



MANAGER'S REPORT FOR JULY 22, 2011
GENERAL INFORMATION AND RESPONSES TO MAYOR & COMMISSIONER REQUESTS

Places to be this Week...

Tuesday, July 26, 2011 at 6:30pm – Long Range Financial Plan meeting in the Committee Room. Please bring your LRFP binders.

Future Calendar Reminders...

Tuesday, August 2, 2011 – The Village Council meeting will be held in the Village Council Chambers at 7 p.m.

Long Range Financial Plan Meetings – This year's LRFP meetings will take place in the Village Hall Committee Room on the following dates:

Tuesday, August 23, 2011 at 6:30pm
Tuesday, August 30, 2011 at 6:30pm (if necessary)

FY12 Budget Workshop – Saturday, October 1, 2011 at Fire Station 2. Time TBD.

ComEd Reliability Action Plan – In response to community concern over ComEd reliability issues, staff has created an action plan to address reliability with ComEd:

1. Complete Reliability Report – Early September
2. Schedule and Hold a Town Hall Meeting with ComEd Representatives – Late September
3. Request Action Plan from ComEd – October
4. Continue to Pursue Improvements in Identified Neighborhoods

Reliability Report – This week, staff began working on a comprehensive report that will provide an analysis of reliability issues village-wide during the past five years. This report will be based on combination of ComEd reliability reports, Village outage records, resident complaints and additional information. As part of the Illinois Commerce Commission regulation process, ComEd is required to submit a record of the cause and duration of each outage affecting one or more customers. Using this information, staff will be able to identify reliability trends and issues within the Village. The report should be completed by early September.

Town Hall Meeting – After the issues are identified in the Reliability Report, staff will invite the community, local and state elected officials and Com Ed leaders to a Town Hall Meeting to discuss resident concerns and the results of the Reliability Report. This meeting will be held after the Reliability Report has been issued in order to allow time for the Council and the community to review the report. The meeting will likely take place in late September.

Action Plan from ComEd – Based on the findings of the reliability report as well as resident concerns expressed during the Town Hall meeting and at previous Council meetings, staff will meet with ComEd to ask for an Action Plan to address issues within Downers Grove.

Continue to Pursue Improvements in Identified Neighborhoods - Staff will continue to pursue improvements in the Orchard Brook and Long Meadow neighborhoods. These neighborhoods have experienced poor reliability. The Village has been working with ComEd to make improvements in Orchard Brook for the past few years. ComEd agreed to make certain improvements including removal of vegetation that has caused outages along the

above ground portion of the system and to replace certain portions of existing underground cable. ComEd made some improvements in 2010 and additional work is scheduled for this year. Staff will continue to encourage ComEd to make the remaining improvements.

Staff has contacted ComEd about reliability issues in the Long Meadow neighborhood and requested that they provide reliability information for this area. Upon receipt of the information, staff will work with ComEd to determine a course of action.

2011 Strategic Plan Top Priority Action Items – On January 11, Council adopted a motion approving the 2011 Top Priority Action Items. This action formalized the workplan that has guided a significant amount of the activities that staff has planned and worked toward completion of in 2011. Staff has been posting updated progress reports to the Village website on a monthly basis describing work completed as well as upcoming activities for each of the nine items. Individual reports posted as of July 1 are available at the following link.

Link to Strategic Plan Item Reports - <http://www.downers.us/govt/mayor-council/strategic-plan>

The following table lists each of the nine items and provides the green/yellow/red status indicator showing the progress of each project.

Status	Project Description
Green	Village Operations Center (VOC) Consolidation Implementation
Varies	Construction of Watershed Infrastructure Improvement Plan (WIIP) Projects
Green	Downtown Parking Study & Recommendations
Green	Environmental Sustainability Best Practices Implementation
Yellow	Stormwater Utility Study & Recommendation
Green	Comprehensive Plan Adoption
Green	Preparation for the 2012 Bond Issuance
Green	Pilot Neighborhood Traffic Study & Recommendations
Green	Annexation Initiative Implementation

In-House Pavement Patching

Village crews began in-house pavement patching operations this week in identified areas south of 63rd Street. The initial stage of the work will include pavement marking, grinding and hauling of grindings. This operation is expected to take 4 to 6 weeks, after which time we will be applying a new asphalt surface to the areas that were ground.

