

VILLAGE OF DOWNERS GROVE
PLAN COMMISSION MEETING FEBRUARY 2, 2009, 7:00 P.M.

Chairman Jirik called the February 2, 2009 meeting of the Plan Commission to order at 7:00 p.m. and asked for a roll call:

PRESENT: Chairman Jirik, Mr. Beggs, Mr. Cozzo, Mr. Matejczyk, Mrs. Rabatah, Mr. Waechtler, Mr. Webster

ABSENT: Mrs. Hamernik, Mr. Quirk

STAFF PRESENT: Mr. Jeff O'Brien, Planning Manager, Mr. Stan Popovich, Village Planner and April Holden, Village Clerk

VISITORS: Mr. Andrew Barnett, WD Partners, 7007 Discovery Blvd., Dublin, OH; Mr. Vitas Maciukevicius, BP, 801 Warrenville Road, Lisle, IL

Chairman Jirik led the Plan Commissioners in the recital of the Pledge of Allegiance.

MINUTES OF THE JANUARY 5, 2009 MEETING - MR. WAECHTLER MADE A MOTION TO APPROVE THE MINUTES AS PREPARED, SECONDED BY MRS. RABATAH. MOTION CARRIED BY VOICE VOTE OF 7-0.

Chairman Jirik reviewed the meeting's protocol for the public and petitioners.

PC-02-09 A petition seeking an Amendment to P.D. #9 The Grove for a Special Use for a Service Station and a Special Use for a Car Wash. The subject property is located at the Northwest corner of 75th Street and Lemont Road, Downers Grove, commonly known as 1200 75th Street, Downers Grove (PIN-09-30-201-002); P. W. Brasse, Petitioner; BP Products North America, Inc., Owner

Chairman Jirik swore in those individuals who would be speaking on PC-02-09.

Stan Popovich, Village Planner, reviewed the petitioner's request before the Plan Commission. He explained the petitioner was seeking approval of an Amendment to Planned Development No. 9 - the Grove Shopping Center and two Special Uses -- one for a service station and one for a car wash. The property, zoned as B2, General Retail Business, is located at the northwest corner of 75th Street and Lemont Road. Currently a convenience store and canopy with gas pump islands exist on the site.

Turning commissioners' attention to the overhead, Mr. Popovich explained the petitioner plans to completely redevelop the site and the two existing curb cuts on Lemont Road will be replaced with one new curb cut. On 75th Street, the far eastern curb cut be closed in its entirety but the far western curb cut on 75th Street will be slightly modified and remain, as will the connection to the adjacent shopping center.

Mr. Popovich reviewed the development to take place; i.e., a new 2,900 sq. ft. convenience store along the north property line; a car wash on the western property line, and five proposed fueling

stations under a new canopy in the middle of the site. A fully enclosed trash dumpster will be located to the east and north of the car wash. Landscaping will be incorporated and used to screen certain parts of the development. Materials of the convenience store followed; i.e., brick and EIFS. Mr. Popovich indicated Staff was comfortable with the materials presented by the petitioner.

As currently proposed, Mr. Popovich stated the buildings meet the setback and height requirements for the B-2 District as well as the bulk requirements under the Zoning Ordinance. Staff believes the proposed development is consistent with the Village's Future Land Use Plan.

The petitioner is proposing a single monument sign at the southeast corner of the site. Wall signage will be located on the south and east facades of the convenience store and canopy at the east side of the car wash. All proposed signage meets the requirements of the Sign Ordinance.

Again, Mr. Popovich reviewed the curb cut changes to occur, noting the curb cuts to Lemont Road and 75th Street will limit turning movements to right-in/right-out only. Mr. Popovich indicated there will not be physical restrictions in the driveways, but there are barrier medians along both Lemont Road and 75th Street that will eliminate left turns to and from the site. The petitioner is also proposing to install "No Left Turn" signs at each egress point. Since the road access to the shopping center will remain and allow for vehicles exiting the car wash, a speed hump will be installed to slow traffic along that access drive.

Stormwater detention will be provided through the existing detention basins, and per staff, best management practices for stormwater will be installed per Village requirements. The installation of new utility services is planned as well. Sufficient access to the site has been confirmed by the Fire Department, and the buildings will be equipped with a manual and automatic fire detection system and sprinkler system.

To date, staff has not received any written neighborhood comments on the proposal and believes the standards for a Planned Development Amendment and Special Uses have been met. Mr. Popovich summarized that the proposal provides open space, parking, and stormwater management, is desirable, will not be detrimental to the health, safety, morals and general welfare of the community and the development is in keeping with the surrounding character of the area.

Based on the findings discussed by staff, staff recommended that the Plan Commission forward a positive recommendation to the Village Council regarding this petition based on the conditions listed on page 5 of staff's report.

