



# COUNCIL WORKSHOP AGENDA

**Date:** December 12, 2006  
**Time:** 6:30 p.m.  
**Location:** Village Hall Council Chambers

## A. Consent Agenda Items:

These items will be discussed during the Workshop and acted upon by the Village Council during the consent agenda portion of the next Council Meeting, unless otherwise noted. The consent agenda allows the Council to consider several items with one vote.

1. **Contract for Parkway Tree Pruning Services**  
**Purpose:** A motion is requested to award a contract for 2007 Parkway Tree Pruning Services to Family Landscaping & Tree Care, Inc. of West Chicago, Illinois in the amount of \$146,291.25
2. **Renewal of Maintenance Contract – ImageWare systems Inc.**  
**Purpose:** A resolution has been prepared to approve a one-year maintenance agreement between the Village and ImageWare Systems Inc. of California to provide hardware and software maintenance for the digital booking system used at the Police Department in an amount of \$15,678.90 for services from December 1, 2006 through November 30, 2007
3. **Renewal of Contract – Medical Billing**  
**Purpose:** A resolution has been prepared to approve the renewal of the Medical Billing Services contract with Andres Medical Billing Ltd., of Arlington Heights, Illinois, to provide administrative work associated with billing and collection of fees associated with emergency medical services provided by the Fire Department. The contract stipulates a six percent service fee on all medical bills which is estimated to correlate to a total contract value of \$50,000
4. **Professional Services Agreement – Fire Station 2 Demolition Bid Documents**  
**Purpose:** A motion has been prepared to authorize the Manager to direct Williams Architects of Carol Stream, Illinois to prepare bid documents for demolition for Fire Station 2 as an additional service under the existing professional services agreement
5. **Update to Village Council Policy - Compensation Plan**  
**Purpose:** A resolution has been prepared to update the Village Council Policy entitled Compensation Plan to reflect those changes that were adopted as part of the FY07 budget which is effective January 1, 2007
6. **Obsolete Village Council Policies to be Rescinded**  
**Purpose:** Resolutions have been prepared to rescind the following Village Council Policies:
 

<b>Policy</b>	<b>Proposed Changes</b>
Vision Statement	Rescind – now contained in Strategic Plan
Mission Statement	Rescind – now contained in Strategic Plan
Preparation, Approval and Release of Minutes	Rescind – contained in Municipal Code
7. **2007 Transit Grant Agreement with Pace**  
**Purpose:** A resolution has been prepared authorizing execution of an agreement between the Village and Pace. This annual agreement provides a subsidy to help operate the Grove Commuter Shuttle Service

## B. Active Agenda and Informational Items:

These items will be discussed during the Workshop and acted upon individually by the Village Council during the active agenda portion of the next Council Meeting, unless otherwise noted. Informational items require no action by the Village Council.



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1.
  - a. Boundary Agreement with the Village of Lisle
  - b. Agreement with the Village of Lisle and First Eagle Development, Inc.

**Action Requested:** a. Approval by Resolution  
**Purpose:** A resolution authorizing the Mayor to execute a Boundary Agreement with the Village of Lisle has been prepared

**Action Requested:** b. Approval by Resolution  
**Purpose:** A resolution authorizing the Mayor to execute an agreement for water service with the Village of Lisle and First Eagle Development, Inc. has been prepared
2. Annexation of 2515 Haddow Avenue  
**Action Requested:** Approval by Ordinance  
**Purpose:** An ordinance has been prepared for the voluntary annexation of 2515 Haddow Avenue
3. Final Planned Development and Final Plat of Subdivision for Residences at the Grove  
**Action Requested:** Approval by Resolution and Ordinance  
**Purpose:** An ordinance has been prepared for a final planned development for a multi-family residential development. A resolution has also been prepared for a final plat of subdivision. The property is located north of the Home Depot site at the northwest corner of I-355 and Butterfield Road
4. Architectural Design Review Board  
**Action Requested:** Discussion Only  
**Purpose:** Staff is requesting discussion regarding the Architectural Design Review Board's recommendations. A draft historic preservation ordinance has been prepared for review
5. Parking & Traffic Recommendations
  - a) Speeding and Safety Interventions on 71<sup>st</sup> Street – Binder Road to Dunham Road
  - b) Traffic & Safety Review – Lester School
  - c) Speeding & Safety Interventions on Linden Place – Chicago Avenue to Austin Avenue
  - d) Intersection Control - Prince Street at Grant Street

**Action Requested:** a. Approval by Ordinance  
**Purpose:** An ordinance has been prepared to implement pavement markings, speed limit reduction, and designation of Dunham Road as a through street between Dunham Road and Binder Road