ONGOING PROJECTS

Belmont Underpass

Track 3 was taken out of service on 5/7/11 and moved to its approximate final location. Track 3 is scheduled to be reopened on the new bridge on the weekend of 8/12/11. The reconstruction of the south boarding platform will be accomplished during the track 3 outage duration. The east half of the south platform has been reconstructed and work began on the west ½ on 6/29/11. The west ½ of the boarding platform is scheduled to be completed by 8/12/11.

Work Performed This Week:

- Completed track three structural steel placement and detailing.
- Continued construction of the walls of south pedestrian tunnel stair/ramp structure.
- Continued with the reconstruction of the west ½ of the south boarding platform.
- Continued with concrete work on the walls of retaining wall F.

- Earth excavation and aggregate base course work on Belmont between the north west ramp and just south of Haddow.
- Continued to construct the canopy at north pedestrian stair/ramp structure and at the NW stairs.
- Continued cast stone and unit masonry work on the north pedestrian tunnel canopy structure.
- Continued with miscellaneous mechanical/electrical and process piping work in the pump station.
- Misc electrical work for the platforms, roadway, and underpass lighting.
- Water proofed track 3 structural steel.
- Construction walls at the south west stairs.

Work Planned For Next Week:

- Continue construction of the walls of south pedestrian tunnel stair/ramp structure.
- Continue with the reconstruction of the west ½ of the south boarding platform.
- Continue with concrete work on the walls of retaining wall F.
- Earth excavation and aggregate base course work on Belmont between the north west ramp and just south of Haddow.
- Continue to construct the canopy at north pedestrian stair/ramp structure and at the NW stairs.
- Continue cast stone and unit masonry work on the north pedestrian tunnel canopy structure.
- Continue with miscellaneous mechanical/electrical and process piping work in the pump station.
- Misc electrical work for the platforms, roadway, and underpass lighting.
- Water-proofed track 3 structural steel.
- Construction walls at the south west stairs.

Percent Complete: 62%

Information about the project is provided on the Village's and Metra's web sites.

2010 Resurfacing (B) Phase 2

Awarded Amount: \$1,843,543.38

Contract Completion Date: Portion postponed until spring 2011

Work Performed This Week:

No parkway work this week due to the weather/heat.

Work Anticipated Next Week:

Additional parkway preparation and sod placement may take place on 5th Street and remaining part of 6th Street the end of this week and the week of 7/25.

- Percent Complete 98%

2011 Roadway Maintenance Program, Street Resurfacing (A) Phase 1

Awarded Amount: \$1,832,424.50

Contract Completion Date: 8/5/11

Anticipated Start of Construction: Early June, 2011

Work Performed This Week:

- Concrete curb and gutter, drive and sidewalk removal and replacement operations completed throughout the Springside / Bolson area.
- Surface removal operations completed for the remainder of Franklin between Elm and Washington. Also completed remainder of Bolson east of Springside, all Brunette, Bradley Ct, Palmer, Springside Pl, Lexington, Plymouth, Meade and Revere.
- Base patching operations completed on Ticonderoga Pl, White Pl, throughout Springside / Bolson area and majority complete Linden. Will fully complete Linden after new storm structures are placed north of Franklin.
- Base patching operations ongoing on Franklin Street.
- Some parkway restoration preparation is ongoing in the Lake / Sherman area and Franklin area.

Work Anticipated Next Week:

- Base patching operations ongoing should be completed on Franklin Street the week of 7/25.
- Paving operations are scheduled to begin on Meade and Revere 7/22 and may begin on Bradley Ct.
- Paving operations should continue throughout all Devereux area, Springside / Bolson area and Lake / Sherman area week of 7/25. They may also begin on Franklin Street next week.
- Some parkway restoration preparation should continue in the Franklin area and progress to the Devereux etc area.