Mr. Matejczyk voiced concern about the speed bump after leaving the car wash area and recommended moving the speed bump further west. Mr. Popovich stated the speed bump could probably be located further west. As to Mrs. Rabatah's question about best management practices for stormwater being followed, Mr. Popovich explained the Village's Development Engineer would review and approve the plans prior to a permit being issued. As to Mr. Cozzo's question about the request for the Special Use when gas pumps currently operate and exist on the site, Mr. Popovich believed the site may have not received a Special Use permit prior and, therefore, the Special Use had to be approved. In addition, the services were being expanded on the site. Per staff, existing tanks will be removed and replaced with tanks that are more current.

Staff explained to Mr. Waechtler how the petitioner met the zoning requirements for the floor area ratio.

Petitioner, Mr. Andrew Barnett, with WD Partners, 254 Frankfort Square, Columbus, Ohio, introduced himself and BP representative, Mr. Vitas Maciukevicius. Mr. Barnett concurred with staff's summarization, stating basically, the station will be upgraded similar to the one at Main and Ogden. Materials will be upgraded and green space will be increased. Mr. Barnett stated he and staff reviewed a "pork chop" access for the site and agreed that it would not work well with the service deliveries.

Mr. Cozzo asked about vehicle queuing for the car wash to which Mr. Barnett stated that six vehicles will be allowed. As to the operation of the actual car wash and how the vehicles move through the wash, Mr. Maciukevicius explained the equipment would move around the car, allowing two vehicles to be in the stall simultaneously -- one exiting the drying area while one pulls into the wash area. The driver would have complete control over his/her vehicle. Per Mr. Barnett, no tables or chairs are proposed in the convenience store.

Mr. Waechtler inquired about the fuel truck route, referencing the fuel truck route at Main and Ogden. Mr. Barnett explained he did submit the proposed route to the Village. The route will not travel through the shopping center. Mr. Waechtler cautioned staff regarding the fuel truck turning north at the Main and Ogden intersection. However, he appreciated the curb cut improvements being proposed at this site. Mr. Barnett assumed the 75th Street curb cut would probably be modified to allow a tanker to get into the site. Mr. Barnett also confirmed that low groundcover landscaping was being planned immediately north of the speed bump. Per Mr. Maciukevicius, the site would be a franchisee operation. Lastly, asked if future consideration of alternative fuel storage was thought by the petitioner, Mr. Barnett explained some of the challenges for such type of fuel system. Lastly, it was noted the hours of operation would be 24 hours/7 days.

Chairman Jirik opened up the meeting to public comment. No comments. Public comment was closed.

Commissioner Waechtler noted the significant improvements to the site and the good traffic flow being proposed. Mr. Matejczyk agreed it was a well thought-out proposal and after hearing the explanation about the speed bump location, his initial concern was alleviated. Chairman Jirik added and agreed with staff that the findings for approval were met for Planned Development and Special Use and believed the proposal would contribute to more economic development in the area. Asked if there was an access easement west from the car wash area, Mr. Barnett stated there was an existing ingress/egress easement.

WITH RESPECT TO FILE PC- 02-09, MRS. RABATAH MADE A MOTION THAT THE PLAN COMMISSION FORWARD A POSITIVE RECOMMENDATION TO THE VILLAGE COUNCIL SUBJECT TO THE FOLLOWING SIX (6) CONDITIONS:

1. THE PLANNED DEVELOPMENT AMENDMENT AND SPECIAL USES SHALL SUBSTANTIALLY CONFORM TO THE PRELIMINARY ARCHITECTURE AND ENGINEERING PLANS PREPARED BY WD PARTNERS DATED OCTOBER 22, 2008 AND REVISED ON NOVEMBER 17, 2008 AND DECEMBER 22, 2008; PROPOSED BUILDING ELEVATIONS PREPARED BY WD PARTNERS DATED DECEMBER 19,

2008; AND THE CANOPY PLANS PREPARED BY MCGEE CORPORATION DATED MAY 25, 2004, EXCEPT AS SUCH PLANS MAY BE MODIFIED TO CONFORM TO VILLAGE CODES AND ORDINANCES.

- 2. A DESCRIPTION OF BEST MANAGEMENT PRACTICES FOR STORMWATER THAT ARE INCORPORATED INTO THE SITE DESIGN AND HOW THEY WILL FUNCTION SHALL BE PREPARED AND SUBMITTED. THE APPLICABLE DESIGN CRITERIA SUCH AS SOIL TYPE, VEGETATION, AND LAND COVER CONDITIONS DRAINING TO THE BEST MANAGEMENT PRACTICE ALONG WITH APPROPRIATE CALCULATIONS SHALL BE INCLUDED.**
- 3. THE PROPOSED BUILDING SHALL HAVE A MANUAL AND AUTOMATIC FIRE DETECTION SYSTEM INSTALLED THROUGHOUT IN A MANNER ACCEPTABLE TO THE VILLAGE. ALL AREAS OF THE BUILDING SHALL BE PROTECTED.**
- 4. THE PROPOSED BUILDING SHALL HAVE A COMPLETE AUTOMATIC SPRINKLER SYSTEM INSTALLED THROUGHOUT IN A MANNER ACCEPTABLE TO THE VILLAGE. ALL AREAS OF THE BUILDING SHALL BE PROTECTED.**
- 5. ALL PROPOSED SIGNAGE SHALL COMPLY WITH THE VILLAGE'S SIGN ORDINANCE.**
- 6. PRIOR TO THE ISSUANCE OF ANY BUILDING PERMITS, THE PETITIONER SHALL SUBMIT MATERIAL SAMPLES OF THE PROPOSED EXTERIOR BUILDING MATERIALS FOR REVIEW BY THE DEPARTMENT OF COMMUNITY DEVELOPMENT.**

MR. COZZO SECONDED THE MOTION.

