

VILLAGE OF DOWNERS GROVE
Report for the Village
4/3/2018

SUBJECT:	SUBMITTED BY:
Extension of Contract for 2018 Material Testing Services	Nan Newlon Director of Public Works

SYNOPSIS

A resolution has been prepared to authorize the extension of existing contracts for material testing services for capital improvement projects for an amount up \$55,000 for each contract with the following companies:

- INTERRA, Inc., of Bolingbrook, Illinois
- SEECO Consultants, Inc., of Tinley Park, Illinois; and
- GEOCON Professional Services, of Frankfort, Illinois.

STRATEGIC PLAN ALIGNMENT

The goals for 2017-2019 identified *Top Quality Infrastructure*.

FISCAL IMPACT

The FY18 budget includes a total of \$165,000 for material testing within the construction budgets on the attached list. A summary of the funding locations and levels is provided in the following table:

Fund	Allocation Amount
Capital, Page 4-17, Line 18	\$89,000
Stormwater, Page 4-29, Line 18	\$30,000
Water, Page 4-35, Line 18	\$30,000
Parking, Page 4-33, Line 18	\$16,000
TOTAL	\$165,000

RECOMMENDATION

Approval on the April 3, 2018 consent agenda.

BACKGROUND

These companies were previously pre-qualified by the Village for material testing services through a Request for Qualifications that was issued in 2016. Unit rates for required testing services were solicited from the pre-qualified consultants, with all three firms responding. After reviewing the proposals, SEECO Consultants, Interra, Inc., and Geocon Professional Services were all identified as firms that best meet the needs of the Village.

The three firms have agreed to hold their hourly rates for the work proposed in 2018 with minor modifications. As such, staff is recommending a contract extension in lieu of advertising a new Request for Proposals. Staff will work with the companies' personnel to develop a scope of work for each project, similar to those

performed in 2016, but which will be dynamic and reflect the specific identified needs of each site. Each contract is in an amount not-to-exceed \$50,000 plus a 10% (\$5,000) contingency and services would be authorized under specific work orders with individual not-to-exceed amounts and in accordance with the unit prices specified within the contracts.

The three companies have satisfactorily provided material testing services for capital improvements projects in 2013, 2014, 2015, and 2016.

ATTACHMENTS

Resolution

Extensions to the Agreements

Contractor Evaluations

RESOLUTION NO. ____**A RESOLUTION AUTHORIZING EXECUTION OF A SECOND EXTENSION
TO THE CONTRACT BETWEEN
THE VILLAGE OF DOWNERS GROVE AND
INTERRA, INC.**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain Second Extension (the "Agreement"), between the Village of Downers Grove (the "Village") and INTERRA, Inc. (the "Contractor-"), for material testing services for the Village's capital improvement projects, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____

Village Clerk

**SECOND EXTENSION TO THE CONTRACT BETWEEN
THE VILLAGE OF DOWNERS GROVE AND
INTERRA, INC**

The Village of Downers Grove, Illinois and INTERRA, Inc entered into a contract on or about April 16, 2016. This extension represents the second extension for this contract. Pursuant to the terms stated therein, the parties desire to extend that contract under the following terms:

1. The contract shall be extended for a one-year period, ending April 16, 2019.
2. The total not-to-exceed amount shall remain at \$55,000. Unit prices shall also remain the same as the 2016 rates as set forth on Exhibit A attached hereto.
3. All other terms from the April 16, 2016 contract remain in full force and effect.

VILLAGE OF DOWNERS GROVE

Title

Date: _____

INTERRA, INC



President

Title

Date: 3/19/18

Village of Downers Grove – 2016 Material Testing Services

EXHIBIT A

Village.

5.1.3 Step Three:

The Village will send a Notice of Award (NOA) letter to the selected firm(s), followed by a Notice to Proceed (NTP) for each individual project upon the successful negotiation of a WO.

6. PERIOD OF SERVICE

6.1 Timeframes given are estimated only and not limiting when material testing services may be required. The estimated project durations are given in Section 1.1 of the Detail Specifications.

6.2 If the Village exercises its option to terminate this Contract upon default by the Proposer, the Proposer shall cause to be delivered to the Village all drawings and field notes, or electronic data files, if any, with the understanding that all such material becomes the property of the Village. The Proposer shall be paid the total maximum cost as set forth above, less the cost incurred by the Village in completion of the work.

7. CONTACT PERSON

7.1 All questions concerning the project, the submittal of a Proposal, the Village's review and evaluation of submittals should be directed to:

Tomasz Topor, P.E.
Village of Downers Grove
5101 Walnut Avenue
Downers Grove, Illinois 60515
Phone 630-434-5487
Fax 630-434-5495
ttopor@downers.us

8. SCHEDULE OF FEES (Prices Effective Until Completion of Projects)

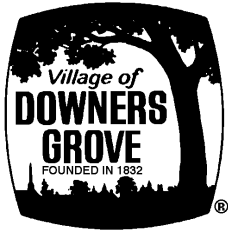
2016 MATERIAL TESTING SERVICES		
<u>DESCRIPTION</u>	<u>UNIT</u>	<u>UNIT PRICE</u>
PROFESSIONAL PERSONNEL SERVICE		
CHIEF ENGINEER	HOUR	\$ 150.00
PRICIPAL ENGINEER (CONSULTANT)	HOUR	\$ 150.00
SENIOR ENGINEER	HOUR	\$ 135.00
PROJECT ENGINEER	HOUR	\$ 105.00
STAFF ENGINEER	HOUR	\$ 100.00
TECHNICAL AND SUPPORT PROFESSIONAL SERVICES		
LAB/ENGINEER TECHNICIAN	HOUR	\$ 90.00
FIELD TECHNICIAN	HOUR	\$ 100.00
SECRETARY	HOUR	\$ 60.00
LABORATORY TESTING (SOILS)		
VISUAL CLASSIFICATION, INCLUDING POCKET PENETROMETER READINGS	EACH	\$ 20.00

