



**MANAGER'S REPORT FOR MARCH 7, 2014  
GENERAL INFORMATION AND RESPONSES TO MAYOR & COMMISSIONER REQUESTS**

***Places to be this Week...***

**Village Council Meeting** - The Village Council meeting will be held on **March 11 at 7:00 p.m. in the Council Chambers** at Village Hall.

***Future Calendar Reminders...***

**Village Council Meeting** - The Village Council meeting will be held on **March 18 at 7:00 p.m. in the Council Chambers** at Village Hall.

**Sign Ordinance Compliance** - The Village owns and controls several signs that are currently considered non-compliant under the sign ordinance ordinance. Staff prepared an action plan to remove, replace or modify these signs to bring them into compliance prior to the May deadline. Most of the actions will be completed by staff. Some electrical work will be completed by a contractor with costs estimated not to exceed \$5,000. Please review the attached report and let Manager Fieldman know if you have any questions or comments.

**Attachments**

Village-Owned Sign Ordinance Compliance Report

	Location	Issues	Action
	<p><b>Sign #1:</b> 801 Burlington (Civic Center)</p> <p><b>Location:</b> Corner of Washington Street and Burlington Avenue</p>	<ul style="list-style-type: none"> <li>• Box type monument signs are prohibited in the Downtown Zoning District</li> <li>• Internal illumination prohibited</li> <li>• Landscaping must be provided around the sign</li> </ul>	<p>Remove the existing signage and replace with 2'x2' directional signage posted on the existing light post. Landscaping not required for directional signs.</p>
	<p><b>Sign #2:</b> 801 Burlington (Civic Center)</p> <p><b>Location:</b> Entrance to Village Hall along Curtiss Street</p>	<ul style="list-style-type: none"> <li>• Box type monument signs are prohibited in the Downtown Zoning District</li> <li>• Internal illumination prohibited</li> <li>• Landscaping must be provided around the sign</li> </ul>	<p>Remove the existing signage and replace with 2'x2' directional signage posted on existing sign post. Landscaping not required for directional signs.</p>
	<p><b>Sign #3:</b> 801 Burlington (Civic Center)</p> <p><b>Location:</b> Entrance to fleet area along Curtiss Street</p>	<ul style="list-style-type: none"> <li>• Box type monument signs are prohibited in the Downtown Zoning District</li> <li>• Internal illumination prohibited</li> <li>• Landscaping must be provided around the sign</li> </ul>	<p>Remove the existing signage and do not replace at this time.</p>
	<p><b>Sign #4:</b> 2560 Wisconsin Avenue (Fire Station 1)</p>	<ul style="list-style-type: none"> <li>• Numerical street address does not appear on the sign</li> </ul>	<p>Install address on existing signage and install landscaping</p>
	<p><b>Sign #5:</b> 1233 39<sup>th</sup> Street (Fire Station 3)</p>	<ul style="list-style-type: none"> <li>• Changeable copy monument sign exceeds the allowable four lines of changeable copy</li> <li>• Front yard setback is non-compliant: Required: 10 ft Existing: 2 feet</li> <li>• Freestanding sign base must be at least two feet wide</li> <li>• Numerical street address must be located on the sign</li> <li>• Landscaping must be provided around the sign</li> </ul>	<p>Remove changeable copy sign, install standard fire station signage seen at other stations and install landscaping.</p>
	<p><b>Sign #6:</b> 6701 Main Street (Fire Station 5)</p>	<ul style="list-style-type: none"> <li>• Changeable copy monument sign exceeds the allowable four lines of changeable copy</li> <li>• Freestanding sign base must be at least two feet wide</li> <li>• Numerical street address must be located on the sign</li> <li>• Landscaping must be provided around the sign</li> </ul>	<p>Remove changeable copy sign, install address on existing signage and install landscaping.</p>