ROLL CALL:

AYE: MRS. RABATAH, MR. COZZO, MR. BEGGS, MR. MATEJCZYK, MR. WAECHTLER, MR. WEBSTER, CHAIRMAN JIRIK

NAY: NONE

MOTION CARRIED. VOTE: 7-0

PC-04-09 A petition seeking an amendment to Chapter 28 of the Municipal Code – Zoning Ordinance Article X - Use Regulations to modify the Village's Temporary Use Regulations; Village of Downers Grove, Petitioner

Chairman Jirik swore in those individuals who would be speaking on PC-04-09.

Jeff O'Brien, Planning Manager was requesting a text amendment as it relates to the Village's outdoor and temporary use regulations. Staff was asking that the Plan Commission remove the

Outdoor and Temporary Use Regulation from the Zoning Ordinance and place it in a new chapter of the Municipal Code (Chapter 4). Mr. O'Brien explained the work on this proposal included efforts by Planning staff, the Village's Legal Department and the Village Clerk's Office. He noted currently the Outdoor Use and Temporary Use regulations were currently covered in three chapters (Chapters 8, 19, and 28) and were now to be placed in a new Chapter 4 with references to remain in the Zoning Ordinance. The new ordinance of Chapter 4 would refer back to the permitted and special use lists in the proper zoning districts.

Mr. O'Brien explained currently, all Temporary Use permits are handled through the Village's Communications Department.

Goals of the proposed modifications were to: 1) consolidate the temporary and outdoor use regulations into one code section, and to be handled by the Community Development Department; 2) provide a more user-friendly review process; and 3) write the temporary and outdoor use regulations in a manner to match the Strategic Plan's goal of maintaining an Authentic Downtown and recognizes the unique nature of the Village's Downtown.

Staff is proposing that the temporary uses, outdoor sales/display, and outdoor cafes be placed into the permitted uses category to match the Village's Strategic Plan goal of maintaining an Authentic Downtown. He stated performance guidelines would be included for outdoor café uses so that such uses have clearly defined operating regulations.

Mr. O'Brien stated the proposed ordinance was given to the business organizations for their review and input, and who may be offering some refinements to staff. Staff recommended approval of the proposal, noting no definitions were being revised.

As to the specifics of the Plan Commission's jurisdiction on this proposal if adopted, Mr. O'Brien explained the Plan Commission would be in charge of Chapter 28 only and the Temporary Use Ordinance would refer back to the Zoning Ordinance. He clarified anything that falls under a temporary use, must also fall under the permitted uses of that zoning district, unless it was a not-for-profit agency. Examples followed. Asked if the provision would take away from anything the Plan Commission considered currently, staff confirmed it would not.

Staff was asked to explain its examples of certain definitions, such as "time period," and "an activity incidental to the use of the property or business." Noise and sound amplification with respect to cafes was briefly discussed. Mr. O'Brien indicated there were rules prohibiting sound amplification and limiting hours of performance for outdoor cafes. He also explained the enforcement procedures if violations occurred.

Chairman Jirik summarized the proposal was a consolidation for the ease of operation by the Village in order to facilitate the burden of review. Staff concurred and added it was also easing the customer's understanding of the provisions.

Mr. Beggs voiced concern about staff's proposal. Specifically, Mr. Beggs was concerned that the regulations were being removed from the Zoning Ordinance and how the Plan Commission would be charged with overseeing these regulations if they are removed. Mr. O'Brien provided further explanation of the proposal. He stated the Plan Commission would not have direct oversight over the temporary and outdoor use regulations per the current proposal. Chairman Jirik explained his

understanding of the process for better clarification. The Chairman indicated the Plan Commission would still have purview over any permanent outdoor display areas for project's requiring Commission review. Mr. O'Brien added if a new restaurant was to be built with a permanent outdoor café and needed no Plan Commission review for the café per se, but other zoning matters associated with the project may need to be reviewed by the Commission. He cited the 5100 Forest project as an example.

Questions followed on other types of businesses and whether they had to continually seek a temporary use display permit or not, such as gas stations selling bags of mulch, in which staff confirmed they did. To Mr. Webster's concern about businesses displaying their wares after business hours, Mr. O'Brien explained the rule pertained to downtown businesses and their wares being displayed on the sidewalk.