Village of Downers Grove – 2016 Material Testing Services

MOISTURE CONTENT DETERMINATION (ASTM D 2216)	TEST	\$ 15.00	
SIEVE ANALYSIS, DRY, 7 SIEVES	TEST	\$ 115.00	
SIEVE ANALYSIS, WASHED, 7 SIEVES	TEST	\$ 150.00	
COMBINED HYDROMETER AND SIEVE ANALYSIS (ASTM D 422)	TEST	\$ 175.00	
ATTERBERG LIMITS, LL, PL (ASTM D 423, 424)	TEST	\$ 125.00	
SPECIFIC GRAVITY DETERMINATION (ASTM D 854)	TEST	\$ 180.00	
NUCLEAR MOISTURE/DENSITY GAUGE	DAY	\$ 45.00	
CCDD PER PUBLIC ACT 96-1416, (35 IAC 742) TACO, STANDARD TURN AROUND (7-10)	EACH SAMPLE	\$ 900.00	**
CCDD PER PUBLIC ACT 96-1416, (35 IAC 742) TACO, EXPEDITE TURN AROUND (2 DAY)	EACH SAMPLE	\$ 1200.00	**
STANDARD PROCTOR COMPACTION (ASTM D 698)	TEST	\$ 175.00	
MODIFIED PROCTOR COMPACTION (ASTM D 1557)	TEST	\$ 200.00	
DISCRETE SOIL PH	EACH SAMPLE	\$ 14.00	
DISCRETE SOIL VOC	EACH SAMPLE	\$ 125.00	
DISCRETE SOIL SVOC	EACH SAMPLE	\$ 200.00	
DISCRETE SOIL PNA	EACH SAMPLE	\$ 110.00	
DISCRETE SOIL BETX	EACH SAMPLE	\$ 72.00	
DISCRETE SOIL RCRA METALS	EACH SAMPLE	\$ 84.00	
DISCRETE SOIL TARGET ANALYTE METALS (TAL)	EACH SAMPLE	\$ 205.00	
DISCRETE SOIL PCBS	EACH SAMPLE	\$ 78.00	
DISCRETE SOIL PESTICIDES	EACH SAMPLE	\$ 100.00	
SPLP METALS	EACH SAMPLE	\$ 160.00	
TCLP METALS	EACH SAMPLE	\$ 330.00	
WASTE CHARACTERIZATION RCRA GREEN SHEET ANALYSIS	EACH SAMPLE	\$ 740.00	
PID METER	DAY	\$ 100.00	
DYNAMIC CONE PENETROMETER	DAY	\$ 50.00	
LABORATORY TESTING (CONCRETE & ASPHALT)			
CONCRETE AGGREGATE TEST:			
FINE AGGREGATE SIEVE ANALYSIS	TEST	\$ 125.00	
COARSE AGGREGATE SIEVE ANALYSIS	TEST	\$ 140.00	
FINE AGGREGATE - SPECIFIC GRAVITY & ABSORPTION	TEST	\$ 225.00	
COARSE AGGREGATE - SPECIFIC GRAVITY & ABSORPTION	TEST	\$ 225.00	
COMPRESSIVE STRENGTH OF CONCRETE CYLINDERS (4" X 8")	EACH CYL.	\$ 18.00	
EXTRACTION FOR ASPHALT CONTENT	TEST	\$ 275.00	
MODIFIED EXTRACTION FOR FIBER CONTENT (FIBER-ASPHALT)	TEST	\$ 275.00	
HMA CORE DENSITY & THICKNESS	EACH CORE	\$ 65.00	
BULK SPECIFIC GRAVITY of GYRATORY SAMPLE	TEST	\$ 275.00	
MAXIMUM SPECIFIC GRAVITY, BIG D (ASTM D2041)	TEST	\$ 175.00	
MISCELLANEOUS			
CYLINDER PICK UP	HOUR	\$ 85.00	
MILEAGE	MILE	\$ 0.60	
PID SCREENING	HOUR	\$ 95.00	
SOIL SAMPLING	HOUR	\$ 95.00	
TOTAL (NOT-TO-EXCEED) CONTRACT AMOUNT (to be filled in by Village)			

*ALL EQUIPMENT COSTS SHALL BE INCORPORATED INTO THE UNIT COSTS ABOVE

** The CCDD Analysis Cost does not include site background study or Certification on Form LPC 663. Analysis parameters must be specified by the client.



Village of Downers Grove

Contractor Evaluation

Contractor: Interra, Inc.

Project: 2017 Material Testing Services

Primary Contact: Ashish Shah Phone: 630-754-8700

Time Period: May 2017 to December 2017

On Schedule (allowing for uncontrollable circumstances) Yes No

Provide details if early or late completion:

Change Orders (attach information if needed): None

Difficulties / Positives:

Interaction with public:

Excellent Good Average Poor

(Attach information on any complaints or compliments)

General Level of Satisfaction with work:

Well Satisfied Satisfied Not Satisfied

Reviewers: Jim Tock, P.E.

Date: 03/21/18