Percent Complete 60%

2011 Roadway Maintenance Program, Street Resurfacing (B) Phase 2

Awarded Amount: \$1,676,260.57

Anticipated Start of Construction: August, 2011

2011 Preventive Seal

Awarded Amount: \$153,000.00

Contract Completion Date: August 4, 2011

Work Performed This Week:

- All crack seal rubber work is complete.
- Crack seal fiber work on Bateman St, Cambridge Rd, Essex Pl, Hawkins Ave, Hughes Ave, Kidwell Rd, Klein Ave, Newport Rd, Northbridge Pl, O'Neil Rd, Penner Ave, Powell Ct, Powell St, Stonewall, Ave, Sturbridge Pl, and Woodward Ave.

Work Planned For Next Week:

- Crack seal fiber work on 35th St, 57th St, 60th St, 61st St, 62nd Pl, 62nd St, Acorn Dr, Barrett St, Belden Ave, Bentley Ct, Blodgett Ave, Buckingham Pl, Chase Ave, Churchill Ct, Curtiss St, De Witt Ln, Dearborn Pkwy, Gilbert Ave, Grand Ave, Grant St, Janes Ave, Leonard Ave, Linscott Ave, Mackie Pl, Maple Ave, Middaugh Ave, Oak Hill Rd, Parkway Dr, Plymouth Ct, Plymouth St, Puffer Rd, Saratoga Ave, Venard Rd, and Walnut Ave.

Percent Complete: 70%

2011 New Sidewalk Installation Program

Contract Amount: \$ 248,407.35

Scheduled Start Date: July 5, 2011

Contract Completion Date: August 22, 2011

Work Performed This Week:

- All excavation sewer and excavation work is completed.
- New sidewalk was installed at the following locations: Seeley Ave from 40th St to Herbert St, 40th St from Downers Dr to east end., through all driveways on Lee Ave.

Work Anticipated Next Week:

- Complete sidewalk installation on 40th St, Lee Ave. Install new sidewalk on Morton Ave and Prospect Ave.

Percent Complete: 20%

2011 Replacement Sidewalk Program (S-006-11 & S-006-12)

Awarded Amount: \$186,725.00

Contract Completion Date: August 18, 2011

Work Performed This Week:

- Sidewalk removal & replacement on Arrow Wood Ln, Prince Ave, Prairie Ave, Carpenter St, 59th St, 62nd St, Blanchard Ave, Cumnor Rd, Park Ave, Woodward Ave, Hillcrest St, Ashley Ct, Fairview Ave, Forest Ave, Kidwell Rd, Montgomery Ave, Oakwood Ave, Stratford Ln, Stonewall Ave, 4th St, and Florence Ave.

Work Planned for Next Week:

- Sidewalk removal & replacement on 59th St, 62nd & Washington St, 62nd St, 65th St, 67th Pl, Binder Rd, Blanchard St, Carpenter St, Cumnor Rd, Downers Dr, Downers Dr., Dunham Rd, Fairmount Ave, Forest Ave, Highland Ave, Lyman Ave, Main St, Oak Hill Rd, Orchard Pl, Park Ave, Pomeroy Rd, Powell St, Prairie Ave, Prince Ave, Saratoga Ave, Sherman St, Terrace Dr, Ticonderoga Rd, Washington St, Woodward Ave, Arrow Wood Lane, Ashley Court, Banburry, Bonnie Brae Dr, Brighton, Brighton & Hastings, Dickson Ave, Elm Street, Fairview Ave, Forest Ave, Gierz St.

Percent Complete: 40%

2011 Paver Crosswalk Upgrades (S-007-11)

Awarded Amount: \$129,727.50

Contract Completion Date: August 5, 2011

Work started on July 11th.

Crosswalks within the Downtown Business District are scheduled to be rehabilitated by a method using hot applied synthetic asphalt material.

Work Performed This Week:

- Crosswalks at Rogers & Main, Rogers & Highland, Highland & Warren, Warren & Main, and Burlington & Main.

Work Planned for Next Week:

- Crosswalks at Burlington & Main, Burlington & Mochel, Curtiss & Mochel, Maple & Main.

Percent Complete: 40%

McCullum Park Stormwater Improvements

Current Contract Amount: \$1,250,204.53

Project is Substantially Complete

Current Contractual Punch List Completion Date: May 31, 2011

The contractor continues work on turf maintenance items.

