



# TRANSPORTATION & PARKING COMMISSION

## MEETING AGENDA

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**Date:** June 12, 2019  
**Time:** 7:00 p.m.  
**Location:** Council Chambers – Village Hall  
801 Burlington Avenue

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- I. Call To Order
  - II. Roll Call
  - III. Approval of March 13, 2019 Meeting Minutes
  - III. Public Comments – General Topics or Issues NOT on Tonight’s Agenda
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**1. File # 4-19 Forest Avenue – Parking Revisions**

**Action Requested:** Discussion and Approval

**Description:** Staff is initiating this request, based on the Village Library requesting revisions for parking to benefit a relocated book drop. Staff is recommending this action and requesting APPROVAL from the Commission to revise parking ordinances for two spaces..

**1. File # 5-19 Brookbank Update**

**Action Requested:** Discussion

**Description:** Staff is providing the Commission with an update on a recently completed project and the before and after results of a traffic speed study. Staff requires no input and will continue to monitor the area.

IV. Old Business

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V. Communications

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VI. Adjourn

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*This is a tentative regular meeting agenda that is subject to change.*

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**Public Works Staff Report**  
**File # 4-19**  
**Library Parking**

**BACKGROUND**

This item is being presented by staff at the request of library staff. Library Staff contacted public works in effort to make parking revision on Forest Avenue to better serve library patrons. The library requested a 15 minute space and ADA compliant space on Forest Avenue for the patrons. Library Staff has informed public works that they will be relocating their book drop from the alley on the east side of the building to this side of the building. Attached is a letter from the Library requesting changes. Exhibit 4-19 shows the impacted spaces.

**STUDY**

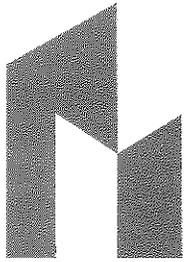
Staff has reviewed the area parking situation and is in favor of the library's requests. The area is on the edge of the downtown business district (DBD) but does not presently have a 15 minute space which is a common feature of at least one space on every block in the DBD.

Staff recommends this revision as it will benefit not only traffic on Forest Avenue but also in the alley to the east of the Library as vehicles will no longer block the alley while dropping books off. Circulation should see minor improvements.

**RECOMMENDATION**

Staff requests input from the Transportation and Parking Commission.

- **STAFF RECOMMENDS APPROVAL ON THE CONDITION THAT IT WILL BE IMPLEMENTED FOLLOWING COMPLETION OF THE BOOK DROP RELOCATION.**



**DOWNERS GROVE  
PUBLIC LIBRARY**

1050 Curtiss Street  
Downers Grove, IL 60515  
(630) 960-1200  
[www.dglibrary.org](http://www.dglibrary.org)

April 9, 2019

Mr. Will Lorton, Transportation Manager  
Village of Downers Grove  
801 Burlington Avenue  
Downers Grove, IL 60515

Dear Mr. Lorton and Team,

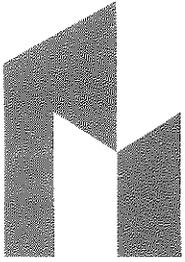
In an ongoing effort to improve customer service to our community and the patrons of the Downers Grove Public Library, we would like to request the re-zoning of two parking spaces on Forest Avenue: 1) one to accommodate people with disabilities; 2) the other to provide proximity to our Forrest Avenue book return, which you will, hopefully, also approve to be relocated from the East ally book drop.

During times of inclement weather, the ADA ramp along Forest Avenue, which provides access into our building, can be very difficult to navigate for some of our patrons, especially the elderly and those with disabilities. In order to create a safer, more direct route into the building for these patrons, we request that you re-zone a parking stall for this purpose.

Likewise, we would also like you to seriously consider re-zoning an additional stall, creating a temporary, 15-minute maximum space, which will serve as a curbside spot for patrons to exit their vehicles in order to return their materials at the hopefully, soon-to-be-relocated, Forrest Street book return.

The East alley book return is not patron-friendly as it is narrowly defined, frequently congested with moving and parked vehicles, and zoned for one-way southbound traffic. As a result, we would like to move one of the book returns currently located outside our handicapped accessible entrance to the main sidewalk on Forest Avenue. We strongly feel that by allowing patrons to park briefly on Forest Avenue in order to return their materials at the relocated book drop would greatly improve safety conditions and service to our patrons.

Thank you for your time and consideration.



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Sincerely,

Ian Knorr, on behalf of the Downers Grove Public Library

The Downers Grove Public Library

A handwritten signature in black ink that reads "Ian Knorr". The signature is written in a cursive, flowing style.

# EXHIBIT 4-19



**Public Works Staff Report**  
**File # 5-19**  
**Brookbank Road**

**BACKGROUND**

This item is being presented by staff per previous discussions including Brookbank Road. The final portion of Brookbank Road from 59<sup>th</sup> Street to 60<sup>th</sup> Place. Previously only the northbound section of roadway was available and was regulated to one way traffic. Staff performed counts on Brookbank and surrounding roads such as Carpenter Street and 61<sup>st</sup> Street to see existing traffic flows. Once the roadway had been opened to traffic, staff initiated a second round of counts including the new segment of Brookbank for southbound traffic.

**STUDY**

Staff has reviewed collected speed and volume data. The data following completion of the extension of the southbound segment is as expected and there was no drastic impact to the speed/volume on Brookbank Road. Carpenter Street did see a slight reduction in traffic that relocated to Brookbank Road.

Staff has not received any complaints or concerns with crash data and typically the crash data does have a lag for reporting prior to being available for review. Staff will revisit this at a later date while continuing to monitor the area and respond to any resident concerns. Staff will note that the only resident concern that has occurred was with the striping on the north end of Brookbank Road with a crossing.

**RECOMMENDATION**

Staff requires no input from the Transportation and Parking Commission.

- **STAFF WILL CONTINUE TO MONITOR THE AREA AND ADDRESS RESIDENT ISSUES AS THEY ARISE.**