

**VILLAGE OF DOWNERS GROVE  
REPORT FOR THE VILLAGE COUNCIL MEETING  
JANUARY 11, 2011 AGENDA**

SUBJECT:	TYPE:	SUBMITTED BY:
2011 Top Priority Action Items	Resolution Ordinance ✓ Motion Discussion Only	David Fieldman Village Manager

**SYNOPSIS**

A motion has been requested to approve the 2011 Top Priority Action Items.

**STRATEGIC PLAN ALIGNMENT**

The Goals for 2011 to 2018 are as follows:

1. Steward of Financial and Environmental Sustainability
2. Exceptional Municipal Services
3. Top Quality Infrastructure
4. Strong, Diverse Local Economy
5. Continual Innovation

**FISCAL IMPACT**

N/A

**UPDATE & RECOMMENDATION**

This item was discussed at the January 4, 2011 Council meeting. Staff recommends approval on the January 11, 2011 consent agenda.

**BACKGROUND**

Since 2006, the Village has used a Strategic Plan document to determine the overall priorities and to guide the activities of the Village. The Plan serves as an important tool for aligning the goals of the community, the Village Council and staff. From May to September 2010, the Village Council and staff participated in a Strategic Planning process. On December 14, 2010, the Village Council accepted the summary report of the Strategic Planning process. While the acceptance of the report did not approve specific changes to the Strategic Plan, staff is requesting approval of the 2011 Top Priority Action Items as described below.

1. **Village Operations Center (VOC) Consolidation Implementation** (Supports Goals 1 & 2)
  - This action consists of taking all steps to implement the terms of the Inter-Governmental Agreement with the Village of Westmont regarding joint emergency services dispatching and related services. Joint dispatching should be operational by May, 2011. This project will reduce annual Village expenses by approximately \$300,000.

2. **Comprehensive Plan Adoption** (Supports Goals 1, 3 & 4) – This action consists of working with the Village Council and Plan Commission on the adoption of the Comprehensive Plan. The Comprehensive Plan illustrates a vision for the physical, social and economic characteristics of the Village for the next 15 to 20 years and outlines policies and guidelines needed to implement that vision. It sets forth a long range guide for the maintenance and enhancement of existing community areas, and for desirable improvements, developments and redevelopments within the Village and its planning jurisdiction. In November 2010, the Comprehensive Plan Committee voted unanimously to recommend the draft Comprehensive Plan to the Plan Commission. The Plan Commission will review and consider the draft plan during a series from December 2010 through April or May, 2011. The Village Council will consider the recommendation of the Plan Commission beginning in May or June, 2011.
3. **Construction of Watershed Infrastructure Implementation Plan (WIIP) Projects** (Supports Goal 3) – In September 2007, the Village Council approved the Watershed Infrastructure Improvement Plan (WIIP) which identifies areas in the Village where drainage and flooding issues exist and recommends specific solutions to each problem area. Since 2008, the Village has been constructing improvements to the stormwater management system as recommended by the WIIP. The projects should be completed by December 2011. At that time, the Village will have completed 14 of the 16 phase 1 high priority projects.
4. **Preparation for the 2012 Bond Issuance (Supports Goals 1, 2 & 3)** – This action consists of staff and the Village’s financial advisor preparing a financial analysis and specific recommendation for a bond issuance in 2012. The Long Range Financial Plan calls for the issuance of bonds in 2012 to pay for the Village’s top priority infrastructure improvements. The staff recommendation will include the amount of the bond issue, schedule for the bond, a list of recommended infrastructure improvements and potential funding sources to retire the bonds. Staff will complete the analysis and recommendation prior to the Long Range Financial Plan sessions tentatively scheduled for summer 2011.
5. **Downtown Parking Study & Recommendations** (Supports Goals 2 & 3) – This action consists of staff, the Downtown Management Corporation and a traffic consultant completing a study and making recommendations for improvements to the downtown parking system. The study will include an analysis of existing parking demands by category (commuter, shoppers, employees, taxis, valet customers, loading zones etc.), an analysis of potential future parking demands by category, an analysis of the current supply of parking spaces, an analysis of current parking space pricing practices, a determination of parking customers preferences, recommendations regarding the number, location, allocation, and management of parking spaces and recommendations regarding parking space pricing practices. The study will be completed by August.
6. **Pilot Neighborhood Traffic Study & Recommendations** (Supports Goals 2 & 3) – This action consists of the study of the neighborhood bounded by 55<sup>th</sup> Street to the south, Main Street to the west, Maple Avenue to the north, and Fairview Avenue to the east, with the goal of mitigating issues of travel speed, cut-through traffic, pedestrian/traffic conflicts, intersection controls, street network performance, and overall neighborhood safety issues. The outcome of this study will be a set of recommendations that will improve intersection controls for this neighborhood. The second purpose of this project is to perform a detailed study of the intersection of 55<sup>th</sup> and Washington Streets, which is part of this defined neighborhood. This will include a thorough investigation of the conditions that are contributing to crashes at this location, recommendations for mitigating crashes as well as a discussion of likely traffic impacts caused by implementing these recommendations. This

project will include extensive resident participation. The study and recommendations will be completed by May.

7. **Environmental Sustainability Best Practices Implementation** (Supports Goal 1) – This action consists of implementing recommendations of the Sustainability Best Practices report found at [http://www.downers.us/public/docs/vlg\\_mgr\\_office/Sustainability\\_Best\\_Practices\\_Annual\\_Report.pdf](http://www.downers.us/public/docs/vlg_mgr_office/Sustainability_Best_Practices_Annual_Report.pdf) and new initiatives that will be published in an updated report in early 2011. Staff will continue to work with the Environmental Concerns Commission to identify sustainable practices. Staff will provide status reports on this action item on a regular basis.
8. **Annexation Initiative Implementation** (Supports Goals 1 & 2) – This action consists of annexing properties subject to involuntary annexation and working with the Fariview Fire Protection District to collect all fees for service due to the Village pursuant to the recommendations of the annexation report dated July 13, 2010 found at [http://www.downers.us/public/docs/agendas/2010/07-13-2010/INF\\_00-04208.pdf](http://www.downers.us/public/docs/agendas/2010/07-13-2010/INF_00-04208.pdf). These actions should be completed by September 2011.
9. **Stormwater Utility Study & Recommendation (Supports Goals 1, 2 & 3)** – This action consists of developing a proposed stormwater utility structure with suggested fees and funding sources. Staff may recommend that a consultant assist in the preparation of the study and recommendation. The study and recommendation should be completed by November.