

**VILLAGE OF DOWNERS GROVE  
REPORT FOR THE VILLAGE COUNCIL MEETING  
NOVEMBER 8, 2011 AGENDA**

<b>SUBJECT:</b>	<b>TYPE:</b>	<b>SUBMITTED BY:</b>
Ordinance Approving the FY12 Municipal Budget	Resolution Ordinance Motion ✓ Discussion Only	David Fieldman Village Manager

**SYNOPSIS**

Ordinance approving the FY12 Municipal Budget

**STRATEGIC PLAN ALIGNMENT**

The goals for 2011-2018 include Steward of Fiscal and Environmental Responsibility.

**FISCAL IMPACT**

The FY12 Municipal Budget will provide for all operational revenues and expenditures for the time period from January 1, 2012 through December 31, 2012.

**UPDATE & RECOMMENDATION**

This FY12 Proposed Budget was discussed at the October 1, 2011 Budget Workshop, the October 11, 2011 Village Council meeting, the October 15, 2011 Coffee with the Council meeting and the October 18, 2011 Village Council meeting. At the October 18, 2011 Village Council meeting Council directed staff to add \$250,000 to both revenues and expenses in the Capital Fund. The additional revenue is from a DCEO grant. The additional expense will be used for the New Sidewalk Installation Program (S-004).

Staff revised the FY12 budget for the Water Fund by increasing revenues and expenses by \$1 million. This revision is in response to an increase in the cost of purchasing water from the DuPage Water Commission effective January 1, 2012.

At the November 1, 2011 meeting, the Village held a required Public Hearing on the Budget. Staff recommends adoption of the budget on the November 8, 2011 Active Agenda.

**BACKGROUND**

The Long Range Financial Plan was discussed by Council during 2011. This Plan was used as a guiding document in preparation of the proposed 2012 Municipal Budget. On September 23, 2011, the proposed FY12 Municipal Budget was published for the Village Council and the public at <http://www.downers.us/govt/village-budget> . A Budget Workshop was held at Fire Station 2 on Saturday October 1, 2011. Staff presented information related to the following funds at the Workshop:

- General Fund
- MFT Fund
- Ogden TIF Fund
- Risk Fund
- Water Fund
- Stormwater Fund
- Equipment Replacement Fund
- Health Insurance Fund
- Capital Fund (Streets & Sidewalks)
- Downtown TIF Fund
- Fleet Services Fund
- Transportation Fund

During the presentation both Village Council and residents asked questions of staff. Copies of those questions and answers are attached. If requested by Council, staff will provide a presentation for any of the remaining funds not discussed at the Saturday Workshop.

Following is the budget schedule for the remainder of the year:

- Vote to Adopt Budget            Tuesday, Nov. 8
- Adopt Estimated Tax Levy      Tuesday, Nov. 15
- Tax Levy Public Hearing        Tuesday, Dec. 6
- Adoption of Tax Levy          Tuesday, Dec. 13

## **ATTACHMENTS**

Budget Ordinance

**VILLAGE OF DOWNERS GROVE**  
**COUNCIL ACTION SUMMARY**

**INITIATED:** Dir. of Finance      **DATE:** November 8, 2011  
(Name)

**RECOMMENDATION FROM:** \_\_\_\_\_ **FILE REF:** \_\_\_\_\_  
(Board or Department)

**NATURE OF ACTION:**

- Ordinance
- Resolution
- Motion
- Other

**STEPS NEEDED TO IMPLEMENT ACTION:**

Motion to Adopt "AN ORDINANCE ADOPTING THE FISCAL YEAR 2012 BUDGET IN LIEU OF PASSAGE OF AN APPROPRIATION ORDINANCE", as presented.

**SUMMARY OF ITEM:**

This ordinance adopts the fiscal year 2012 Budget in lieu of an appropriation ordinance. As provided by law, proper notice has been given, the budget has been available for inspection for at least ten days, and a public hearing was held on November 1, 2011.