Street Light Replacement, Concord Square II

Awarded Amount: \$31,930.52

Construction to start this summer.

Contract duration is 120 days.

2nd and Cumnor

Council Award Date: July 19, 2011

Award Amount: \$1,055,141.50

The contract was awarded to J.S. Riemer, Inc. of Elgin, IL on 7/19/11. Construction projected to begin the week of August 1st and be completed by November 4, 2011. Electric, gas, cable and water meter services have been removed in preparation for future demolition. The landscape plan has been received and will be implemented under a separate contract. Plantings are anticipated to be completed in the spring of 2012. The adjustment and relocation of a gas line is anticipated for the early August

Work to Be Performed This Week

- ComEd to begin utility pole relocations.

Percent Complete: 0%

Prentiss Creek Sub E – Kensington Place

Concept Design Award Amount: \$14,808.00

Kickoff meeting for Concept Design with design consultant, Living Waters Consultants completed 5/6/11.

Draft Concept Design meeting completed 7/14/11. Completed concept design report anticipated at the end of July.

Storm Sewer Replacement on Washington Street, Grant to Ogden

Bid Opening Date: July 14, 2011

Anticipated Village Council Workshop Date: August 2, 2011

Anticipated Start of Construction: Late August

Estimated Construction Duration: 60 days

Storm Sewer Rehabilitation Project - Prospect Avenue Lincoln to Chicago

Contract Amount: \$ 65,946.00

Scheduled Start Date: August 1, 2011

Contract Completion Date: August 30, 2011

Preconstruction meeting was held on Friday, July 22nd.

Washington Street/Sherman Street Stormwater Improvements

Current Contract Amount: \$547,159.12

Contract Completion Date: December 19, 2010

Work Performed This Week:

Project closeout and punch list items

Work Anticipated Next Week:

Project closeout and punch list items

- Percent Complete: 99%

Davis St Storm Sewer

Bids opened July 15, 2011. Staff recommendation on August 2, 2011 Council Agenda.

Lacey Creek (Sub G) Stormwater Improvements - 35th St between Saratoga and Venard

Design underway. Draft Report and 50% Construction Plans to be delivered July 26, 2011. Delivery of plans/report is 3 weeks behind schedule; the project's 2011 construction schedule currently is unaffected. We may construction moving construction to Spring 2012 based on the scope of the recommended improvements.

SJN Sub B, Storm Sewer on Pershing Ave

Current Contract Amount: \$364,112.00

Collection of insurance certificates and performance bonds underway. Pre-construction meeting anticipated for next week.

Green Streets/Sustainable Water Program and Downtown Business District Water Quality Enhancements

Design contract amount \$26,397.80

Final locations have been selected for the Downtown Business District Water Quality Enhancements and will be incorporated into the Final Report. Design plans have begun on the Green Streets/Sustainable Stormwater Program Pilot Project.

Streambank Stabilization - St. Joseph North Branch

Design/Build contract amount \$298,719.00

Preliminary design continues in preparation of upcoming permit submittals.

Streambank Stabilization - St. Joseph South Branch

Design/Build contract amount \$387,750.00

Notice of Award sent out. Construction bonds and insurance are currently being provided by the contractor. A kickoff meeting is anticipated next week.

COMPLETED PROJECTS

Washington Park Stormwater Improvements

Current Contract Amount: \$3,055,860.23

Project is Substantially Complete

Current Punch List Completion Date: May 31, 2011

Work Performed This Week:

There are ongoing responsibilities for turf maintenance.

The Park District has installed the ornamental fence adjacent to the parking lot. Other fence-related items on the punch list that have not yet been addressed may be deducted from the contract and the contract closed.

- Percent Complete (per contract): 100%

59th Street Streambank Stabilization

Contract amount \$18,249.50

This project is complete. Three years of vegetative maintenance and monitoring will continue to be performed through 2013.

- Percent Complete: 100%

Lacey Creek Streambank Stabilization

Contract Amount: \$561,200.00

The construction of this project is complete. An ongoing vegetative maintenance and monitoring program will continue over the next 3 years.

- Percent Complete: 100%

2010 Water Main Improvements

Punch list items for this project have been completed.

- Percent Complete: 100%