Chairman Jirik opened up the meeting to public comment.

Village Clerk April Holden, 1231 Ross Court, Downers Grove, thanked the commissioners for listening to the proposal. She wanted to clarify some issues. First, with regard to a business seeking to permanently display outdoor gym sets, etc., she said it would not fall under a temporary use and would need a different type of permit. Secondly, she said Village staff wanted to address limiting those businesses coming to Downers Grove and using parking lots, which are not related to the businesses in those shopping centers. She stated that the Village Council would also continue to have authority over outdoor cafes, upon staff recommendation. Lastly, Ms. Holden stated that the Village does want to monitor certain activities, such as the motorbike displays on Ogden Avenue.

Hearing no further comments from the public, Chairman Jirik closed public participation.

WITH RESPECT TO FILE PC-04-09, MR. BEGGS MADE A MOTION THAT THE PLAN COMMISSION FORWARD A POSITIVE RECOMMENDATION TO THE VILLAGE COUNCIL ON THE ABOVE PROPOSAL.

MR. WEBSTER SECONDED THE MOTION.

ROLL CALL:

AYE: MR. BEGGS, MR. WEBSTER, MR. COZZO, MR. MATEJCZYK, MRS. RABATAH, MR. WAECHTLER, , CHAIRMAN JIRIK

NAY: NONE

MOTION CARRIED. VOTE: 7-0

Mr. O'Brien announced the Village started its Total Community Development process for the 3rd time. The first Community Workshop is scheduled for March 4, 2009 at the Downers Grove South High School at 7pm. Commissioners were encouraged to attend. Information is available on the Village's website: www.downers.us. Commissioners were asked to call Mr. O'Brien with any questions.

Of special note, Mr. O'Brien announced the birth of a baby girl for Mr. and Mrs. Quirk.

Lastly, staff would let the commissioners know if the March 2nd meeting would be held. However, commissioners were asked to reserve the March 23rd date. Staff would also follow up on the commissioners' I.D. cards.

MR. WEBSTER MOVED TO ADJOURN THE MEETING. MRS. RABATAH SECONDED THE MOTION. THE MEETING WAS ADJOURNED AT 8:35 P.M.

/s/ Celeste K. Weilandt
Celeste K. Weilandt
(As transcribed by MP-3 audio)

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
DOWNERS GROVE PUBLIC LIBRARY
February 25, 2009**

MINUTES

ROLL CALL

President Daniels called the meeting to order in the Library Meeting Room at 7:33 p.m. Trustees present: Eblen, Greene, Humphreys, Read, and Daniels. Trustees absent: DiCola. Also present: Library Director Bowen.

APPROVAL OF MINUTES

The Board reviewed the minutes of the regular meeting of February 11, 2009. It was moved by Greene and seconded by Humphreys **THAT THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 11, 2009 BE APPROVED AS WRITEN.** Ayes: Eblen, Greene, Humphreys, Daniels. Abstentions: Read. Nays: none. Motion carried.

DiCola arrived at 7:40.

PAYMENT OF INVOICES

The Board reviewed the list of invoices submitted for payment. It was moved by Humphreys and seconded by Greene **TO APPROVE AS PRESENTED PAYMENT OF OPERATING INVOICES TOTALING \$39,697.02.** Ayes: DiCola, Eblen, Greene, Humphreys, Read, Daniels. Abstentions: none. Nays: none. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

None.

OLD BUSINESS

– Review and approval of the revised Collection Development Policy

The Board reviewed a new draft of the Collection Development Policy revised to reflect the discussion at the last meeting. A few more changes were made including the addition of a citation to the full text of the Library Bill of Rights and other American Library Association documents, and streamlining of the references to the Library Foundation in Appendix III on gifts to the library. It was moved by Humphreys and seconded by Eblen **THAT THE REVISED POLICY ON COLLECTION DEVELOPMENT BE APPROVED AS AMMENDED.** Ayes: DiCola, Eblen, Greene, Humphreys, Read, Daniels. Abstentions: none. Nays: none. Motion carried.

NEW BUSINESS

– Review of the ILLINET Interlibrary Loan Code

A Board review of the ILLINET (Illinois Library and Information Network) Interlibrary Loan Code is a requirement of this year's Per Capita Grant. It is also appropriate to review the

Interlibrary Loan Code at this time because the Metropolitan Library System (MLS) has announced that it will no longer facilitate the interlibrary loan of materials from out of state libraries. This means that Downers Grove Public Library staff will have to deal with Interlibrary Loan requests directly. The Interlibrary Loan Code was part of the material in the packet for this meeting, so Bowen focused on some of the highlights and then reported on possible impact of the change in MLS interlibrary loan service on the library.

