

VILLAGE OF DOWNERS GROVE
Report for the Village
6/21/2022

SUBJECT:	SUBMITTED BY:
First contact extension for residential permit review with Safebuilt Illinois, LLC	Stan Popovich, AICP Director of Community Development

SYNOPSIS

Resolutions have been prepared to authorize the execution of one-year contract extensions for residential permit review services with Safebuilt Illinois, LLC (Safebuilt) and TPI Building Code Consultants, Inc. (TPI), each not-to-exceed an amount of \$80,000.00.

STRATEGIC PLAN ALIGNMENT

The goals of 2021-2023 include *Exceptional Municipal Services* and *Continual Innovation*.

FISCAL IMPACT

The budget provides \$160,000 (\$80,000) each in the General Fund for these contracts. The actual cost will be based on the number and type of building permit applications submitted. Costs of these contracts are covered by building permit fee revenue.

RECOMMENDATION

Approval on the June 21, 2022 Consent Agenda.

BACKGROUND

The Village currently has one-year contracts with both Safebuilt and TPI to provide residential development review services for various permit types, including new homes, additions, kitchen remodels, decks and pools. The contracts include two one-year extensions based on mutual agreement. The Village is exercising the first one-year extension on both contracts.

Safebuilt and TPI have been providing permit review services since July 2018. Both firms are knowledgeable with residential building codes and have completed their permit reviews on schedule. Both firms' proposed review rates remain unchanged from the original contract.

ATTACHMENTS

Resolution
Contract Extension

RESOLUTION NO. ____

**A RESOLUTION AUTHORIZING EXECUTION OF
AN EXTENSION TO THE AGREEMENT BETWEEN
THE VILLAGE OF DOWNERS GROVE AND
SAFEbuilt ILLINOIS, LLC**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain Agreement (the "Agreement"), between the Village of Downers Grove (the "Village") and SAFEbuilt Illinois, LLC (the "Provider"), for residential development review services, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____

Village Clerk

**EXTENSION TO THE AGREEMENT BETWEEN
THE VILLAGE OF DOWNERS GROVE AND
SAFEbuilt ILLINOIS, LLC**

The Village of Downers Grove, Illinois and SAFEbuilt Illinois, LLC (“Provider”) entered into an agreement for residential development review services on an as-needed basis, with an effective date of July 10, 2021. Pursuant to the terms stated therein, the parties desire to extend that agreement under the following terms:

1. The Agreement shall be extended through July 9, 2023.
2. The total not-to-exceed fee for this extension shall be Eighty Thousand Dollars and No Cents (\$80,000.00).
3. All other terms from the July 6, 2021 Agreement remain in full force and effect.

VILLAGE OF DOWNERS GROVE

SAFEbuilt ILLINOIS, LLC

Village Manager



Title: Gary Amato, CAO

Attest:

Village Clerk

Date: June 08, 2022

Date: _____