staff prepared the following draft key points as a basis for responding to the questions presented by the Village Council to the HSHAC.

The Human Service Commission should:

- Be a permanent, active commission which meets on a regular basis
- Work to make the Village of Downers Grove a Community of Inclusiveness where all residents and community members are welcomed and supported
- Review demographic data to identify social trends and issues facing the Village
- Identify gaps in services to those in need in the community
- Assist the Village in providing services to connect residents with social service providers
  - Create and maintain a database of social services available in Downers Grove
  - Consider hiring a staff member who works as an advisor and advocate for residents in need to social services
- Promote community events celebrating and promoting diversity
- Work with the Downers Grove Economic Development Corporation to address social issues through economic development activities
- Promote and facilitate diversity in community leadership positions
- Promote the inclusion of social service issues in the Village's Long Range Planning efforts
- Focus its efforts on:
  - Homeless
  - Elderly

- LGBTQ community
- Persons with mental health issues
- Persons with disabilities
- Youth

### Review and Discussion of Demographic Information

At the February 26, 2019 meeting, the HSAHC requested that staff provide demographic information to the members for their review and analysis. The HSAHC noted that the analysis of demographic information could assist in identifying issues that the Human Service Commission should address.

### Demographic Information Sources

Source	Link	Notes
US Census Bureau American Fact Finder	<a href="https://factfinder.census.gov/faces/nav/jsf/pages/index.xhtml">https://factfinder.census.gov/faces/nav/jsf/pages/index.xhtml</a>	Allows users to view information at the <b>Village of Downers Grove</b> and <b>Zip Code</b> levels. Enter “Downers Grove Village Illinois” or 60515 (includes primarily the north side of the Village) or 60516 (includes primarily the south side of the Village) in the search box. Then click on the topics on the left side of the page to view the data in each category.  <a href="#">Zip Code and Village Boundary Map</a>
DGEDC Demographic Profile	<a href="http://dgedc.com/downers-grove/demographics/">http://dgedc.com/downers-grove/demographics/</a>	Contains information at a variety of locations in the Village
Village Comprehensive Plan	<a href="http://www.downers.us/public/docs/departments/com_dvlpment/CompPlan2017_Approved_061317.pdf">http://www.downers.us/public/docs/departments/com_dvlpment/CompPlan2017_Approved_061317.pdf</a>	The information can be found on pages 18 to 22 of the pdf
Impact DuPage Find Data Website	<a href="http://www.impactdupage.org/index.php?module=Tiles&amp;controller=index&amp;action=display&amp;alias=exploredata">http://www.impactdupage.org/index.php?module=Tiles&amp;controller=index&amp;action=display&amp;alias=exploredata</a>	Provides information on a variety of topics. Allows users to retrieve data on DuPage municipalities
Chicago Metropolitan Agency for Planning	<a href="https://datahub.cmap.illinois.gov/dataset/89f66569-5f51-4c14-8b02-5ecc">https://datahub.cmap.illinois.gov/dataset/89f66569-5f51-4c14-8b02-5ecc</a>	Provides regional information which may be helpful for

Onto 2050 Socioeconomic Forecast	<a href="https://1ca00909/resource/ba8e48f9-23af-4e9a-b24b-459a36e9ad36/download/ONTO2050appendixSocioeconomicForecast.pdf">1ca00909/resource/ba8e48f9-23af-4e9a-b24b-459a36e9ad36/download/ONTO2050appendixSocioeconomicForecast.pdf</a>	comparison purposes
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**Review and Discussion of Human Service Commission Agenda Items**

At the February 26, 2019 meeting, the HSAHC requested that staff provide information about the issues that Human Service Commission discussed when the commission was actively meeting. Staff gathered meeting agendas from 2005 through 2010. The agendas are attached for HSAHC review and discussion.

