

VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL WORKSHOP
OCTOBER 14, 2008 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
Contract Extension- Elevator Inspection Services	✓ Resolution Ordinance Motion Discussion Only	Ton Dabareiner, AICP Director of Community Development

SYNOPSIS

A resolution has been prepared to authorize execution of a twelve-month contract extension with Elevator and Escalator Inspection Services of Indian Head Park, Illinois for elevator inspection, testing, and plan review services in the amount of \$ 30,000.00. There is no rate increase with this extension and the amount is entirely reimbursed through elevator inspection fees.

STRATEGIC PLAN ALIGNMENT

The Village Goals for 2012 include *Exceptional Municipal Organization*. A supporting objective of this statement is to provide *Responsible Stewardship of Village Finances and Resources*.

FISCAL IMPACT

The FY08 budget provides \$30,000 for this annual cost within the General Fund. This amount is completely reimbursed through elevator inspection fees passed along to the property/business owner.

RECOMMENDATION

Approval on the Oct. 21, 2008 consent agenda.

BACKGROUND

In accordance with the Village's Purchasing Policy staff recommends extending the 2008 contract and Elevator and Inspection Services, Inc. (EIS) has agreed to *hold their prices at the same level* for all 2009 work. EIS performed at an excellent level for its 2008 inspection work. The 2008 contract with EIS was for a one year time period with the contract expiring December 31, 2008, with an option for two one-year extensions.

ATTACHMENTS

Contract Extension
 Resolution

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING EXTENSION OF AN AGREEMENT BETWEEN
THE VILLAGE OF DOWNERS GROVE AND ELEVATOR INSPECTION SERVICES**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois,
as follows:

1. That the form and substance of a certain Agreement (the “Agreement”), between the Village of Downers Grove (the “Village”) and Elevator Inspection Services, Inc. (“Elevator Inspection Services”), extending the agreement for elevator and escalator inspection services, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Mayor and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____
Village Clerk

**EXTENSION TO THE CONTRACT BETWEEN THE VILLAGE OF
DOWNERS GROVE AND ELEVATOR INSPECTION SERVICES**

The Village of Downers Grove, Illinois (the "Village") and Elevator Inspection Service, Inc. ("Elevator Inspection Services") entered into an Agreement for ELEVATOR AND ESCALATOR INSPECTION SERVICES or about December 20, 2007. Pursuant to the terms stated therein, the parties desire to extend that contract for a twelve-month period under the following terms:

1. All prior terms from the 2007/08 Agreement remain in full force and effect.
2. Elevator Inspection Services agrees to provide the services at the same rate as listed in the 2007/08 Agreement.
3. This extension shall continue for a one-year period ending December 31, 2009.

VILLAGE OF DOWNERS GROVE

Signature – Ron Sandack

Title – Mayor

Attest: _____
April Holden, Village Clerk

Date: _____

Elevator Inspection Service

Frank Cervone

Signature – Frank Cervone

Frank Cervone

President

Attest: _____
Corporate Secretary

Date: 9/23/08