

VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL WORKSHOP
SEPTEMBER 9, 2008 AGENDA

| SUBJECT: | TYPE: | SUBMITTED BY: |
|---|--|---|
| Change Order: Compact 4-Door CNG Sedans | Resolution Ordinance ✓ Motion Discussion Only | Robin A. Weaver Interim Director of Public Works |

SYNOPSIS

A motion is requested to authorize the purchase of two (2) additional 2009 Honda Civic GX compressed natural gas (CNG) sedans from Volvo Sales & Service Center, Inc., of Lisle, Illinois, in the amount of \$42,268.18. The purchase of the two additional Civic CNG vehicles would replace the planned purchase of two compact four-door hybrid electric utility vehicles with a cost of \$63,490.

STRATEGIC PLAN ALIGNMENT

The Five Year Plan and Goals for 2007-2012 identified *Exceptional Municipal Organization*. A supporting objective of this goal is *Top Quality Core Services Responsive to Current and Future Community and Citizen Needs*.

FISCAL IMPACT

The FY08 Equipment Replacement Fund budget includes \$208,000 for the replacement of eight vehicles in the Community Development Department. After an evaluation of the department's fleet, it was determined that a reduced fleet of six would satisfactorily meet the department's fleet needs. The budget for those six vehicles is \$156,000. On June 3, 2008, the Village Council approved the purchase of four (4) 2009 Honda Civic GX CNG sedans for \$84,536.36. Staff is requesting a change order in the amount of \$42,268.18 for an additional two (2) Honda Civic GX CNG sedans. Total cost for the purchase of six new vehicles would be \$126,804.54, which is \$29,195.46 under budget.

RECOMMENDATION

Approval on the September 16, 2008 consent agenda

BACKGROUND

The Fleet Replacement Plan adopted by the Village Council as part of the FY08 budget includes the scheduled replacement of eight (8) vehicles in the Community Development Department. The purchase of four (4) replacement vehicles (Honda Civic GX CNG sedans) from Volvo Sales & Service Center of Lisle, Illinois, was authorized by the Village Council on June 3, 2008. Two of the eight scheduled replacement vehicles are not being replaced but rather removed from the fleet.

The remaining two vehicles were planned to be replaced with compact four-door hybrid electric utility vehicles. Staff developed specifications for these vehicles and issued a call for bids in accordance with the Village's Purchasing Policy in August. Only one bid for Ford Escape hybrid electric utility vehicles was received from Packey Webb Ford of Downers Grove, Illinois, in the amount of \$63,490. This price is \$11,490 over budget, and due to high demand and limited supply, Ford cannot specify a delivery date, though the cars would likely not be received by the Village until late 2009 or early 2010.

After further analysis of vehicle use and availability options, staff is recommending a change order to the Village's existing contract with Volvo Sales & Service Center of Lisle, Illinois, for the purchase of two (2) additional Honda Civic GX CNG vehicles (\$9,731.82 under budget), instead of the Ford Escape hybrid

electric utility vehicles. The Illinois Alternative Fuel Rebate Program administered by the Illinois Environmental Protection Agency also provides rebates of \$4,000 per vehicle on the Honda Civic GX CNG sedans following purchase and delivery, lowering the out of pocket cost to \$17,134.09 per vehicle, or \$34,268.18 for the two vehicles.

| Contract Summary | |
|-------------------------|--------------------------|
| Original Contract | \$84,536.36 |
| Proposed Change Order | \$42,268.18 |
| Total Contract Amount | \$126,804.54 |
| Total Budgeted Amount | \$156,000.00 |
| Difference from Budget | \$29,195.46 under budget |

Village of Downers Grove

IV. BID/CONTRACT FORM

*****THIS BID WHEN ACCEPTED AND SIGNED BY AN AUTHORIZED SIGNATORY OF THE VILLAGE OF DOWNERS GROVE SHALL BECOME A CONTRACT BINDING UPON BOTH PARTIES.**

Entire Block Must Be Completed When A Submitted Bid Is To Be Considered For Award

BIDDER:

Volvo Sales & Service Center, Inc
Company Name

Date: 5-9-08

4325 Lincoln Ave
Street Address of Company

HMan@Auto-Plaza.com
Email Address

Lisle, IL 60532
City, State, Zip

MARK Petersen
Contact Name (Print)

630-852-7200
Business Phone

630-333-8030
24-Hour Telephone

630-852-9020
Fax

[Signature]
Signature of Officer, Partner or Sole Proprietor

HORST KORALLUS
Print Name & Title

ATTEST: If a Corporation
[Signature]
Signature of Corporation Secretary

VILLAGE OF DOWNERS GROVE:

Authorized Signature

ATTEST:

Title

Signature of Village Clerk

Date

Date

In compliance with the specifications, the above-signed offers and agrees, if this Bid is accepted within 90 calendar days from the date of opening, to furnish any or all of the services upon which prices are quoted, at the price set opposite each item, delivered at the designated point within the time specified above.