**Attachments**

Human Service Commission Meeting Agendas, 2005 to 2010

VILLAGE OF DOWNERS GROVE – HUMAN SERVICE COMMISSION  
VILLAGE HALL COMMITTEE ROOM  
801 BURLINGTON AVENUE

**December 1, 2010**  
**6:30 P.M.**

**AGENDA**

1. Call to Order
2. Review of November Minutes
3. Discussion of Village role in social services
4. Public comment
5. Adjourn

**THIS TENTATIVE REGULAR AGENDA MAY BE SUBJECT TO CHANGE**

VILLAGE OF DOWNERS GROVE – HUMAN SERVICE COMMISSION  
VILLAGE HALL COMMITTEE ROOM  
801 BURLINGTON AVENUE

**October 6, 2010  
6:30 P.M.**

**AGENDA**

1. Call to Order
2. Review of August and September Minutes
3. Primary focus of the Commission
4. Review last month's discussion of Existing Government Communication Tools
5. Discussion of Knoxville, TN, Overland Park, KS, Denver, CO and Dublin, OH  
neighborhood organization models
6. Public Comment
7. Adjourn

**THIS TENTATIVE REGULAR AGENDA MAY BE SUBJECT TO CHANGE**

VILLAGE OF DOWNERS GROVE – HUMAN SERVICE COMMISSION  
VILLAGE HALL COMMITTEE ROOM  
801 BURLINGTON AVENUE

**September 1, 2010**  
**6:30 P.M.**

**AGENDA**

1. Call to Order
2. Review of August Minutes
3. Overview of Existing Government Communication Tools
4. Overview of Knoxville, TN, Overland Park, KS and Denver, CO neighborhood organization models
5. Assignment for October meeting
6. Public Comment
7. Adjourn

**THIS TENTATIVE REGULAR AGENDA MAY BE SUBJECT TO CHANGE**

VILLAGE OF DOWNERS GROVE – HUMAN SERVICES COMMISSION  
VILLAGE HALL COMMITTEE ROOM  
801 BURLINGTON AVENUE

**August 4, 2010**  
**6:30 P.M.**

**AGENDA**

1. Call to Order
2. Introductions
3. Overview of Total Community Development 3 (TCD3)
4. Review Primary Recommendation of TCD3
5. Public Comment
6. Adjourn

**THIS TENTATIVE REGULAR AGENDA MAY BE SUBJECT TO CHANGE**

## AGENDA

### DOWNERS GROVE HUMAN SERVICE COMMISSION

Ante Room  
801 Burlington Ave.  
Downers Grove, IL 60515

Wednesday, May 6, 2009  
6:15pm

*No Quorum*

Members: Lisa Stach, Chairperson, Members Lynn Bedalov, Theresa Carlquist, Andrew Cook, Scott Jacaway, Diane Johnson, Jeff Rogers, Sue Walaszek and Kathryn Engel-Accettura

- I. Roll Call
- II. Approval of Minutes from the November Meeting
- III. Discussion and Public Comment
  - Village Manager, David Fieldman and Staff Liaison, Andrew Matejcak will discuss HSC agenda setting and Board/Commission alignment with Strategic Planning.
- IV. Old Business
- V. New Business
- VI. Adjournment

## **AGENDA**

### **DOWNERS GROVE HUMAN SERVICE COMMISSION**

**Fire Station 2  
1<sup>st</sup> Floor Training Room  
5420 Main St.  
Downers Grove, IL 60515**

**Wednesday, September 10, 2008  
6:15pm**

Members: Chairman, Jeff Rogers, Members Lynn Bedalov, Theresa Carlquist, Andrew Cook, Scott Jacaway, Diane Johnson, Catherine Rivera, Lisa Stach, Sue Walaszek and Kathryn Engel-Accettura

- I. Roll Call
- II. Approval of Minutes from the July Meeting
- III. Public Comment
- IV. Old Business
  - Homeless issues related to public facilities and areas
- V. New Business
  - Citizen's Corp Council / CERT overview
- VI. Adjournment

## **AGENDA**

### **DOWNERS GROVE HUMAN SERVICES COMMISSION**

**Village Hall  
Committee Room  
801 Burlington Ave.  
Downers Grove, IL 60515**

**Wednesday, July 2, 2008  
6:15pm**

Members: Chairman, Jeff Rogers, Members Lynn Bedalov, Theresa Carlquist, Dave Dahm, Scott Jacaway, Diane Johnson, Catherine Rivera, Lisa Stach and Kathryn Engel-Accettura

- I. Roll Call
- II. Approval of Minutes from the May Meeting
- III. Public Comment
- IV. Old Business
  - Homeless issues related to public facilities and areas
- V. New Business
- VI. Adjournment

