



COUNCIL WORKSHOP AGENDA

Date: August 9, 2005
Time: 6:30 p.m.
Location: Village Hall Council Chambers

A. Consent Agenda Items:

These items will be discussed during the Workshop and acted upon by the Village Council during the consent agenda portion of the next Council Meeting, unless otherwise noted. The consent agenda allows the Council to consider several items with one vote.

1. Presentation on West Nile Virus by Thad Koeune, Director of Environmental Health Services of the DuPage County Health Department (information only)
Purpose: To provide the Village Council and residents with information regarding the occurrence of West Nile Virus and efforts that the Village is taking to ensure that the situation is well-monitored and residents are protected to the greatest extent possible
2. Contract Award for the Water Distribution System Analysis Project
Purpose: To authorize the execution of a contract with Strand & Associates in the amount of \$18,970 to complete an analysis and develop a computer model of the Village's water distribution system
3. Highland Elevated Water Storage Tank Repainting & Rehabilitation Project Project WP-004
Purpose: To authorize execution of the contract to Maxcor Incorporated for the repainting and rehabilitation of the 1.0 MG Highland Avenue Elevated Water Storage Tank, located near Good Samaritan Hospital (CIP Project WP-004)
4. Document Management System Implementation & Purchase of Additional OnBase Modules/Licenses
Purpose: To provide a project update and seek approval for the purchase of additional components for the document management system
5. U.S. Cellular Antenna Agreement: Maple Avenue Tank
Purpose: To enter into a license agreement with US Cellular allowing for the installation of antenna equipment on the Maple Avenue Water Tank

B. Active Agenda and Informational Items:

These items will be discussed during the Workshop and acted upon individually by the Village Council during the active agenda portion of the next Council Meeting, unless otherwise noted. Informational items require no action by the Village Council.

1. Ordinance Amending Change in Fiscal Year
Action Requested: Adoption by Ordinance
Purpose: To propose a change in our fiscal year from May 1 – April 30 to a calendar fiscal year that will commence January 1, 2007
2. Adoption of Debt Policy
Action Requested: Approval by Resolution
Purpose: To adopt a debt policy for the Village of Downers Grove
3. Ordinance Amendment – Supermajority Vote
Action Requested: Adoption by Ordinance
Purpose: To consider the Plan Commission's recommendation regarding an amendment to the Zoning Ordinance pertaining to the Village Council voting requirements for a zoning classification change



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4. Public Hearing re: Plan Commission File No. 16-05: Belmont Annexation Agreement, Annexation Rezoning, Special Use and Variation

Action Requested: Resolution Authorizing Annexation Agreement;
Ordinance Annexing Property ; Ordinance Rezoning
Property & Ordinance Authorizing Special Use

Purpose: To conduct the public hearing regarding the proposed Annexation Agreement, and to consider the Plan Commission's recommendation to approve the Rezoning, Special Use and Variation to authorize the existing office building and to allow the construction of a new accessory parking area. The property is located on the east side of Belmont Road, north of Maple Avenue with an address of 5505-07, & -09 Belmont Road.

C. Standing Committee Reports:

Allows the three standing committees (Public Services Committee, Public Safety Committee, and Finance & Administrative Committee) to present issues related to recent or upcoming meetings. All of the Standing Committee meetings are posted in advance and open to the public.

D. Manager's Report:

Allows the Village Manager to present information related to Village activities and operations

E. Attorney's Report:

Allows the Village Attorney to present legal matters and announce items upon which the Council will be acting at the upcoming meeting

F. Public Comments:

The Village Council wishes to give as many visitors as possible an opportunity to speak, while also pursuing its long-standing goal of adjourning the meeting by 9:30 p.m. Pursuant to Chapter 2, Section 5, Rule 8(b) of the Downers Grove Municipal Code, visitors shall limit their comments to five minutes in length, unless further time is granted by the Village Council. The Village Council thanks residents for cooperation in this matter.

G. Future Agenda Items:

Please see attached

This is a tentative regular meeting agenda that is subject to change.



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Future Agenda Items:

Items on future agenda are tentative and may be removed, advanced, or deferred.

Item Description	Tentative Date	Responsible Department
1. Curtiss Block Redevelopment Agreement	8/23/05	Manager's Office
2. Fee Amendment: <ul style="list-style-type: none"> - Ambulance Fees - Billing Process 	8/23/05	Fire
3. Administrative Hearing Officer	8/23/05	Police
4. Tree Supply & Planting	8/23/05	Public Works
5. Bid: Water Main Replacement (56 th & Wilcox) – WA-007	8/23/05	Public Works
6. Contract Award for the Public Works/Fleet Services Facility Floor Maintenance Project (MB-027 and MB-030)	8/23/05	Public Works
7. Avery Coonley Amendment to Special Use	8/23/05	Planning
8. Cornell Avenue Waterline	9/13/05	Public Works
9. Good Samaritan Hospital Annexation & Rezoning	9/13/05	Planning
10. Forest Avenue Condos Special Use	9/13/05	Planning
11. Environmental Land use Control Agreement with 7-Eleven at 63 rd Street	9/13/05	Legal
12. State of the Economy	9/13/05	Manager's Office
13. Structure of Economic Development function – continued discussion	9/13/05	Manager's Office
14. Compensation Plan Recommendations – Non-union	9/13/05	Human Resources
15. Antenna Agreements Highland Avenue Water Tank (USCellular/Nextel)	9/13/05	Legal



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| 16. Contract Award: Prairie Avenue Design Services (ST-006) | 9/27/05 | Public Works |
| 17. Bid: Fairview/Maple Traffic Signal Upgrade (TR-005) | 9/27/05 | Public Works |
| 18. Heritage Festival Annual Report | 9/27/05 | Tourism & Events |

PROCEDURES FOR PUBLIC HEARING ANNEXATION AGREEMENT

1. Mayor calls hearing to order.

This public hearing will please come to order. This public hearing has been called by the Village Council to consider proposed annexation agreements for the properties located at 5505-09 Belmont Road.

Notice of this hearing was published in the Downers Grove Reporter on **FIELD**(publish date).

2. Mayor summarizes procedures to be followed.

I would like to summarize the procedures which we will follow for tonight's public hearing.

1. I will ask the Manager to summarize the annexation agreement and identify the properties involved.

2. I will ask any representatives of the owner who may be present this evening to make a brief presentation regarding the annexation agreement or the properties involved.

3. The Village Council will thereafter have the opportunity to ask questions or make comments.

4. Members of the public will then be offered an opportunity to ask a question or make a comment regarding the petition. Statements may be presented for the record, either written or oral, and any petitions or other documents or information relevant to this public hearing may be submitted at this time.

5. Thereafter we will adjourn the hearing.

At this hearing, witnesses will not be sworn and a verbatim written transcript of the statements or testimony given at the hearing will not be prepared. However, a tape recording of the proceedings will be made on Village equipment and retained until minutes of the hearing have been prepared and approved by the Village Council. The proposed agreements will be placed on public file and, if authorized by the Village Council, approval scheduled for a future active agenda.

3. Manager summarizes.

The Village of Downers Grove has received a proposed annexation agreement from the owners of certain properties located outside the Village's planning jurisdiction. This agreement is on a form provided by the Village and provide for actual annexation to occur immediately.

The properties will be classified as R-1 Single-Family Residence District upon annexation., however rezoning and other land use approvals are requested with this annexation agreement.

4. Statement, if any, by representatives of the owner.

5. Questions or comments from the Village Council.

6. Questions or comments from the public.

7. Adjournment.