**RECORD OF ACTION TAKEN:**

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**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE ADOPTING THE FISCAL YEAR 2012  
BUDGET IN LIEU OF PASSAGE OF AN APPROPRIATION ORDINANCE**

WHEREAS, the Village Council of the Village of Downers Grove has provided for the preparation and adoption of an annual budget in lieu of passage of an appropriation ordinance for the fiscal year 2012; and

WHEREAS, a proposed annual budget has been prepared, published by the Village Council and made available for inspection for at least ten days, all as provided by law; and

WHEREAS, notice has been given and a public hearing held on November 1, 2011, as provided by law; and

WHEREAS, the Village Council of the Village of Downers Grove has examined said annual budget and has heard all persons appearing and desiring to be heard concerning said annual budget,

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Downers Grove, in DuPage County, Illinois, as follows:

SECTION 1. That the tentative annual budget heretofore prepared by the Village Manager and placed on file as required by the statutes of the State of Illinois is hereby adopted in lieu of the passage of an appropriation ordinance for the fiscal year 2012 with the following amendments:

**FY 2012 BUDGET ORDINANCE**

Fund Description	Fiscal Year 2012 Recommended Budget
<b>GENERAL FUND</b>	
GENERAL FUND	<b>41,349,024</b>
<b>SPECIAL REVENUE FUNDS</b>	
102 MOTOR FUEL TAX FUND	1,300,000
107 DOWNTOWN REDEVELOPMENT TIF FUND	2,701,298
109 2% FOREIGN FIRE INSURANCE FUND	83,000
110 OGDEN AVENUE TIF (Tax Increment Financing) FUND	1,477,128
111 TAX REBATE FUND	750,000
112 TRANSPORTATION FUND	273,948
114 ASSET FORFEITURE FUND	50,000
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>6,635,374</b>
<b>CAPITAL PROJECTS FUNDS</b>	
220 CAPITAL PROJECTS FUND	17,119,903
223 MAJOR BUILDINGS FUND	453,000
226 REAL ESTATE FUND	126,645
243 STORMWATER IMPROVEMENT FUND	13,427,187
<b>TOTAL CAPITAL PROJECTS FUNDS</b>	<b>31,126,735</b>
<b>DEBT SERVICE FUNDS</b>	
337 1998 FAIRVIEW AVENUE DEBT SERVICE FUND	200,000
338 CBD-TIF DEBT SERVICE FUND	2,873,313
339 STORMWATER/FACILITIES DEBT SERVICE FUND	4,163,871
<b>TOTAL DEBT SERVICE FUNDS</b>	<b>7,237,184</b>
<b>ENTERPRISE FUNDS</b>	
471 PARKING FUND	2,493,629
481 WATER FUND	16,944,857

TOTAL ENTERPRISE FUNDS

19,438,486

FY 2012 BUDGET ORDINANCE

Fiscal Year 2012

Recommended

Fund Description

Budget

**INTERNAL SERVICE FUNDS**

530 EQUIPMENT REPLACEMENT FUND	1,395,500
531 FLEET MAINTENANCE FUND	1,785,900
562 RISK MANAGEMENT FUND	1,872,812
563 HEALTH INSURANCE FUND	6,289,716
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>11,343,928</b>

**TRUST FUNDS**

651 POLICE PENSION FUND	3,263,502
652 FIRE PENSION FUND	3,163,847
<b>TOTAL TRUST FUNDS</b>	<b>6,427,349</b>

**PUBLIC LIBRARY FUNDS**

LIBRARY OPERATIONS FUND	4,620,396
LIBRARY CONSTRUCTION FUND	80,000
LIBRARY DEBT FUND	646,780
<b>TOTAL PUBLIC LIBRARY FUNDS</b>	<b>5,347,176</b>

**TOTAL VILLAGE AND LIBRARY BUDGETS**

**128,905,256**

SECTION 2. That the Village Manager is hereby authorized and directed to cause to be prepared and published the Fiscal Year 2012 Annual Budget with the aforementioned amendments.

SECTION 3. That all ordinances or resolutions, or parts thereof, in conflict with the provisions of this Ordinance be and are hereby repealed.

SECTION 4. That this Ordinance shall be in full force and effect from and after its adoption and publication as required by law.

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Mayor

Passed:

Published:

Attest: \_\_\_\_\_  
Village Clerk