## **AGENDA**

### **DOWNERS GROVE HUMAN SERVICES COMMISSION**

**Village Hall  
Ante Room  
801 Burlington Ave.  
Downers Grove, IL 60515**

**Wednesday, June 4, 2008  
6:15pm**

Members: Chairman, Jeff Rogers, Members Lynn Bedalov, Theresa Carlquist, Dave Dahm, Scott Jacaway, Diane Johnson, Catherine Rivera, Lisa Stach and Kathryn Engel-Accettura

- I. Roll Call
- II. Approval of Minutes from the April Meeting
- III. Public Comment
- IV. Old Business
  - Review of HSC proposed questions for the next Citizen Survey
- V. New Business
  - Homeless issues related to public facilities and areas
- VI. Adjournment

**VILLAGE OF DOWNERS GROVE**  
**Human Service Commission**  
**May 7, 2008**

**Staff Liaison:** Andrew J. Matejcak, Director of Counseling and Social Services

- II. Roll Call:** A quorum could not be obtained in advance of the meeting and as a result the meeting was cancelled.
- III. Approval of Minutes:**
- IV. Public Comment:**
- V. Discussion:**
- VI. New Business:**
  
- VII. Adjournment:**

Submitted by: Andrew J. Matejcak, Staff Liaison

## **AGENDA**

### **DOWNERS GROVE HUMAN SERVICES COMMISSION**

**Village Hall  
Committee Room  
801 Burlington Ave.  
Downers Grove, IL 60515**

**December 5, 2007  
6:30pm**

Members: Chairman, Jeff Rogers, Members Lynn Bedalov, Theresa Carlquist, Dave Dahm, Scott Jacaway, Diane Johnson, Catherine Rivera, Lisa Stach and Kathryn Engel-Accettura

- I. Roll Call
- II. Public Comment:
- III. Review of Minutes from October and November Meetings
- IV. Old Business
  - Review of Staff information on D.G. public transportation
- V. New Business
  - Staff Presentation of DG Senior Citizens Resource Guide
- VI. Adjournment

## AGENDA

### DOWNERS GROVE HUMAN SERVICES COMMISSION

Village Hall  
Committee Room  
801 Burlington Ave.  
Downers Grove, IL 60515

November 7, 2007  
6:30pm

Members: Chairman, Jeff Rogers, Members Lynn Bedalov, Theresa Carlquist, Dave Dahm, Scott Jacaway, Diane Johnson, Katherine Rivera, Lisa Stach and Katherine Engel-Accettura

*Catherine*

*Kathryn*

- I. Roll Call
- II. Public Comment:
- III. Review of Minutes from October's Meeting
- IV. Old Business
  - Review of Staff information on D.G. public transportation
- V. New Business
- VI. Adjournment

## **AGENDA**

### **DOWNERS GROVE HUMAN SERVICES COMMISSION**

**Village Hall  
Committee Room  
801 Burlington Ave.  
Downers Grove, IL 60515**

**September 5, 2007  
6:30pm**

Members: Chairman, Jeff Rogers, Members Theresa Carlquist, Leksa Pravdic, Scott Jacaway,  
Lynn Bedalov, Diane Johnson, and Lisa Stach

- I. Roll Call
- II. Public Comment:
- III. Review of Minutes from April and August's Meetings
- IV. Old Business
  - Review of Proposed Commission Initiatives
- V. New Business
- VI. Adjournment

## **AGENDA**

### **DOWNERS GROVE HUMAN SERVICES COMMISSION**

**Village Hall  
Committee Room  
801 Burlington Ave.  
Downers Grove, IL 60515**

**Wednesday, March 5, 2007  
6:30pm**

Members: Chairman, Jeff Rogers, Members Lynn Bedalov, Theresa Carlquist, Dave Dahm, Scott Jacaway, Diane Johnson, Catherine Rivera, Lisa Stach and Kathryn Engel-Accettura

- I. Roll Call
- II. Approval of Minutes from December Meeting
- III. Public Comment:
- IV. Old Business
  - Review of HSC proposed questions for the next Citizen Survey
  - Review of January'
- V. New Business
- VI. Adjournment