Interlibrary Loan (ILL) is the loan of material – either the physical book, CD, DVD, microfilm, etc. or a photocopy of an article or other document – by one library to another. Depending on the specific need, sometimes an actual photocopy is made and mailed, or an article may be faxed or scanned and emailed. Many libraries in the world, including most academic libraries, use OCLC, a cataloging vendor, to catalog library acquisitions. The holdings of all the OCLC libraries can be easily searched online through OCLC's WorldCat database. For example, Bowen searched for *The Audacity of Hope* by Barack Obama. He found that the first edition of the book is owned by over 4000 libraries. WorldCat lists the owning libraries in order from geographically closest to the searcher to the furthest away. The closest owning libraries were other SWAN libraries; the farthest library was the Karratha Community Library in West Australia.

The Illinois interlibrary loan code is based on the National Interlibrary Loan Code created by the American Library Association. The creation and acceptance of ILL codes has helped promote cooperation between libraries. The Code makes it clear to everyone who is responsible for what, during an interlibrary loan transaction. Remarkably few materials are lost, considering the volume of interlibrary loan traffic, and the codes make it clear how a lending library will be reimbursed for lost materials.

Interlibrary loan is a great service for library users and Illinois has fostered resource sharing between libraries. The 12 Library Systems' delivery services are all linked, so that it is easy to move materials from library to library within the state. The Illinois code does not permit ILLINET libraries to charge ILL fees; however, many libraries in other states do charge fees to lend materials to other libraries. Downers Grove plans to join a national group called LVIS (Libraries Very Interested in Sharing). LVIS members agree not to charge each other for any loans of materials or for photocopies of less than 30 pages. Most LVIS libraries are public libraries, and so there will still be ILL fees to pay, when the only owner of the desired item is an academic library or a public library that is not an LVIS member. The staff of the Interlibrary Loan Department of the Metropolitan Library System reported that for those libraries that do charge fees, the ILL fee is typically between \$5 and \$35 per item. MLS experience over the years has found that when all of the free ILLs they handle are combined with the cost of the fee-based ILLs, the average cost is \$3.00 per loan. \$3.00 is the fee that MLS has charged for out of state library loan for several years. We pass that fee on to Downers Grove patrons when they ask us to obtain an item that cannot be found in an Illinois library.

Downers Grove staff will be reviewing the library's ILL policy in light of the change in MLS. The Board will receive a draft of a revised policy within a few weeks. Bowen stated that it was likely that the recommendation would include staying with the flat fee of \$3.00 for an out of state interlibrary loan to start, because it is more convenient and efficient for both patrons and staff.

Most of Downers Grove's ILL is done within the SWAN consortium. The shared online catalog allows patrons to make their own requests, and the daily delivery service provided by MLS has made it easy for SWAN libraries to share material. In 2008 Downers Grove loaned 60,766 items to other libraries and had 84,126 items sent to Downers Grove for our cardholders. Almost all of those were loans between SWAN libraries; though some were from elsewhere in Illinois. 190 items and photocopies were borrowed from out-of-state libraries for Downers Grove patrons, and

335 items were loaned to out of state libraries from Downers Grove's collection. The 355 sent out of state were in response to about 1,250 items that were requested. The remaining requests were denied for various reasons, generally because the material is very new or in very high demand. However Downers Grove does try to fill as many requests as possible, because libraries develop reputations among the ILL community. Downers Grove's requests for loans from other libraries are almost always filled, because this library has a reputation for filling requests for loans. Libraries that become known for refusing to lend their own materials sometimes have trouble borrowing material for their patrons.

Downers Grove's concern with the change at MLS is that the MLS staff did a nice job of balancing the interlibrary loan burden among all the SWAN libraries. They managed over 10,000 requests per year from libraries outside of the state, resulting in filling about 3,000 of them from the collections of the 76 SWAN libraries. There is no way to know how many of those requests would have come directly to Downers Grove, if MLS had not mediated them. Under the old system, most ILL requests to SWAN libraries defaulted to MLS. MLS staff checked the SWAN catalog to see which of the member libraries had the requested items on shelf, before referring the request to be filled. A WorldCat search does not show whether an item is on shelf, it only lists the libraries that owns the item. If hundreds or potentially thousands more of those requests come directly to Downers Grove, simply checking to see if they are on shelf could take considerable time. Retrieving items and packing them for mailing would take still more time. At this point there is no way to know exactly what the impact of the change will be.

On the plus side, handling ILL directly should improve service to library patrons. Under the old system, Downers Grove would send a local patron's request for an out of state title to the MLS office. MLS staff would place the request with the owning library, and the item would be shipped to MLS headquarters. The item would then be sent to Downers Grove in the System delivery. With the change, we will place requests directly with the owning library and have the item mailed directly to Downers Grove. If the amount of ILL traffic stays about the same after MLS stops facilitating the process, the impact will not be too significant. If the number of requests to send Downers Grove materials to other libraries increases significantly, we will have to increase the hours of staff time devoted to interlibrary loan work.

