

VILLAGE OF DOWNERS GROVE
Report for the Village
12/4/2018

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| SUBJECT: | SUBMITTED BY: |
| Development Review Services – Stormwater Consultant Contract Extensions | Stan Popovich, AICP Director of Community Development |

SYNOPSIS

Resolutions have been prepared to authorize extensions to two individual contracts for one year each for stormwater related development review services with Engineering Resources Associates (ERA) and Robinson Engineering, Ltd., in a not-to-exceed amount of \$70,000 per contract.

STRATEGIC PLAN ALIGNMENT

The goals for 2017-2019 include *Exceptional Municipal Services*.

FISCAL IMPACT

The FY19 Budget includes \$140,000 in the General Fund (Page 4-19, Line 19) for development review services specifically associated with stormwater and wetland permit reviews. The majority of this expense is recaptured through development related fees paid by permit applicants.

RECOMMENDATION

Approval on the December 4, 2018 consent agenda.

BACKGROUND

In December 2015, the Village entered into separate three year contracts with ERA and Robinson Engineering for development review services with options for two one-year extensions. Both consultants assist the Community Development Department by reviewing permit applications that contain challenging stormwater, grading and wetland issues with potential impacts which are not always evident. This occurs in a complex regulatory environment, with the Village having full waiver status and responsibility for enforcing the stormwater ordinance.

Staff is satisfied with the quality of the work performed by both ERA and Robinson. If approved, this would be the first extension of the contracts.

ATTACHMENTS

Resolution
Contract Extension

RESOLUTION NO. ____**A RESOLUTION AUTHORIZING EXECUTION OF AN
EXTENSION TO THE CONTRACT BETWEEN THE VILLAGE OF DOWNERS GROVE
AND ROBINSON ENGINEERING, LTD.**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain Extension Agreement (the "Agreement"), between the Village of Downers Grove (the "Village") and Robinson Engineering, Ltd. (the "Consultant"), for stormwater and wetland development review services, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____
Village Clerk

**EXTENSION TO THE CONTRACT BETWEEN
THE VILLAGE OF DOWNERS GROVE AND
ROBINSON ENGINEERING, LTD.**


The Village of Downers Grove, Illinois (the "Village") and Robinson Engineering, Ltd. ("Consultant") entered into a three-year Contract for development review services relating to stormwater and wetland matters on or about December 15, 2015. The Contract was amended on June 14, 2016 to increase the not-to-exceed annual amount to \$70,000. The parties desire to extend the amended Contract in accordance with the following terms:

1. The Contract shall be extended for a one-year period through December 31, 2019.
2. The Not-to-Exceed contract amount shall remain at \$70,000 for 2019.
3. All other terms from the December 15, 2015 Contract and June 14, 2016 amendment shall remain in full force and effect.

VILLAGE OF DOWNERS GROVE

ROBINSON ENGINEERING, LTD.

Village Manager



Aaron E. Fundich, PE, Exec. Vice President

Date: _____

Date: 11/14/18