## **AGENDA**

### **DOWNERS GROVE HUMAN SERVICES COMMISSION**

**Village Hall  
Ante Room  
801 Burlington Ave.  
Downers Grove, IL 60515**

**Wednesday February 7, 2007  
6:30 pm**

Members: Trisha Svehla-Chairperson, Theresa Carlquist, Princess Dempsey, Geoff Neustadt, Leksa Pravdic, Joyce Tumea

- I. Roll Call
- II. Public Comment:
- III. Review of Minutes from the meeting of November 1, 2006
- IV. Old Business
  - Youth recognition and awards initiative
- V. New Business
- VI. Adjournment

## **AGENDA**

### **DOWNERS GROVE HUMAN SERVICES COMMISSION**

**Village Hall  
Committee Room  
801 Burlington Ave.  
Downers Grove, IL 60515**

**Wednesday, February 20, 2007  
6:30pm**

Members: Chairman, Jeff Rogers, Members Lynn Bedalov, Theresa Carlquist, Dave Dahm, Scott Jacaway, Diane Johnson, Catherine Rivera, Lisa Stach and Kathryn Engel-Accettura

- I. Roll Call
- II. Review of Minutes from December Meeting
- III. Public Comment:
- IV. Old Business
  - Review of HSC proposed questions for the next Citizen Survey
  - Continued work on community social services resource listing
- V. New Business
- VI. Adjournment

# **AGENDA**

## **DOWNERS GROVE HUMAN SERVICES COMMISSION**

**Village Hall  
Committee Room  
801 Burlington Ave.  
Downers Grove, IL 60515**

**Wednesday December 6, 2006  
6:30 pm**

Members: Trisha Svehla-Chairperson, Theresa Carlquist, Princess Dempsey, Sharon Dunn,  
Geoff Neustadt, Leksa Pravdic, Joyce Tumea

- I. Roll Call
- II. Public Comment:
- III. Review of Minutes from the meeting of November 1, 2006
- IV. Old Business
  - Youth recognition and awards initiative
- V. New Business
- VI. Adjournment

# **AGENDA**

## **DOWNERS GROVE HUMAN SERVICES COMMISSION**

**Village Hall  
Committee Room  
801 Burlington Ave.  
Downers Grove, IL 60515**

**Wednesday September 6, 2006  
6:30 pm**

Members: Trisha Svehla-Chairperson, Theresa Carlquist, Princess Dempsey, Sharon Dunn,  
Geoff Neustadt, Joyce Tumea

- I. Roll Call
- II. Review of Minutes from the meeting of June 7, 2006
- III. Visitor Welcome
- IV. Old Business
- V. New Business
  - Discussion of interviews for students appointed to commissions
  - Status of after school programming for 7<sup>th</sup> and 8<sup>th</sup> graders
- VI. Adjournment

# AGENDA

## DOWNERS GROVE HUMAN SERVICES COMMISSION

Village Hall  
Committee Room  
801 Burlington Ave.  
Downers Grove, IL 60515

Wednesday June 7, 2006  
7:30 pm

Members: Trisha Svehla-Chairperson, Theresa Carlquist, Princess Dempsey, Sharon Dunn,  
Geoff Neustadt, Joyce Tumea

- I. Roll Call
- II. Review of Minutes from the meeting of April 5, 2006
- III. Visitor Welcome
- IV. Old Business
- V. New Business
  - Discussion of application process for students appointed to commissions
  - Vote to change the Commission meeting time
- VI. Adjournment

# **AGENDA**

## **DOWNERS GROVE HUMAN SERVICES COMMISSION**

**Village Hall  
Committee Room  
801 Burlington Ave.  
Downers Grove, IL 60515**

**Wednesday May 3, 2006  
7:30 pm**

Members: Trisha Svehla-Chairperson, Theresa Carlquist, Princess Dempsey, Sharon Dunn,  
Geoff Neustadt, John Page and Joyce Tumea

- I. Roll Call
- II. Review of Minutes from the meeting of April 5, 2006
- III. Visitor Welcome
- IV. Old Business
- V. New Business Discussion of the students in
- VI. Adjournment