REPORT FROM THE ADMINISTRATION

The Board packet contained financial reports for January. Since it is the first month of the fiscal year there was not much to report. Bowen did state that he pleased to note that revenue is on target, including revenue from fines and fees for non-resident library cards, and there are no surprises in the expenditures.

The Administration had reported about the Library 2.0 training project that was being developed for staff. The training wiki is ready to go and Trustees who are interested in learning more about web 2.0 technologies are invited to participate in the self-directed training project. Copies of Bowen's memo to staff about the project and the brochure that provides instruction for joining the wiki and beginning the training program were distributed to the Trustees. Bowen urged all of the Trustees to visit the wiki, even if they did not take part in the training program, to see the wonderful job that Annie Jagielski, the library's technology trainer had done.

TRUSTEE REQUESTS FOR INFORMATION AND ANNOUNCEMENTS

Humphreys reported that a friend of his had used the SWAN online catalog for the first time and reported how impressed he was with how easy he found it to search the catalog and find the title that he was looking for. Downers Grove did not own it, but the catalog showed that it was on the

shelf at a nearby library that was convenient for the friend, who stopped in and picked up the title.

OPPORTUNITY FOR PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 8:43 p.m.

**MINUTES OF TOTAL COMMUNITY DEVELOPMENT 3 (TCD3)
VILLAGE OF DOWNERS GROVE
SOUTH HIGH SCHOOL, 1436 NORFOLK
DOWNERS GROVE, ILLINOIS**

MARCH 4, 2009

INITIAL COMMUNITY WORKSHOP

Mayor Ron Sandack welcomed those present to the kickoff workshop of TCD3 at 7:03 p.m. at Downers Grove South High School, 1436 Norfolk. He introduced the evening's facilitators, John Houseal and Devin Lavigne, principals, Houseal Lavigne Associates.

Council Members Present: Mayor Ron Sandack; Commissioners Marilyn Schnell, William Waldack, Sean P. Durkin, Geoff Neustadt, Bruce E. Beckman

Mr. Houseal outlined the agenda for session, discussed preliminary results of the questionnaire, reviewed upcoming meetings, and described the interactive project website.

Participants were seated at tables. They were asked to identify five issues or concerns confronting the Downers Grove community. A total of 81 issues or concerns were enumerated.

Following this, participants were asked to list, in order of importance, the three most important issues of those discussed. Issues included an eroding tax base, affordability of housing, the tree canopy, quality schools, stormwater, Ogden Avenue, warning sirens, housing diversity, public transportation, and attracting and retaining businesses.

Next, participants were asked to identify three specific projects or actions that they would like to see undertaken in Downers Grove. Responses included a comprehensive land use plan; the downtown, Ogden Avenue, Fairview Avenue and Ellsworth Park corridors; stormwater and infrastructure improvements; trees; business attraction and retention; a community pool; parking, traffic and public transportation issues; environmental issues; housing issues; and intergovernmental communications.

Participants were then asked to list the primary strengths and assets of Downers Grove. They were also asked to list the major obstacles and barriers facing the community that may prevent or hinder Downers Grove from achieving its objectives. As time did not allow for a full discussion of these matters, Mr. Houseal said these would be reported out on the website. Strengths and assets included informed and involved citizens, events and activities that bring people together, a community consisting of primarily single family homes, access to Village officials and staff, and the Village's location. Obstacles included an eroding tax base, fear of change, and a lack of involvement of young families.

Mr. Houseal invited people to attend future TCD3 meetings including the neighborhood meetings and the governing body workshop.

The meeting was adjourned at 8:59 p.m.

April K. Holden
Village Clerk

Approved March 11, 2009

TRANSPORTATION AND PARKING COMMISSION

Minutes

December 10, 2008, 7:00 p.m.

Downers Grove Public Works Facility
5101 Walnut Avenue, Downers Grove

Chairman Gress called the December 10, 2008 meeting of the Transportation and Parking Commission to order at 7:02 p.m. Roll call followed and a quorum was established.

ROLL CALL:

Present: Co-Chairmen Gress and Wendt; Members Schiller, Stuebner, Saricks, Cronin, Van Anne, Barry

Staff Present: Asst. Dir. of Public Works - Engineering, Mike Millette; Traffic Manager Dorin Fera; Police Officer Sembach; Recording Secretary Megan Dugard

Visitors: Carolyn Kati, 600 Claremont Dr., Downers Grove; Richard and Jean Jepsen, 606 Claremont Dr., Downers Grove; Herbert Schmutzler, 431 Valley View Dr., Downers Grove; Ron Rodi, 425 Valley View Dr., Downers Grove; Larry Ferris, 6954 Meadowcrest Dr., Downers Grove; Bob Claes, 814 Claremont Dr., Downers Grove; Frank and Rose Wall, 430 Ridgeview St., Downers Grove; Tim Feeney, 810 Claremont Dr., Downers Grove; Lisa Woodman, 500 Claremont Dr., Downers Grove; Bob ____, 7109 Lyman, Downers Grove; Al Rosenberg, 501 Valley View Dr., Downers Grove; John Kamnierer, 7016 Blackburn Ave., Downers Grove; John Daderbel, 601 Claremont Dr., Downers Grove; David Fisher, 815 Claremont, Downers Grove

Co-Chairman Wendt informed the commissioners and the public the meeting was being recorded on Village-owned equipment to aid in the preparation of the meeting minutes.

