

VILLAGE OF DOWNERS GROVE
Report for the Village
7/7/2020

SUBJECT:	SUBMITTED BY:
Contract extension for residential development review - Safebuilt & TPI	Stan Popovich, AICP Director of Community Development

SYNOPSIS

Resolutions have been prepared to authorize the execution of a one-year contract extension with Safebuilt Illinois, LLC (Safebuilt) and TPI Building Code Consultants, Inc. (TPI) for residential development review services.

STRATEGIC PLAN ALIGNMENT

The goals of 2019-2021 include *Exceptional Municipal Services* and *Continual Innovation*.

FISCAL IMPACT

The cost of these contracts are covered by building permit fee revenue.

RECOMMENDATION

Approval on the July 7, 2020 Consent Agenda.

BACKGROUND

The Village currently has a one-year contract with both Safebuilt and TPI to provide residential development review services for various permit types, including new homes, additions, kitchen remodels, decks and pools. The contracts include two one-year extensions based on mutual agreement. The Village is exercising the second one-year extension on both contracts.

Safebuilt and TPI have been providing permit review services since July 2018. Both firms are knowledgeable with residential building codes and have completed their permit reviews on schedule. Both firms' proposed review rates remain unchanged from the original contract.

ATTACHMENTS

Resolution
Contract Extension

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING EXECUTION OF A SECOND EXTENSION TO THE
AGREEMENT BETWEEN THE VILLAGE OF DOWNERS GROVE AND
TPI BUILDING CODE CONSULTANTS, INC.**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a Second Extension (the "Agreement"), between the Village of Downers Grove ("Village") and TPI Building Code Consultants, Inc. ("Provider"), for residential development review services, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____
Village Clerk

**SECOND EXTENSION TO THE AGREEMENT BETWEEN
THE VILLAGE OF DOWNERS GROVE AND
TPI BUILDING CODE CONSULTANTS, INC.**

The Village of Downers Grove, Illinois and TPI Building Code Consultants, Inc. entered into an Agreement for residential development review services on or about July 10, 2018, and a first extension on July 2, 2019. Pursuant to the terms stated therein, the parties desire to extend that contract for a second twelve-month period under the following terms:

1. The Contractor agrees to provide the services at the same rates as listed in the July 10, 2018 Agreement.
2. All other terms from the 2018 Agreement remain in full force and effect.
3. This is the second of two optional extensions and it shall continue for a one-year period ending July 9, 2021.

VILLAGE OF DOWNERS GROVE

By: _____

Title: Village Manager

Date: _____

**TPI BUILDING CODE
CONSULTANTS, INC.**

By: JoAnne Tisina

Title: CEO

Date: 6-18-2020