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**VILLAGE OF DOWNERS GROVE  
Human Service Commission Meeting  
Wednesday March 1, 2006  
7:30 pm**

**Village Hall  
Law Library  
801 Burlington Ave.  
Downers Grove, IL 60515**

**AGENDA**

- **Approval of the February Minutes**
- **Prepare for presentation to Council on involving youth on boards and commissions**

**VILLAGE OF DOWNERS GROVE  
Human Service Commission Meeting  
Wednesday November 2, 2005  
7:30 pm**

**Village Hall  
Committee Room  
801 Burlington Ave.  
Downers Grove, IL 60515**

**AGENDA**

- **Approval of the October Minutes**
  - **Downers Grove South Engaged Citizenship Project**
- **Review status of involving youth on boards and commissions**

**VILLAGE OF DOWNERS GROVE**  
**Human Service Commission Meeting**  
**Wednesday October 5, 2005**  
**7:30 pm**

**Village Hall**  
**Committee Room**  
**801 Burlington Ave.**  
**Downers Grove, IL 60515**

**AGENDA**

- Approval of the September minutes
- Continue development of the youth web link page
  - Update on youth in government
  - Initiatives discussion for adolescent females

**VILLAGE OF DOWNERS GROVE  
Human Service Commission Meeting  
Wednesday September 7, 2005  
7:30 pm**

**Village Hall  
Committee Room  
801 Burlington Ave.  
Downers Grove, IL 60515**

**AGENDA**

- Approval of the June Minutes
- Summary of the Park Districts youth musical event.
- Continue development of the youth web link page
- Discuss youth related activities and concerns with Tourism and Events, Downtown Management Board and a specialist working with adolescent females

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**VILLAGE OF DOWNERS GROVE**  
**Human Service Commission Meeting**  
**Wednesday May 4, 2005**  
**7:30 pm**

**Village Hall**  
**Committee Room**  
**801 Burlington Ave.**  
**Downers Grove, IL 60515**

**AGENDA**

- Approve Minutes for the February, March and April Meetings.
- Follow up with Park Districts plans for youth musical event.

**VILLAGE OF DOWNERS GROVE**  
**Human Service Commission Meeting**  
**Wednesday June 8, 2005**  
**7:30 pm**

**Village Hall**  
**Committee Room**  
**801 Burlington Ave.**  
**Downers Grove, IL 60515**

**AGENDA**

- Approve Minutes for the February, March, April and May Meetings.
  - Follow up with Park Districts plans for youth musical event.
- Implement plans for showcasing youth talent and acknowledging contributions by youth.

**VILLAGE OF DOWNERS GROVE  
Human Service Commission Meeting  
Wednesday April 6, 2005  
7:30 pm**

**Village Hall  
Committee Room  
801 Burlington Ave.  
Downers Grove, IL 60515**

**AGENDA**

- Approve Minutes for the February and March Meetings.
- Follow up with resurvey information from Search Institute
- Coordinate press release campaign and website linkage with Village staff

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**VILLAGE OF DOWNERS GROVE**  
**Human Service Commission Meeting**  
**Wednesday March 2, 2005**  
**7:30 pm**

**Village Hall**  
**Committee Room**  
**801 Burlington Ave.**  
**Downers Grove, IL 60515**

**AGENDA**

- Approve Minutes for the February Meeting.
- Review feedback from the 40 Assets Community presentation to Council
- Update Commission on objectives of Partnerships for Healthier Communities.

**VILLAGE OF DOWNERS GROVE**  
**Human Service Commission Meeting**  
**Wednesday February 1, 2005**  
**7:30 pm**

**Village Hall**  
**Committee Room**  
**801 Burlington Ave.**  
**Downers Grove, IL 60515**

**AGENDA**

- **Approval of the January Minutes**
- **Downers Grove South Engaged Citizenship Project**
- **Review status of involving youth on boards and commissions**

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**VILLAGE OF DOWNERS GROVE**  
**Human Service Commission Meeting**  
**Wednesday January 5, 200~~4~~5**  
**7:30 pm**

**Village Hall**  
**Committee Room**  
**801 Burlington Ave.**  
**Downers Grove, IL 60515**

**AGENDA**

- Approve Minutes for the September – December Meetings.
  - Prepare presentation for Council Meeting.