APPROVAL OF THE NOVEMBER 12, 2008 TRANSPORTATION & PARKING MINUTES

MR. SCHILLER MADE A MOTION TO APPROVE THE MINUTES OF NOVEMBER 12, 2008.

MR. CRONIN SECONDED THE MOTION. ROLL CALL:

AYE: MR. SCHILLER, MR. CRONIN, MR. GRESS, MR. WENDT, MR. STUEBNER, MR. SARICKS, MS. VAN ANNE, MR. BARRY.

NAY: NONE

MOTION CARRIED BY VOICE VOTE OF 8-0.

PUBLIC COMMENTS - None

File #15-08 Claremont Drive - Traffic Calming Performance Review - Chairman Wendt stated this matter for discussion purposes only and no recommendation was expected tonight. Asst. Dir. Millette recalled at the last meeting on this topic, staff was directed to install additional temporary speed cushions for a total of 11 cushions but, in fact, installed 10 cushions. In summary, his report reflected data indicating that the cushions were effective and the speeds were reduced. Overall, there was a reduction in traffic.

He called attention to the fact that no base line was established for Valley View from Main to Webster, but a base line would be available in the spring. From the feedback he has heard from the residents, the cushions may not be appropriate or acceptable to the neighborhood as a whole.

Mr. Millette summarized that staff believes a combination of speed humps and bulb-outs would achieve the same effectiveness and would be more acceptable to the residents. Examples of speed humps and bulb-outs were explained to the public noting where they could be found throughout the village. Costs were explained. Staff stated it was asking whether it should pursue the options presented, as permanent installations, with the concurrence of this commission and the village council.

Mr. Fera emphasized that the residents were persistent in stating there was a speeding problem and with staff's research and follow-up, agreed that excessive speeds were taking place. He discussed some of the interventions that took place in the interim and the significant drops in speeding when the speed cushions were installed. From the resident input collected, Mr. Fera explained there was a 50/50 split in residents wanting the speed cushions and those that did not.

Conversation followed on a possible roundabout at the intersection of Fairmont with Mr. Millette explaining the intersection was effectively served by the stop sign. Dialog followed on the formula for calculating a bulb-out and consideration of same for snow removal, drainage, etc. Cost estimates were briefly mentioned with Mr. Millette clarifying the estimates did not include drainage but he did feel the budget would cover those costs. Discussion followed regarding using Darien's template for the humps and bulb-outs.

Mr. Fera emphasized that staff's purpose was to narrow Claremont to something manageable since the roadway was 38 to 40 feet wide for a local street.

Chairman Wendt opened the meeting up to public comment.

Mr. David Fisher, 815 Claremont Drive, thanked staff for all past efforts on this matter. He discussed the traffic pattern and speed of vehicles nearing his home at the intersection of Lyman Avenue and the fact that many drivers were laying on their horn. He supported the speed humps, however.

Ms. Lisa Woodman, 500 Claremont Dr., asked that the chairman clarify for newly attending residents that the speed cushions were just a test. A summary followed.

Mr. Al Rosenberg resides on Valley View but uses Claremont and noticed how drivers react to the cushions, i.e., cars almost completely stop, go around them, or travel over them too fast. He queried why no citations were never mentioned by staff, wherein Ofc. Sembach reported the statistics were not available but he understood that the police did concentrate on the area. Mr. Rosenberg did not support speed bumps and wanted more police activity. The chairman also recalled there was police involvement.

Mr. Tim Feeney, 810 Claremont, supported the installation of the bulb-outs only on Claremont since they were aesthetically pleasing versus speed bumps. Speed bumps were aggravating to the drivers and the residents.

Mr. Bob Claes, 814 Claremont Drive, asked what the intention of the speed bumps were, i.e., to lower speed or maintain the posted speed limit, wherein staff stated it was to reduce the speed. Mr. Claes suggested reducing the street's speed limit and using video surveillance. Discussion followed by the chair that speed limits have been reduced but drivers continue to drive at a speed in which they feel safe.

Mr. Larry Ferries, 6954 Meadowcrest Drive, disliked the speed bumps and believed a police presence was more effective.

Mr. John Kamnierer, 7016 Blackburn Avenue, supported the humps and bulb-outs and said police have been sitting at his home.

Mr. Ron Rodi, 425 Valley View Drive, believed more police presence was necessary and not the humps.

Ms. Jean Jepson, 606 Claremont Drive, noted the police presence that took place around her home. She believed the speed humps were effective and supported but she preferred the speed humps/bulb-outs combination.