**Action Requested:** b. Approval by Ordinance  
**Purpose:** An ordinance has been prepared to implement all-way stop control and turn restrictions at Indianapolis and Florence Avenues, turn restrictions at Indianapolis and Fairview Avenue, approval for the addition of a crossing guard on Indianapolis Avenue, the designation of school pick-up/drop-off zones with parking restrictions on both Indianapolis and Lincoln Avenues for Lester School

**Action Requested:** c. Approval by Ordinance  
**Purpose:** An ordinance has been prepared to implement a speed limit reduction and conversion of the roadway from two-way to one-way travel on Linden Place between Chicago Avenue and Austin Avenue

**Action Requested:** d. Approval by Ordinance  
**Purpose:** An ordinance has been prepared to implement an all-way stop control at the intersection of Prince Street and Grant Street
6.
  - a. Approval of Changes to the EDC Bylaws
  - b. Amendment to the Agreement between the Village and the Downers Grove EDC



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- Action Requested:** a. Approval by Resolution  
**Purpose:** A resolution has been prepared to approve changes recently adopted by the Board of directors of the Downers Grove Economic Development Corporation. The Village Council is required to approve any changes to the Bylaws pursuant to the Agreement between the Village and the Downers Grove Economic Development Corporation
- Action Requested:** b. Approval by Resolution  
**Purpose:** A resolution has been prepared to authorize execution of Amendment No. 1 to the Agreement between the Village and the Downers Grove Economic Development Corporation (EDC). Amendment No. 1 will provide the EDC \$150,000 in funding for Tourism activities as provided for in the FY07 budget. Additionally, Amendment No. 1 provides for several minor updates to the Agreement

7. Budget Amendment for Fiscal Year 2006

- Action Requested:** Approval by Ordinance  
**Purpose:** An ordinance has been prepared to amend the adopted budget for the current FY 2006 for activities that generated additional revenues and/or expenditures that were not considered in the original budget and therefore exceeded the adopted budget

8. Cash Management and Investment Policy

- Action Requested:** Discussion Only  
**Purpose:** Based on a request from the Village Council, staff is providing information on the current Investment Policy

9. Update to Village Council Policy – Council Agendas

- Action Requested:** Discussion Only  
**Purpose:** A discussion has been scheduled to review the Village Council policy and related ordinances pertaining to Village Council meetings and Council workshop meetings and the corresponding agendas. Staff is recommending changes to the existing practice of holding two Council meetings monthly and two Council *workshop* meetings monthly, and instead Council is asked to consider meeting three times per month, and that each meeting would be a combination of a Council meeting, with a portion of the meeting dedicated to workshopping items before the Council

### C. Manager's Report:

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Allows the Village Manager to present information related to Village activities and operations.

### D. Attorney's Report:

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Allows the Village Attorney to present legal matters and announce items upon which the Council will be acting at the upcoming meeting.

### E. Public Comments:

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The Village Council wishes to give as many visitors as possible an opportunity to speak, while also pursuing its long-standing goal of adjourning the meeting by 9:30 p.m. Pursuant to Chapter 2, Section 5, Rule 8(b) of the Downers Grove Municipal Code, visitors shall limit their comments to five minutes in length, unless further time is granted by the Village Council. The Village Council thanks residents for cooperation in this matter.

### F. Future Agenda Items:

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Please see attached.

*This is a tentative regular meeting agenda that is subject to change.*



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### Future Agenda Items:

Items on future agenda are tentative and may be removed, advanced, or deferred.

Item Description	Responsible Department
1. Park District Fee Waiver Request for Work at Lyman Woods	Community Development
2. Water System Review	Public Works
3. Ordinance Amending Electronic Attendance	Legal
4. Downtown Parking	Legal/PD/PW
5. Bidding and General Contractor Selection Process	Manager's Office
6. Bid: 2007 Tree & Stump Removal	Public Works
7. Bid: 2007 Mowing Services	Public Works
8. Skuddlebutt's Special Use – 440 Ogden Avenue	Community Development
9. 4714 Douglas Alley Vacation	Community Development
10. Austin/Franklin Alley Vacation	Community Development
11. Community Grants Award	Community Development
12. DG Townhomes	Community Development
13. Brick Street SSA Discussion	Public Works
14. Resolution to Participate in Phase 3 & 4 of the DuPage Mayors & Managers Conference Circulator Study	Public Works
15. Extension of Heritage Fest Amusement Ride Contract	Tourism & Events
16. Entertainment Contract for Heritage Fest	Tourism & Events