Mr. Herbert Schmutzler, 431 Valley View Drive, inquired about a traffic study done after the speed cushions were installed and whether the traffic from Main Street to Fairview decreased. He discussed how vehicles were trying to maneuver around the cushions. He preferred a different option than the speed cushions.

Per a commissioner question, Mr. Fera explained that an artificial speed limit reduction would not reduce the speeds of the vehicles. However, Mr. Millette agreed placing 15 MPH advisory speeds in the vicinity would be beneficial. General dialog followed on the speed that Claremont could allow, i.e., 45 to 50 MPH, due to its width. However, having bulb-outs would slow down the traffic. Additionally, Mr. Millette reminded the commissioners that the goal was to get drivers to understand that if Claremont was used, they would drive at a safe speed and, rather than cut through the area, continue to stay on 75th Street.

As to next steps, Mr. Millette clarified that staff was asking for direction to go to Village Council but understanding that staff would meet with the residents prior to the final engineering design.

Mr. Cronin felt the bulb-outs were costly and that other issues existed in the village. He would not support staff spending more time on the matter except to install some permanent speed humps in the area. Another resident felt spending a large portion of the budget for traffic calming was excessive.

Mr. Millette stated a recommendation to design to a specific dollar limit could be made. Many commissioners favored the suggestion. More dialog followed that the issue was sounding more like an emergency, which was not the case, and, no specific costs were being discussed. Chairman Gress concurred more information was necessary from staff and from the police department so that a better consensus among the residents could be achieved. Resident Mr. Fisher thought it would be fair for staff to return in 60 days with its findings.

Mr. Stuebner recounted that this matter began in November 2006 and a decision needed to be made. He believed staff should be given direction as to what amount of money should be spent, staff return with an engineering plan, and then make recommendations to the village council. A resident stated a stop sign would be very cost effective.

A few more residents stated a recommendation was necessary.

Discussion followed on the suggestion to have a limit on the total budget for the project, i.e., identify a monetary value for the project, or a percentage of the allocated 2009 village budget for traffic calming activity. Mr. Fera interjected, explaining that three projects were being considered out of the budget for next year, one of which was the current proposal.

After some discussion about the budget and various options to consider, the chair suggested a recommendation be made to continue the design study and budget costs for the proposal with

the ideal scenario, one scenario without the Fairmont bulb-out, and then a worst case scenario. Chairman Gress also warned the commissioners that the 2009 budget may not have enough money for any of the projects.

Chairman Wendt felt the recommendation had to return to this commission one more time, but no more than 90 days out, possibly back in February.

Mr. John Kadeabek, 601 Claremont, asked that staff enclose a photograph of the street area in the next residential notice versus just a letter.

MR. STUEBNER MADE A MOTION TO RECOMMEND THAT VILLAGE STAFF PREPARE THREE DESIGN ESTIMATES: A HIGH ESTIMATE, A MIDDLE ESTIMATE, AND A LOW ESTIMATE FOR TRAFFIC CALMING ON CLAREMONT AVENUE AND BE PRESENTED BACK TO THE PLAN COMMISSION AT THE FEBRUARY 2009 MEETING. SECONDED BY MR. SARICKS.

ROLL CALL:

**AYE: MR. STUEBNER, MR. SARICKS, MR. GRESS, MR. WENDT, MR. SCHILLER,
MR. CRONIN, MS. VAN ANNE, MR. BARRY.**

NAY: NONE

MOTION CARRIED. VOTE: 8-0

File #16-08 Technical Presentation - Traffic Calming Devices - A presentation followed on staff's use of various traffic calming devices to collect data on traffic and pedestrians.

OLD BUSINESS - A brief dialog followed on the downtown parking deck and the technology used at that station. Mr. Gress suggested that the Plan Commission start considering the CTA's Smart Card access and the village incorporate into that system. Details followed on the system. Per a question, staff did look at coordinating with Metra and the bus system, as it relates to fares. Dialog and questions followed on the parking deck use, parking permits, seeing some of the parking and bus rider figures reported in the future, and where train engines will idle at the Belmont Station. Mr. Stuebner suggested that if the weather was above 40 degrees the engines should be shut down for conservation purposes. Chairman Wendt suggested tabling that discussion for later.

Mr. Saricks queried whether it was necessary to place copies of address labels into the commissioners' packets. Members agreed only one copy was needed at the meeting.

Mr. Millette provided a brief report on his residential parking permit study. More input would be forthcoming. Monitoring of the one-way traffic at Lester School was also reported upon, noting that the traffic was working well and a four-way stop was installed at the intersection at Lincoln and Cumnor Streets. Staff was aware of only one complaint and it was being addressed.

COMMUNICATIONS - See staff's attachment from packet

ADJOURN

MR. SCHILLER MADE A MOTION TO ADJOURN THE MEETING. MR. STUEBNER SECONDED THE MOTION. THE MEETING WAS ADJOURNED AT 9:20 P.M.

Respectfully submitted,

Celeste Weilandt,
Recording Secretary
(As transcribed by tape)